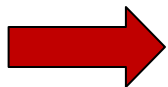


Spring 2015 OWLS Schedule of Classes

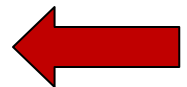
Bachelor of Applied Arts & Sciences (BAAS)
Master of Interdisciplinary Studies (MSIS, MAIS)
Management of Technical Education (MEd)
Department of Occupational, Workforce, & Leadership Studies
<http://www.owls.txstate.edu>



The rising STAR of Texas



Spring 2015 registration begins October 9th



For specific access period information, additional late registration, schedule change information go to: <http://www.registrar.txstate.edu/registration/access-periods.html>

For a complete listing of Texas State classes go to:
https://ssb.txstate.edu/prod/bwckschd.p_disp_dyn_sched

Important Information and Announcements

E-mails – please include your Texas State ID (A0.....) on all e-mails.

DEGREE CANDIDATES

Students in their **last semester** must apply for graduation online. To do so, go to <https://ssb.txstate.edu/prod/twbkwbis.P> **WWWLogin**. After logging in, click Student, then Student Records, then Apply to Graduate. The **deadline** to apply for graduation will be in September. For the specific date go to: <http://www.registrar.txstate.edu/persistent-links/academic-calendar>.

Students who apply after the application deadline cannot be guaranteed that their name will appear in the Graduation Program. Spring commencement will be held May 15, 2015 at 10:00am.

GRADUATE STUDENTS – MSIS, MAIS, & MEd

In addition to applying for graduation as listed above students must also apply for the Comprehensive Examination. Go to www.owls.txstate.edu, click on Resources, then Student Resources, then Application for Comprehensive Examination. Deadline to apply is the same as the deadline to apply for graduation.

OCED 4360 and OCED 4361

This is the last class taken in the semester you graduate

These are the last courses taken in the semester you graduate ----- **OCED 4360/4361 should be the only courses you take.**

If graduation would be delayed part-time students may be approved to take 1 class with the internship.

Full-time students may be approved to take 2 classes with the internship.

October 22 nd (Wednesday)	6:00pm	Campus (Pedernales Building)	Wilson
October 23 rd (Thursday)	5:30pm	Alamo University Center 8300 Pat Booker Road, room 120	Harkins
October 25 th (Saturday)	2:00pm	Round Rock Campus, Avery Bldg., 453	Wilson
November 4 th (Tuesday)	12 noon	Round Rock Campus, Avery Bldg., 453	Wilson
November 19 th (Wednesday)	6:00pm	Campus (Pedernales Building)	Wilson
December 8 th (Monday)	12 noon	Round Rock Campus, Avery Bldg., 453	Wilson
December 10 th (Wednesday)	6:00pm	Campus (Pedernales Building)	Wilson

 Online internship orientation – <http://www.owls.txstate.edu/undergraduate-degrees/online436061files.html> 

Prerequisites to register for OCED 4360/4361:

- 1) *Completed OCED 4350 and have a finalized degree plan signed by the Academic Advising Center and departmental Chair.*
- 2) *Attended an internship orientation live or online.*
- 3) *Submitted the Application for Enrollment in Cooperative Occupational Education via email to pg02@txstate.edu identifying the site, project, and supervisor and received approval for the project from the OWLS office. The application must be signed by the supervisor and student.*
- 4) *2.25 GPA in the Professional Development Module*
- 5) *2.00 Texas State GPA*

Read Bobcatmail for reminders

E-mails – please include your Texas State ID (A0.....) on all e-mails.

