

To: President's Cabinet
From: Denise M. Trauth
Subject: President's Cabinet Meeting
October 22, 2014

Crisis Management (#710)

Dr. Emilio Carranco met with Cabinet to discuss Texas State's preparedness for and responses to Ebola. President Trauth noted that questions had been raised about our student clinical placements asking what we would do with students if Ebola patients were admitted at sites where they had been placed. After some rapid consultations, we concluded that we would pull students from these sites. Dr. Carranco noted that he has been monitoring CDC guidance on Ebola since the summer of 2014. We have a plan for risk assessments of those from affected areas and for isolation of presenting patients, including a plan for cooperation with the County Health Department in making a transfer. We have protocols in place for these situations and, for responding to an individuals who calls in as well. Dr. Carranco noted that an Ebola FAQs Webpage went up on October 17, 2014, as did a link to a Website with a message from the President. We also disseminated information via social media. Dr. Breier reported that these sites have already received a large number of hits and retweets, confirming that these actions did some good. Cabinet members agreed that a small group will convene to develop answers to additional potential questions after reviewing our previous H1N1 response plan.

RTA 10/29/14 Discuss Ebola response plan.

Strategic Plan (#13)

Provost Bourgeois noted that we have received updated initiatives and key performance indicators from across the University. Drs. Beth Wuest and Lisa Garza discussed the revised 2012-2017 University Goals, Initiatives, and Key Performance Indicators (KPIs). They made minor changes to initiatives in 1.6 and 4.3 and several additional changes in key performance indicators. Cabinet members addressed two remaining questions. Dr. Garza noted that these KPIs will become a part of the revised plan. Cabinet members endorsed the revised indicators, and President Trauth approved.

Enrollment Management (#9)

Mr. Nance shared financial background information regarding the enrollment management goals for fall 2015. Cabinet members endorsed the proposed set of enrollment goals.

Faculty and Staff Diversity Connections Directory

Dr. Smith shared information regarding a proposed diversity directory that could help students better connect with the faculty and staff members. Cabinet members agreed that an opt in process for this directory would be preferable. Dr. Smith agreed to discuss these proposals with the Equity and Access Committee.

Campus Disaster Procedures (#558)

Dr. Smith shared a marketing plan to provide information to faculty, staff, and students regarding the RAVE messaging system. Cabinet members discussed earlier problems in collecting cell phone numbers, but noted that if participants are assured that these numbers are for emergency use only, some concerns could be resolved. Cabinet members endorsed an opt out approach and use of the marketing plan presented.

Mr. Nance reported that the State Office of Risk Management auditor was here during the week of October 20, 2014, reviewing our Continuity of Operations (COOP) plan. We have agreed that the Legislative Budget Board and the Legislative Council can use the San Marcos Campus as their backup site for their COOP plans.

President's Update (#556)

Transportation and Parking Issues (#538)

President Trauth reported that her student open door session on October 21, 2014, was very active. One question came from a student with a handicapped permit who had been towed from the Springtown Lot during a football game. Dr. Smith will draft a letter responding to this student including a discussion of changes we have made since the Navy game. Cabinet members discussed where we should direct a handicapped individual if handicapped spaces in Lots 1, 2, and 3 are full.

Significant Issues (#01)

Dr. Feakes reported that three dialogues for adjunct faculty have been scheduled.

Dr. Wyatt reported that Dr. Milt Nielsen is moving to the position of Special Assistant to the Vice President, and Dr. Wyatt is initiating a search for a replacement.

Tuition and Fee Plans (#380)

Dr. Smith reported that the public hearing regarding proposed tuition and fee increases has been scheduled for October 29, 2014. She also shared information regarding the San Antonio Chamber of Commerce's Legislative agenda that includes its endorsement of Tuition Revenue Bonds for UTSA and Texas A&M-San Antonio as well as its federal agenda.

Commencement (#143)

Provost Bourgeois reported that Student Government passed a resolution asking for recognition of active duty military and veterans at future commencement ceremonies, and he plans to add language to the ceremony providing a recognition.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on November 5, 2014.