

Payment for Correspondence

1. Go to the [student payment portal](#).

2. On the payment portal page, select Students: Click here to login.

The screenshot shows the top navigation bar with the Texas State University logo and contact information. The main heading is "Welcome to Texas State University Student Account Website!". Below this, there is a red-bordered button that says "Students: Click here to login". Underneath, there is a button for "Authorized User" and a section for "Login for parents or others who have been granted access." with fields for "Email:" and "Password:". At the bottom of the login section are links for "Forgot Password" and a green "Login" button. To the right, a "Welcome!" message explains the site's purpose and lists "Website Features" such as checking balance, making payments, and enrolling in payment plans. It also includes instructions on granting access and a note about site maintenance.

3. Select I would like to pay ... Other Amount and Go!

The screenshot shows the dashboard after logging in as Carolyn Bettelheim. The top navigation bar includes "My Account", "Make Payment", "Payment Plans", "Refunds", and "Help". The main content area is divided into several sections: "Announcement" with a welcome message and important dates; "Student Account" showing a balance of \$414.90 and a "View Activity" button; "Statements" with a "View Statements" button; "My Profile Setup" with links to "Authorized Users", "Personal Profile", "Payment Profile", and "Electronic Refunds"; and "Term Balances" showing a balance of \$414.90 for the period 20-21. A prominent green banner at the top of the dashboard says "I would like to pay..." with a dropdown menu set to "Other Amount" and a "Go!" button.

4. Select Pay by term, Correspondence term, and Continue.

Account Payment

Amount Method Confirmation Receipt

Payment Date: 10/7/20

Current account balance \$414.90 414.90

Pay by term

Correspondence 20-21 \$414.90 414.90

Payment Total: \$414.90

Personal Note:

Cancel **Continue**

5. Select Method of payment and follow the prompts to complete payment.

Account Payment

Amount Method Confirmation Receipt

Amount: \$414.90

Method: Select Method

- Credit Card**
 - Credit Card via PayPath
- Other Payment Methods**
 - Electronic Check (checking/savings)
 - Bank Wire

*Credit card payments are subject to a non-refundable service fee. A non-refundable service fee will be added to your payment.

Back Cancel **Continue**

Electronic Check - Payments can be made from a personal checking or savings account.

Bank Wire - We accept payments in your local currency or US \$ through Western Union Business Solutions.

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