Associate Director of Enterprise Systems

Job Code 50013650

General Description
Responsible for providing operational process leadership and support to Technology Resource information systems and IT services; supervising the Competency Center.

Example of Duties
Maintain quality-cost effective SAP Finance, Procurement, Budget, and HR applications.
Develop strategies to integrate new SAP technology into the campus enterprise.
Provide leadership guidance for Enterprise Systems SAP applications and projects.
Identify SAP security issues and mitigate risks.
Review and approve specifications.
Appraise assigned employees in a timely manner.
Mentor members of the Enterprise systems team.
Keep abreast of developments in SAP computing and technology.
Plan IT resource procurements and staffing.
Develop departmental policies and objectives.
Perform other duties as assigned.

Knowledge, Skill and Abilities
Knowledge of: computing, SAP, and other enterprise software applications; developing technologies; business technology processes and needs.

Skill in: developing strategies to take advantage of new technologies; allocating resources; analyzing deficiencies in SAP applications and determining solutions;

Ability to: effectively manage Enterprise Systems personnel; work within confines of University culture and policy; monitor that the use of University computing resources is in compliance with state and federal requirements.

Experience and Education
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements