Director, Learning Tech Research

Job Code 50029054

General Description
Responsible for managing the major operational aspects of Classroom Technologies.

Examples of Duties
Provide high-level leadership, oversight and project management for internal processes that align with university, IT Divisional, and ITS mission goals.
Conduct research to remain current in implementing the most innovative processes and technologies.
Establish and lead standardized Project Management methodology.
Coordinate technology services and resources.
Direct operations and manage personnel related to classroom and ITV maintenance, operations, renovation and central media deployment.
Work with department chairs and deans to determine needs.
Develop metrics for reporting.
Serve as a liaison to facilitate communication between ITS, administration and university community.
Facilitate teams through the problem-solving and creative-thinking processes.
Create professional presentations for groups at the university or for conferences.
Engage the teaching and learning community in the products and services that ITS produces.
Performs other duties as assigned.

Knowledge, Skills, and Abilities
Knowledge of: innovative and online learning approaches to instruction and instructional design; related university and outside agencies; video production techniques; audio production techniques; university structure, policies, procedures and processes.

Skill in: preparing clear and concise documents; delegating work to others; establishing rapport with clients; problem solving and decision-making; troubleshooting; design development and referral; management.

Ability to: understand technical and reference manuals; understand construction blueprints; explain policies and procedures; work under pressure; setup and operate a variety of media systems; manage and coordinate activities; collaborate and work with others.

Experience and Education
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements