

## Withdrawal Refunds

\*Withdrawal – dropping ALL of your classes. You MUST do this through the Registrar’s Office. Withdrawing students on Financial Aid must contact the Financial Aid Office.

### **Spring Semester - Withdrawals** (1st Class Day – January 19)

	<b>Owed</b>	<b>Refunded</b>
Class Days (1-5) Jan 19 - 25	20%	80%
Class Days (6-10) Jan 26 - Feb 1	30%	70%
Class Days (11-15) Feb 2 – Feb 8	50%	50%
Class Days (16-20) Feb 9 – Feb 15	75%	25%
After 20th class day Feb 15	100%	0%

	<b>Owed</b>	<b>Refunded</b>
<b>First Half Withdrawals</b>		
Class Days (1-3) Jan 19 - 21	20%	80%
Class Days (4-6) Jan 22 – 26	50%	50%
After 6th class day Jan 26	100%	0%

	<b>Owed</b>	<b>Refunded</b>
<b>Second Half Withdrawals</b>		
Class Days (1-3) Mar 8 - 10	20%	80%
Class Days (4-6) Mar 11 - 22	50%	50%
After 6th class day Mar 22	100%	0%

The refund percentages are applicable to all tuition and fees except non-refundable fees including late fees and orientation fees. Refunds of parking fees must be requested at the Parking Services Office.

An immediate refund **WILL NOT** be made at the time a student withdraws. Any refund will be applied to remaining unpaid obligations. If a student has paid in full, a refund will be processed within 30 days. Reducing semester credit hours to zero is considered a withdrawal, and withdrawal refund policies apply. For other refund information, please visit our website <http://www.sbs.txstate.edu/> or call the Student Business Services Office at (512) 245-2544.