CRITICAL UNDERGRADUATE INFORMATION

- Twenty-four of the last thirty hours must be taken with Texas State.
- An individual must have a minimum of twenty-four advanced hours with Texas State and an overall total of thirty-six advanced hours to graduate.
- A minimum of 120 hours is required for the degree.
- Up to 6 semester hours may be taken at the junior college after obtaining the initial 66 hours and/or are in the last 30 hours of degree completion. **This must be with the Departmental Chair's written permission. Students must complete the Petition to Return to Another Institution and must be submitted 30 days prior to campus registration.** The petition can be found at www.owls.txstate.edu, click on resources, then student resources, then Petition to Return to Another Institution. Students must have completed OCED 4350 and have a finalized degree plan on file to submit the petition.
- Students should consider the correspondence option prior to requesting a return to the junior college.
- A maximum of thirty semester hours for Texas State credit may be completed through a combination of correspondence and extension courses. Ex: if a student enrolls in the Certified Public Manager Program and completes the 21 hour program, then the student would be eligible to take only 9 hours by Correspondence.

TEXAS STATE E-MAIL ACCOUNT

Students are **REQUIRED** to obtain a Texas State e-mail account. Those students who do not have a Texas State e-mail account will not receive emergency information, updates or announcements from the department. Students who are currently enrolled can obtain an account online at https://ssb.txstate.edu/prod/twbkwbis.P_WWWLogin. Check your e-mail account often.

RETURNING TO A JUNIOR COLLEGE

If a student desires to return to a junior college and has over 66 junior college hours and/or is in the last 30 hours of completion of the BAAS degree, written permission **must be** requested 30 days before the semester begins. Petition forms may be obtained on our web site at www.owls.txstate.edu, click on Resources, then Student Resources, then Petition to Return to Another Institution. Students must have a signed official degree audit on file in order to process request.

SUBSTITUTION OF COURSES

Students must enroll **ONLY** in classes specifically listed on their degree plans. To request a substitution, students must contact one of the OWLS advisors. Requests for substitutions must be received at least two weeks before registration. Courses that are taken that are not specifically listed on the degree plan once it has been approved will automatically be placed in the electives. DO NOT take any courses not listed on the degree plan without prior approval from the Chair. **ADVISORS CANNOT APPROVE COURSE SUBSTITUTIONS.**

Please note: requests for substitutions does not constitute approval! Students should allow at least two weeks for a response. Valid reasons for substitutions are: 1) course is no longer in the department inventory; 2) student is prohibited from enrolling in the course due to change in department rules which makes the student ineligible and; 3) student is in the last semester of the degree and no other option exists, including correspondence courses.

IMPORTANT DATES

Please refer to the Academic Calendar at <http://www.registrar.txstate.edu/persistent-links/academic-calendar.html> for payment deadlines and other important information/deadlines.

SCHOLARSHIPS

BAAS, MSIS, MAIS and MEd students may compete for scholarships through the department. Applications can be obtained at <http://www.owls.txstate.edu>, click Resources, then Scholarships. Awards will be made each year.

TEXTBOOKS

Textbooks can be purchased online at <http://www.bookstore.txstate.edu/t-textbooks.aspx>.

SCHEDULE OF CLASSES

The official schedule of classes and registration instructions can be found at https://ssb.txstate.edu/prod/twbkwbis.P_GenMenu?name=homepage. If any course information varies from this schedule and the official schedule of classes, **please refer to this schedule for correct dates, times, etc.**

E-mails – please include your Texas State ID (A0.....) on all e-mails.

CORRESPONDENCE COURSES

Undergraduate students may take up to 18 semester hours by correspondence. However, if the student is also taking courses by Extension then the maximum allowable hours for correspondence will be reduced so the student does not go over the rule “maximum of 30 semester hours for Texas State credit may be completed through a combination of correspondence and extension courses”. Students have up to 9 months to complete the courses, and tests may be administered at remote locations. Stop in at one of the OWLS offices or call (512)245-2322 to have a correspondence catalog mailed to your home. Catalog can also be viewed at <http://www.ideal.txstate.edu/correspondence>

CATE CERTIFICATION FEE

There is a \$40.00 charge for CATE certification work, Statement of Qualifications review, and/or preparation of deficiency plans. Call 512/245-2115 for further details or at www.owls.txstate.edu. **Our certification includes only Trades and Industrial Education.** Students needing other certifications should contact the College of Education.

