I. Call to order
House Leader Le Noc called the meeting to order at 1:05pm

II. Roll Call

III. Approval of Minutes
Representative Didion motioned to approve the minutes; Representative Douthitt second the motion. Vote was unanimous. Minutes from November 30, 2018 meeting approved.

IV. Orders of the Day
Resolutions to confirm the election board chair and chief justice as emergency pieces are added to the agenda.

V. Confirmation of New Representative
Representative Austin was sworn in by House Leader Le Noc.

VI. Guest Speakers
There were no guest speakers

VII. Public Forum
There was no public forum

VIII. Confirmation of Election Board Chair H.S.R. 2018-2019.11
a. Joshua Clarke shared why he is on the election board
b. Representative Idema read the resolution and motioned to call to question. Representative Didion second the motion; vote was unanimous.

IX. Confirmation of Chief Justice H.S.R. 2018-2019.10
a. House Leader Le Noc circulated the letter from Ashlynn Scott
b. Debate and discussion
c. Representative Douthitt motioned to call to question; Representative Lobo second the motion. Vote was unanimous.

X. Reports
a. Student Government Vice President’s Report: Alison Castillo
   Vice President Castillo was not present

b. House Leader Report: Maël Le Noc
   -Student body President Becerra has announced his resignation
c. House Secretary Report: Brittany Davis  
   Nothing to report

d. House Parliamentarian’s Report: Jennifer Idema  
   Nothing to report

e. Committees Reports
   i. Diversity and Inclusion: Thi Nguyen and Lorraine Lobo  
      - First meeting will be on Feb 15th, still working out time and location  
      - Still planning the workshop event with students sharing the experience about graduate school

   ii. Social Media and Technology: Vacant  
      Representative Davis motioned to nominate Representative Austin as chair of the Social Media and Technology committee; Representative Didion second the motion. Vote was unanimous.

   iii. Campus Life: Jenn Idema and Amarilis Castillo  
      Nothing to report

   iv. Budget and Finance: Blair Didion and Dylan Douthitt  
      - There is discrepancy about the amount transferred to our new account at The Graduate College; we were short 1,000  
      - A committee has been formed to determine whether we are entitled to those funds, but no timeline of a decision has been determined.  
      - House Leader Le Noc and Representative Didion are working on obtaining the rest of our funds.

f. University Committee Reports
   i. Council of Inclusive Excellence: Amarilis Castillo  
      1. Working on a definition of the term diversity  
      2. A bias incident report subcommittee has been created and they are seeking input on the proposed bias incident report form

   ii. QEP Task Force: Jenn Idema  
      1. Focus is on undergraduate research and establishing a center  
      2. An external consultant came to campus to provide feedback on creating a center

   iii. Veterans Advisory Council: Blair Didion  
      1. A pilot program is being created as part of bobcat preview that will be a separate session for military-connected students.

   iv. Graduate Council: Jessica Ramos  
      1. Deadline for departments to submit brochure changes is today

g. Advisor’s Report: Dr. Paulson
   i. The lunch with the deans event went really well.
   ii. GSAW donation solicitation time is here! Representative Didion will provide strategies for soliciting donations since he was so successful last year.
XI. Old Business
   a. Graduate Student Survey
      i. Survey will be distributed on Tuesday 2/5 and results will be shared with representatives at the Feb 15th meeting.
      ii. At the March 1 meeting, all representatives should bring ideas for action based on the survey results
   b. Networking Night/Alpha Chi Partnership
      i. Networking night partnership with Alpha Chi is Wednesday, March 7 from 5-7pm in UAC 208 and the reception will be in UAC 120
      ii. Representative Idema asked for a larger budget but will get back to the House with a firm number after gathering quotes

XII. New Business
   a. Graduate Student Appreciation Week
      i. Coffee and Coloring was agreed to be the Grad House sponsored event
         1. Wednesday April 3 from 9-11am in LBJ 3-5
         2. The budget will remain at $200
      ii. Round Rock event
         1. The House decided to partner with the existing social
         2. Representative Ramos-Karmaker will work with Round Rock staff to determine where the House can contribute
      iii. Reminder that all Representatives are expected to attend the award ceremony on Friday April 5 2-3:30pm
      iv. Representative Didion and House Leader Le Noc will not be present during this week
   b. Leadership Institute
      i. The leadership institute is Feb 23-24 and all representatives are strongly encouraged to attend
   c. Graduate House Advertisement Items
      i. Representative Idema would like to order giveaway items and is seeking ideas
      ii. She would like to use $500 to purchase items and will bring proposals to a meeting later in the semester
      iii. Representative Nguyen suggested we include a question on the survey about giveaway items.
   d. Spring 2019 Goals
      i. Representative Didion suggested we table this until the survey results come in.

XIII. Questions
   a. Representative Austin asked about social media expectations
      i. Representatives agreed they want more engagement, a consistent online presence, and to remain unbiased with any issues on campus unless agreed upon collectively.
      ii. Representative Austin strongly encouraged all representatives to be active on social media.
   b. Representative Douthitt asked if online attendance is allowed if an emergency meeting is called.
i. House Leader Le Noc said he encourages Representatives to always attend in person but that if an emergency meeting is called, then he will be present in person in a reserved space for representatives to attend in person, but online attended is allowed in such an extenuating circumstance.

XIV. Announcements
    a. Voting for Student Government President and Vice President will take place Feb 18-21
    b. There is a roundtable session with Student Government and University Administration on Monday Feb 4th in the ballroom from 5-6pm. All Representatives are encouraged to attend.
    c. March 30 is the VATS golf tournament. It is $90 per person and covers food and course fees
    d. Thursday Feb 7 is a profit share for VATS with Torchys from 4-8 pm.

XV. Adjournment
    Representative Didion motioned to adjourn the meeting; Representative Douthitt second the motion; meeting adjourned at 2:25pm