

PAW PRINTS

FACILITIES – TEXAS STATE UNIVERSITY – MAY 2016



FACILITIES' NEW AVP HAS BEEN SELECTED!

By now most everyone has heard that our new AVP has been selected. That said, I want to thank everyone for supporting me and the front office staff during this time of transition. As always, the Facilities Team has pulled together and supported the Texas State University campus community without missing a beat. In my prior life we said that "Engineers Lead the Way" ...translated from Air Force to higher education..."Facilities Leads the Way." Nothing that Texas State University does could be done without the support of the dedicated employees in Facilities keeping this place running...we're the heartbeat of the University! Again, thanks for your support, and a big Texas welcome to the Shewans! - **Gordie Green, Interim AVP Facilities**



Mr. Thomas Shewan, P.E., MBA, CEFP, comes to Texas State from his position as the Director of Maintenance at Florida State University (FSU). Tom holds a Bachelors of Science Degree in Mechanical Engineering as well as a Master Degree in Business Administration.

Tom is a licensed Professional Engineer in both Florida and Virginia. He was among one of the first groups to achieve CEFP certification and also successfully completed the APPA Leadership Academy in 2011. Tom has served FSU and its more than 43,000 students in his role as Director of Maintenance since 2005. At Virginia Commonwealth University (VCU), he served as the Director of Operations & Maintenance as well as the Director of Utilities.

Tom, his wife Fran, and two children are relocating from Tallahassee Florida. He will be joining our Department on Monday, June 13, 2016.

THANK YOU, GORDIE GREEN!



Thank you for wearing two hats for the past several months and leading our department during this transition period. We greatly appreciate your effort and support!

LAMPASAS HALL: THE 1912 MANUAL ARTS BUILDING

By Mark Cowan

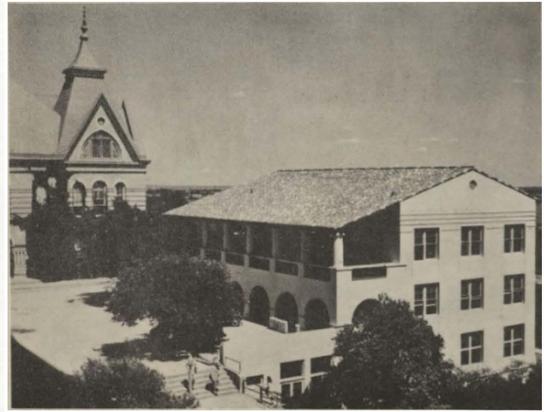
Since 1912 Lampasas Hall has stood at the side of Old Main atop Chautauqua Hill. Its construction, along with that of the 1910 Library Building to the north marked the beginning of this school's expansion that continues to this day - and along the way defined what would become known as the "Quad," the traditional center of campus activity.

The building we know as Lampasas Hall was designed as the "Manual Arts Building" by San Antonio architects Behles & Boelhouwe and constructed by the contractor A. A. Mundt for the sum of \$25,000. Ernest P. Behles and Charles T. Boelhouwe were active in the San Antonio area as designers of reinforced concrete buildings during the period leading up to and just after World War I. Several buildings on which they worked are listed on the National Register today.

Built during the University's initial growth spurt, Lampasas Hall has evolved to meet the school's changing needs. The rugged character of the site necessitated an innovative approach to the building – a pedestrian bridge ran from the level of the Quad to the front entrance located on the third level! The building's breathtaking siting and approach was balanced by its restrained Classical styling, punctuated with multicolored, patterned brick. The structure initially housed the Home Economics and Manual Arts programs and was equipped with banks of sewing machines, stoves, and power tools for both wood and metal working. It even boasted a hot water heater in its model kitchen.



