

Pertinent Information for Retired Faculty and Staff

<http://www.txstate.edu/rfsa/>

Revised December 2018

1. **University Identification Card** – a university identification card provided by ID Services denoting retired staff or denoting previous academic rank and the designation retired faculty. In the case of holders of an emeritus title, the identification card shall denote the appropriate emeritus title;

Located at the LBJ Student Center 2-9.1 or by calling 512-245-2297;

2. **Library Privileges** – library privileges upon presentation of a “retired faculty” or “retired staff” identification card;

Library Recorded Hours: 512-245-2187

Reference Desk/Information: 512-245-2686

3. **Restricted Parking Permit** – If retired, a complimentary restricted parking decal is available through Parking Services. If a retiree returns to work, they may continue to use the free permit or obtain a free permit. Retirees may retain a reserved space with the approval of the associate director of Parking Services; however, the annual cost of the reserved space to the retiree will be the current reserved rate charged to full-time faculty and staff;

Located at Mathews Street Parking Garage (202 Student Center Drive) or by calling 512-245-2887;

4. **Athletic Tickets** – upon request, two complimentary general admission tickets to all regular season varsity athletic events, except football will be provided upon presentation of a retired faculty or retired staff identification card at the event. Alternatively, retired faculty and staff may purchase two reserved season tickets to athletic events at the same rate available to full-time faculty and staff (Note: retirees who have received free season athletic tickets in the past will continue to receive them). If such tickets are not claimed in any year, this privilege will be lost;

Located at Bobcat Stadium (1100 Aquarena Springs Drive) or by calling 512-245-2272;

5. **Business Cards** – a minimum order (currently 250) of business cards with last rank and title, "retired," and the appropriate emeritus title if applicable, printed at cost, available through Print and Mail Services and paid for by the retiree;

Located at 1727 Old RR12 or at 512-245-2601;

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6. **Hillviews** – *Hillviews* magazine and other university mailings;
7. **Fine Arts Events** – upon request, two complimentary tickets per event, upon payment of a ticket processing fee; fundraisers excluded. Black-out dates for theatre apply;

Contact Kevin Gilley at 512-245-9170 for complimentary tickets or to join Friends of Fine Arts.
8. **University Bookstore** – discounts from the University Bookstore on certain purchases at the same rate as full-time faculty and staff, upon presentation of a retired faculty or staff identification card;

Located on the 2nd floor of the LBJ Student Center or by calling 512-245-2273;
9. **Student Recreation Center** – upon request, semester or annual membership to the Student Recreation Center at the same rates as full-time faculty and staff, upon presentation of a retired faculty or staff identification card;

Located at Academy & Sessoms Street or by calling 512-245-2392;
10. **NetID and E-mail Services** – Access to a Texas State NetID and email services are available upon request. University Advancement will assure that retired faculty and staff using NetIDs will be included in the database used by the Texas State internet people search;

IT Assistance Center (ITAC): 512-245-4822 or live chat at <http://www.tr.txstate.edu/itac.html>;
11. **Texas State Retired Faculty and Staff Association** – free membership in the Texas State Retired Faculty and Staff Association;

Membership form enclosed or visit us at <http://www.txstate.edu/rfsa/>;

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12. **Distribution Lists** – University Advancement will assure that retired faculty and staff who wish to maintain contact with the university will be added to mailing lists and e-mail distribution lists used to send information to all faculty and staff at the university, college, and school levels. Departments are encouraged to include interested retirees on their mail and e-mail distribution lists;

Contact Jennifer Barker at 512-245-4055 or jm57520@txstate.edu;
13. **Thesis and Dissertation Committee Participation** – Holders of emeritus titles who were members of the graduate faculty at the time of their retirement are eligible to serve on thesis and dissertation committees. This is subject to approval by the department chair or school director and the college dean and subject to the regular graduate faculty review process;
14. **Committee Membership** – At the invitation of the appropriate university, college, department, or school, holders of emeritus titles may retain membership (without vote) in the university, college, and department or school committees of which they were members at the time of their retirement;
15. **Graduation** – The Office of the Provost and Vice President for Academic Affairs will invite retired faculty to march in academic regalia with the general faculty at each university graduation;
16. **Catalog Listings** – The Office of the Provost and Vice President for Academic Affairs will assure that holders of emeritus titles will be listed in each university Undergraduate Catalog; and
17. **Course Auditing** – informal auditing of courses at no charge, provided that space is available, with the consent of the offering department or school and the faculty member teaching the course prior to the first class meeting.