PCI Device Inspection Log

*Attachment B: Department Procedure – Payment Card Acceptance*

**Inspect devices monthly. A copy of this log will be requested quarterly. *Reminder: this log is only for devices that can swipe or run EMV cards (dip).***

* Check your PCI devices for tampering monthly.
* List the date of your inspection next to the month.
* **Mark each category in grey as Ok, Repair, Breach, or N/A.**
* Add more lines for your devices to the table as needed.
* The inspector’s signature is required.
* Note any replacements.

Department Name:

# Location: Merchant ID:

# Month: \_\_\_\_\_\_\_\_\_\_\_\_ Inspected by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Device Make/Model** | **Serial Number (S/N)** | **Location** | **Tamper Tape #** | **Card Reader (swipe & dip)** | **Cords** | **Ports** |
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