In the College Cafeteria



Over the years the entry bridge was widened into a full terrace stretching the width of the building, below which additional rooms were constructed. The basement level was converted in the 1920s to become the campus cafeteria, then again adapted in 1947 into the first student center, known as "The Lair." The 1940s work also introduced a Spanish Colonial arcade to the terrace facade, topped with columns supporting an upper-level covered porch. From 1962-2003 the building housed the Department of Art. It was renamed "Lampasas Hall" in



2003 and presently houses the Honors College as well as faculty offices. Work in 2007 removed the paint that had concealed its multi-colored brickwork for years.

By steadily evolving, the Manual Arts Building / Home Economics Building / Cafeteria / Student Center / Lair has risen to meet the needs of an ever-changing University. Taking a closer look at the building one can read its story in the eclectic mix of architectural styles and materials that somehow come together and define the Lampasas we know today.

ENVIRONMENTAL REMINDER

BY SHERI LARA

Since you are probably starting home improvement projects and yard cleanup, this is an Environmental Reminder. Whether at work or at home, we must be careful not to dispose of certain liquids down sanitary sewer or septic drains. Allowable liquids are normal sanitary sewage from bathrooms and sinks; cleaning solutions from dishwashers, bathroom and floor cleaning; and process backflow solutions (cooling tower blowdowns, boiler blowdowns).

The following items are PROHIBITED from disposal to any sanitary sewer:

- Paint rinse water (latex), mortar, tape and float, sheetrock texture, or any other construction related rinse water or solutions with high COD (Chemical Oxygen Demand) or BOD (Biological Oxygen Demand) measurements;
- Any chemical waste including lab waste, photo waste, art studio paint rinse water with cadmium, pottery waste, or other glazes, metals waste, etc.;
- Fuels, gasoline, diesel, motor oils, naphtha, Varsal or any other flammable or nonflammable petroleum hydrocarbons, e.g. paint thinner
- Solutions with pH less than 6.0 or higher than 11.0, see chart;
- Solids, pipe cuttings, dirt, sawdust, etc.;
- High temperature water (greater than 104 degrees Fahrenheit);
- Any hydraulic oil, cutting oil, mineral oil, cooling oil or Fats, Oils and Grease (FOG);
- Any chill water or hot water drains, or passivation solutions unless sampled and tested by EHSRM and approved by the City of San Marcos for disposal.
- Latex paint rinse water or other construction related solutions should be taken offsite for proper disposal and not poured to the sanitary or storm sewer on campus or at STAR Park.

For questions or concerns regarding allowable and prohibited discharges, please contact EHSRM Department at 512-245-8616. EHSRM can provide information regarding proper collection and pickup of all chemical wastes for permitted offsite disposal.

Many cities and towns have a local chemical and hazardous waste disposal location.

WOODEN PIPE FROM YESTERYEAR



Michael Petty "inherited" this pipe from his predecessor who said it was excavated around Charles Austin Drive. It is about 12" tall, 8" in diameter, constructed of wooden staves (oak inner circle and perhaps cypress outer rim) with tin in the middle. It has 8 gauge wire spiraling around it to keep the parts in place. It also has a tar exterior to keep ground water away, thereby giving the underground "pipe" a longer life.





TEXAS STATE UNIVERSITY
FAMILY CAMPAIGN 2016
Reaching New Heights Together

The Texas State Family Campaign has now ended, with 67% participation rate. The Campaign is an opportunity for faculty and staff to show their support for the University in an annual fund drive. Our participation in the Family Campaign inspires others to make a gift — and instills confidence from funding sources outside the university, such as foundations and corporations. When we invest in our university and students, others follow suit. Our gifts, whether large or small, helps engage, challenge and prepare our students for a meaningful future.

Gifts can support scholarships, graduate fellowships, emergency grants, student travel, tuition assistance, student organizations and many other areas of need. As an example, in 2015, the Facilities Scholarship Fund awarded scholarships to five children of Facilities employees as a result of the Family Campaign; the benefits are real and the students appreciate the financial assistance as tuition and fees continue to rise.

