

To: President's Cabinet
From: Denise M. Trauth
Subject: President's Cabinet Meeting
November 12, 2020

Texas State University Emergency Operations (#776)

Mr. Algoe discussed revisions to the Texas State Emergency Operations Plan. Cabinet members approved the Plan pending one-on-one conversations with individual Cabinet members.

Rising Star Art

Mr. Algoe discussed the creation of a committee to draft new operating guidelines for the Rising Star Art. With slight modifications, Cabinet members agreed to reengage the same members who formed the ad-hoc committee charged with recommending the design of the Victory Star. President Trauth requested that a student event around lighting of the Rising Star be held in spring 2021.

Custodial Recognition

Mr. Algoe discussed recognizing the hard work of custodial employees during the COVID-19 pandemic. Cabinet members discussed options, including one-time financial awards and awarding a certain number of hours of performance award. Mr. Algoe will consider the feedback and make a recommendation at the next Cabinet meeting. In collaboration with Staff Council, Mr. Algoe announced the development of a custodial recognition program.

Texas Higher Education Distinguished Service Award (#316)

President Trauth reviewed Texas State's past nominations for the Texas Higher Education Distinguished Service Award (formerly known as the Mirabeau B. Lamar Award). Dr. Breier suggested a potential nominee, who has made a significant impact on higher education across the state of Texas. President's Cabinet members approved the recommendation. Dr. Breier will take the lead compiling the nomination package.

Audit of Off-Site Equipment Inventory

Mr. Pierce reviewed compliance requirements for the off-site equipment inventory audit. Cabinet members reviewed the requirements of UPPS 05.01.01, Texas State University Property and Equipment, paragraph 05.01. Mr. Pierce provided clarification. Each division is responsible for maintaining a log for each item of department property or equipment authorized for off-site use by university employees (e.g., laptop computers that are taken home on a daily basis). Mr. Algoe, in collaboration with Mr. Pierce, will take the lead on updating the UPPS 05.01.01.

President's Update (#556)

President Trauth discussed an upcoming presentation given by Texas Comptroller Glenn Hegar to the Council of Public University Presidents and Chancellors.

Significant Issues (#01)

Dr. Lloyd discussed the November 23, 2020, Town Hall. Cabinet members agreed that the Town Hall will be held for faculty and staff for the purposes of providing them with an update, discussing their specific concerns, and fielding their questions. Immediately after the Town Hall, two separate messages will be disseminated. President Trauth will send to faculty and staff a summary of the major points discussed during the Town Hall. The Vice President for Student Affairs will send a message to students and their parents detailing information about the end of the fall 2020 semester, what the spring 2020 semester will look like, and the spring break 2021 schedule. Provost Bourgeois shared that, at present, Texas State campuses will operate and remain open as planned. After Thanksgiving, scheduled face-to-face classes and student activities will continue though faculty will have discretion to maintain their current face-to-face class and exam schedule or transition to remote delivery. Furthermore, in-person fall 2020 and make-up spring/summer 2020 commencement ceremonies are still planned. Graduates will receive separate communications detailing the plans.

Dr. Lloyd led a discussion on messaging around the recent uptick in COVID-19 cases reported to Bobcat Trace. Dr. Breier will work with University Communications and University Marketing to launch a social media campaign to raise awareness of the COVID-19 surge and the latest CDC recommendations mitigating the spread of COVID-19, and to encourage university community members to remain vigilant in adhering to health and safety measures. Dr. Carranco will provide a university-wide update prior to the Thanksgiving holiday, emphasizing similar information.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on November 20, 2020.