

**Librarian: Evening Reference and Instruction – Round Rock Campus (RRC)
Half-time**

The University Libraries at Texas State University is seeking qualified applicants for the position of Evening Reference and Instruction Librarian at the RRC (Round Rock Campus). Reporting to the Head RRC Librarian, this halftime position teaches information literacy skills, provides reference services, participates in outreach activities to students, faculty, and academic departments, engages with collection development, and provides circulation related services. Work hours are Monday through Thursday, 5:00 pm to 10:00 pm while classes are in session and daytime hours during interim.

RESPONSIBILITIES: Provide in-depth, specialized research assistance to library patrons in a variety of ways and locations. Plan and teach formal library instruction sessions in both traditional and electronic classroom settings. Promote the use of subject-specific and course related information resources and services to meet the needs of users and expectations, utilizing current technologies and information tools. Create, update, or otherwise maintain various Web pages and social media. Communicate effectively using a variety of communication methods. Maintain a professional demeanor and work collaboratively as a team member. Participate in collection development duties. Provide services related to the check in/out of library materials. Attend and participate in conferences and workshops, membership and service in appropriate professional organizations, and other professional activities. Complete projects and reports as assigned.

QUALIFICATIONS:

Required: ALA accredited Master's degree; interpersonal skills including the ability to work collaboratively with teaching faculty and other librarians; written and oral communication skills; online database searching skills; ability to read and interpret complex documents; Math ability; analytical and problem solving skills; ability to work under pressure; instruction and training skills; ability to provide effective reference service; knowledge of collection development practices and requirements; basic project management skills including defining a project, monitoring progress, reassessing, and reaching a desired goal and reporting out. Knowledge of the field of librarianship/information sciences theory and practice, procedures, and resources.

Preferred:

Knowledge of subject areas within the Health Sciences.

SALARY AND BENEFITS: Salary commensurate with qualifications and experience. Benefits include monthly contribution to health insurance/benefits package and retirement program after initial ninety days of employment. No state or local income tax.

BACKGROUND CHECK: Employment with Texas State University is contingent upon the outcome of a criminal history background check. This includes transfers and promotions from within.

Texas State University Round Rock Campus (RRC) is Texas State University's campus in Round Rock, Texas.

The Round Rock Campus offers the junior and senior level classes to complete a bachelor's degree in 12 programs as well as 16 graduate degrees, post baccalaureate certification and continuing education programs. Students can complete their first two years (freshman and sophomore level classes) at the Texas State University San Marcos campus, any community college, or transfer to the RRC from another school. Courses at the RRC are offered at convenient times close to where students live and work. Students who complete their degree requirements at the Round Rock Campus earn their degrees from Texas State University.

Application information:

Apply online at <http://jobs.hr.txstate.edu>

Texas State University is an Equal Opportunity Employer. Texas State, a member of the Texas State University System, is committed to increasing the number of women and minorities in administrative and professional positions.