The 2016 Family Campaign resulted in an 81% participation rate for Facilities employees this year, up from 79% last year. Many thanks to our departmental Campaign coordinators:

- Facilities Mgt. – Ann Huebner
- Facilities Ops. – Connie Brownson
- Grounds – Jay Cody & Joyce Phillips
- Custodial – Fermin Torrez
- Utilities – Stacia Moore
- FPDC – Amy Thomas



2015 Facilities Safety Star Awards

Juan Guerra and Safety Committee Chair, Nathan Lawrence, announced the Safety Star Awards at the Facilities Appreciation Luncheon on December 18, 2015. Pictured (left to right) are Mr. Guerra, MaryAnn Hollingsworth (Custodial), Amy Thomas (FPDC), Steve Volk (Utility Ops), Beth Welch (Facility Ops), J. P. Pineda (Facility Mgt), and Nathan Lawrence. Not pictured is David Sambrano (Grounds).

CONGRATULATIONS!

ARBOR DAY CELEBRATION

In February, Texas State officials, Bobcats and San Marcos residents showed their commitment to the environment by planting trees in Sewell Park for the University's annual Arbor Day celebration. The 2015 ceremony was supposed to take place during the first week of November, but was postponed due to the Halloween weekend flood.

Nathan Lawrence (left, in yellow), a Habitat Conservation Specialist and Texas State alumni, led the attendees in planting an assortment of 18 trees throughout the park. Gordie Green (right center), Interim AVP for Facilities, was also on hand to plant one of the trees.



FACILITIES CORE VALUES

In pursuing our mission, we, the staff of the Texas State University Facilities organization, are guided by a shared collection of values. Specifically, we value:

Service: We are committed to excellence in the provision of our services and professional interactions with our customers.

Teamwork: We strive for continuous improvement through innovation, collaboration and dialogue with the Campus Community in support of the university's goals and mission.

Accountability: We are responsible for our actions and will conduct business in an ethical and honest manner in compliance with all university policies, and federal, state and local laws and regulations.

Respect: We treat each other with respect and dignity and place equal value on every individual.

Stewardship: We are conscientious stewards of the resources entrusted to us:

- **Personnel:** We take care of our people, ensuring that they are given the opportunity for professional growth and to work in a safe and welcoming environment.
- **Assets (Physical and Fiscal):** We will do our utmost to maintain the University's physical assets and do so in a fiscally responsible manner.
- **Environment:** We will protect our sensitive environment

WELLNESS CORNER

Healthy Shopping on a Budget

One of the most common complaints about sticking to a healthy diet is that it is too expensive. But with a little extra effort, eating well can fit within any budget. Planning is the first (and most important) step. Designate a weekly shopping day, and sit down before you shop to plan your meals and snacks for the upcoming week. Focus on foods like vegetables, dried beans and lentils, and whole grains as the main ingredients, along with reasonable servings of lean proteins, in recipes such as stews, casseroles and stir-fry dishes. Then, make a comprehensive grocery list (and stick to it!).

Before hitting the supermarket aisle, follow these helpful habits:

- Check online and in the newspaper for sales and coupons, and sign up for loyalty or membership card programs at your neighborhood grocery store.
- Make sure that you are not hungry when you go shopping. This will help you avoid impulse buys on less nutritious items or items that cost more.
- Give yourself enough time to shop, so that you can compare costs, read food labels, and make informed decisions.
- Stock up on staples in bulk, such as brown rice, whole-wheat pasta, dried beans and lentils, frozen vegetables, and proteins, like meat, poultry and fish, when they are on sale.
- Buy fresh fruits and vegetables when they are in season.
- According to the USDA, the least expensive fresh vegetables are potatoes, lettuce, eggplant, summer squash, carrots, and tomatillos, and the least expensive fresh fruits are watermelon, apples, bananas, pears, and peaches.
- Avoid pre-washed, pre-cut, individual servings of produce, as they are usually more expensive.
- Consider buying frozen vegetables (and be sure to look for those that do not contain added sauces). They do still have a high nutritional value, and they will last much longer, minimizing food waste and stretching your dollar.

