

**Council of Academic Deans Meeting
June 21, 2016**

Summary and Action Items

- Latino Studies Program Proposal: Dr. Gene Bourgeois distributed and discussed a proposal for a Latino Studies Program. Dr. Debbie Thorne discussed that the next step in this proposal would be to create a standing committee, to which she asked the Deans for committee recommendations. These recommendations are due to Dr. Thorne in September/October timeframe.
- Revision of PPS 7.10, Procedures for Awarding Faculty Merit and Performance Raises: Dr. Cynthia Opheim distributed and discussed a first draft of the edits made to PPS 7.10. These edits will be circulated using the customary PPS circulation policy.
- Discussion of 2016-2017 Goals for Performance Management: Dr. Bourgeois discussed with his direct reports the process of submitting goals to him for the 2016-2017 academic year. Ms. Stacey Rodriguez will be emailing the template to be used and will also ensure submission of all goal entry. Dr. Bourgeois asked that the templates be submitted to Ms. Rodriguez by July 15, 2016.
- Undergraduate Admissions Report: Dr. Michael Heintze provided the Council with the undergraduate admissions report.
- Graduate Admissions Report: Dr. Andrea Golato provided the Council with the graduate admissions report.

Off Agenda

- Dr. Bourgeois announced that during a discussion at President's Cabinet it was determined that postings can post as low as the salary midpoint for the position and as high as the incumbent salary. Exceptions can be approved at the Vice President level.