Remember: eating healthfully does not have to be expensive. It will just take a little more planning to keep your family grocery bill within budget.

Total Wellness article from August 31, 2015

WAY TO GO CUSTODIAL OPERATIONS!



Kudos to **Paula Alvarez** and **Maria Alvarez** for a job well done!

Karen Bryson, Dept. of English, really liked the shine of the hallways on the 3rd floor of Flowers Hall.



Kudos also go out to **Connie Hughes** and **Sally Harris** for being wonderfully helpful! Jenn Mitchell, SSC Unit Director, really appreciated you two going out of your way to give SSC staff a detailed tour of the Agriculture Building and customer expectations, which will help ensure a smooth transition in custodial services.

GREAT JOB LUPE!

When Dr. Richard Dixon's "call for award" went out to the faculty, staff and students of the Geography Department in February this year, it was business as usual. It was business as usual until nine (9) year veteran custodian Guadalupe (Lupe) Urrutia's name was mentioned.

Dr. Dixon:

I would like to nominate Lupe Urrutia (3rd floor custodian) for the Outstanding Staff Service Award. Lupe has been a bright spot in the department since day one. She always has a smile on her face, does a great job of keeping the 3rd floor exceptionally clean, and is always willing to help with whatever needs to be done, even outside her normal scope of work.

Lupe is an excellent addition to the Geography family, and very worthy of this award.

Guadalupe "Lupe" Urrutia was selected by the Geography department faculty, staff and students to receive an Outstanding Staff Service Award at our 22nd Annual Alumni Reunion and Student Celebration on Saturday, April 30, 2016. In the 16 years since its inception in 2000, a custodian has never won this award. Each year the Scholarships and Awards Committee solicits nominations for the following department awards:

- Undergraduate Student Award for Outstanding Service
- Graduate Student Award for Outstanding Service
- Outstanding Service Award (Department or Community Level)
- Outstanding Staff Service Award (College or University level)**
- Outstanding Support from the Business Community
- Outstanding support from a Governmental Agency
- Outstanding Support from a Non-governmental Agency
- Richard Wayne Simmons Geography Advocate Award
- Spirit of Geography Award
- Outstanding Leadership Award
- Distinguished Alumni Award

The Outstanding Staff Service Award was established to recognize members of the University staff, other than full-time Department staff, who have made significant contributions to the Geography Department for their work.

...I cannot tell you how excited I am that Lupe is receiving this award! She is wonderful to work with, always ready to jump in and do whatever needs being done, ALWAYS with a smile on her face. All the faculty and students who office on the 3rd floor think she is tops!! – Pat Hell-Jones



Wow! Quite the honor, indeed. I am once again reminded how truly blessed and honored I am to work with such remarkable, caring people like Lupe every day. What is more amazing is that this is how this wonderful group of folks are; no put upon, no artifice, genuine and caring men and women that enjoy each other, take pride and ownership in what they do and try to enjoy life doing it. –Kim Graves

JUST IN TIME AWARDS

The following Facilities employees received Just in Time Awards this quarter:

From Grounds:

Rolando Bolanos
Steve Burt
Adam DeLeon
Brad Harrison
Arnold Hernandez
Juan Maldonado
Raymond Martinez
Chris Miller
Carlos Pardo, Jr.
David Pardo
Larry Peralez, Jr.
Larry Peralez, Sr.
Joyce Phillips
Josh Romero
David Sambrano
Greg Sanchez
Bentura Vargas
Baldemar Zuniga
Electro Zuniga

From Facilities Ops:

Beth Welch
J. Chris Wilkerson

From Custodial:

Maria Alvarez
Paula Alvarez
Bruce Banks
Heather Bristow
Sally Harris
Connie Hughes
Val Marrero
Rodrigo Rodriguez
Gina Sanchez
Steve Williams

From Facilities Admin:

Karen Munoz

From FPD&C:

Erica Anderson
Missy Mears
Liz Mendez
Pascuala Roque
Amy Thomas

From Utilities:

Ron Humphrey
Juan Romero
Rodolfo Zelaya

From Facilities Mgt.:

Rose Barry-Pryor
Phlatt McLean
Lindsey Sinner
Joel Trevino

**THANK YOU
FOR YOUR
CONTRIBUTIONS!**

PROMOTIONS AND TRANSFERS

- * Faber "Leon" Castano – Facilities Ops – promoted from Facilities Maintenance Worker I to A/C Mechanic I
- * Emmanuel "Manny" Villarruel – Facilities Ops – Promoted from A/C Mechanic I to A/C Mechanic II
- * Henry Perez – Facilities Ops – promoted from Painter II to Head Painter

CONGRATULATIONS TO EVERYONE!



CONGRATULATIONS!

Juan L. Romero, Utility Operations, currently serves in the Navy Reserves as a Chief Petty Officer (E-7). He was recently selected for the Chief Warrant Officer Program. Juan will be commissioned in November as a Chief Warrant Officer (CWO-2).

Tech Corner

Shared Drive Access

There are two types of shared drive access: department access (SDrive) and individual access (UDrive). The Data stored on these drives is backed up by ITAC daily. These files can be accessed on or off campus.

SDrive:

Faculty and Staff can access department shared files from a desktop, laptop, lab computer, or mobile device on- or off-campus via the Department Share Drive. By default, all employees have access to their department's drive. Folders that need to be locked down to smaller groups have access controlled by our Facilities Management Systems Department. To access SDrive files from off campus, follow directions located at <http://www.tr.txstate.edu/services/department-share-drive.html>.

UDrive:

The UDrive is a network storage space that, by default, provides you with 5 GB of online storage space for your Texas State Login ID. You cannot share your UDrive with others. The UDrive is intended for you to store important work files and work on them directly from the UDrive. You can access these files from your desktop, laptop, or lab computer anywhere on or off campus! All you need to do is login to a Texas State Computer. For access off-campus follow directions located at <http://www.tr.txstate.edu/services/udrive.html>.

NOTES:

1. You can use the UDrive like your CDrive. The UDrive files are backed up daily by ITAC and only you have access to those files.
2. If you open a file on the shared drive (SDrive) and receive a message that it is "IN USE", please do not create a new copy. By doing this, the file is copied to your computer and your changes are not put back on the SDrive.
3. If you need access to something on the SDrive and do not have that folder listed, please email our systems personnel to be added to that folder.
4. If you do not see the SDrive or the UDrive, you will need to log on and off of your computer **two times**. Then it should be visible.

UPCOMING EVENTS

- **May 21**
Armed Forces Day
- **May 30**
Memorial Day
- **May 31**
Facilities Scholarship Application deadline
- **June 6**
Summer I Semester begins
- **June 14**
Flag Day
- **June 19**
Father's Day
- **June 19**
Emancipation Day
- **June 20**
Summer begins
- **July 4**
Independence Day
- **July 11**
Summer II Semester begins
- **August 12**
Summer Commencement
- **August 29**
Fall Semester begins
- **September 5**
Labor Day



Jeremy Huebner, son of Ann Huebner in Facilities Management, has had a busy stock show season. Jeremy's projects for Hays County included raising 2 pigs (each placing 2nd in their class), 2 lambs, and building/welding an 18 ft. flatbed trailer. He then showed one of his pigs and one of his lambs at the San Antonio Livestock Show. He ended the season by creating a miniscape with 4 other San Marcos High School horticulture students for the Houston Livestock Show Horticulture Competition. With this year's stock shows behind him, Jeremy is now looking forward to graduation day!

Quality, Responsive Service: Making a Difference at Texas State



Facilities would like to thank all who contributed to this newsletter.