THE NATIONAL CERTIFIED PUBLIC MANAGER (CPM) PROGRAM FOR TEXAS

See the undergraduate or graduate catalogs and the academic degree advisor for more details about applying CPM courses to a TEXAS STATE academic degree program. Please contact the Director of the Texas State Public Service Academy, Dr. Howard R. Balanoff at hb02@txstate.edu to verify academic course equivalents, room assignments and the specific dates and times for courses offered in the program or on the internet at www.txstate.edu/cpm/. These course selections may be approved for inclusion in both the BAAS and MSIS programs (7 courses for undergraduate credit and 4 courses for graduate credit).

DRIVING DIRECTIONS

Alamo University Center - 8300 Pat Booker Road (AUC) - Take IH-35 South to San Antonio. Take 1604 Loop S/Anderson Loop exit, Exit 172, towards TX-218/Randolph AFB/Pat Booker Road. Take exit toward TX-218/Pat Booker Road/Toepperwein Road, stay straight to go onto N I-35. Turn left onto Pat Booker Road. 8300 Pat Booker road is on the right.

Round Rock Campus - From IH 35 north in Round Rock, take exit 256 toward University Boulevard (formerly Chandler Road) turn right onto University Boulevard, keep straight for about 1.5 miles, Avery Building, 1555 University Boulevard will be on the right side.

The following is a list of contacts for questions and/or problems. Contact should be addressed prior to registration:

Undergraduate assistance – San Antonio area	
Dr. Betty Harkins (bh11@txstate.edu)	210-659-0954
Undergraduate assistance in San Marcos	
Mr. Sean Stevens (ss31@txstate.edu)	512-245-1490
Undergraduate assistance at the Round Rock Campus	
Ms. Barbara Wilson (bw07@txstate.edu)	512-716-4541
Master’s program assistance at the Round Rock Campus and Texas State	
Dr. Matthew Eichler (me21@txstate.edu)	512-245-2115
Master’s program assistance and Career & Technical Education Certification at Texas State on Tuesday	
Mr. Eduardo Andrade (ea14@txstate.edu)	512-245-2115

Spring 2015

UNDERGRADUATE COURSES

CRN #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
<u>January 20 - March 9, 2015</u>							
36097	RRC	M	CTE 3322.251	Teaching/Training as a Profession	630-920	AVRY, TBA	Dietz
<i>Taught via internet with 3 required meetings on 1/26/15, 2/2/15, & 2/9/15 in Round Rock</i>							
33494	RRC	T	OCED 4360.251	Cooperative OCED Readiness	630-920	AVRY, TBA	Klein
<i>Required meetings on 1/20/15 and 1/27/15 in Round Rock (see page 2 for prerequisites and approval process)</i>							
33495	CAM	F	OCED 4360.252	Cooperative OCED Readiness	630-920	PED, 114	Grams
<i>Required meetings on 1/23/15 and 1/30/15 in San Marcos (see page 2 for prerequisites and approval process)</i>							
33496	RRC	S	OCED 4360.253	Cooperative OCED Readiness	900-1150	AVRY, TBA	Sherron
<i>Required meetings on 1/24/15 and 1/31/15 in Round Rock (see page 2 for prerequisites and approval process)</i>							
33445	ARR	ARR	MC 3367.280	Advertising	NA	NA	Bowers
<i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>							
38917	ARR	ARR	PHIL 3301.280	Philosophical Issues	NA	NA	O'Connor
<i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>							
33500	ARR	ARR	SOCI 3300.280	Principles of Sociology	NA	NA	Lamb Weber
<i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>							
<u>March 10 – May 13, 2015</u>							
30980	ARR	ARR	SOCI 3325.280	Social Deviance	NA	NA	Lamb Weber
<i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>							
36099	ARR	ARR	CTE 3340.251	Occupational Skills for 21 st Century	NA	NA	Lopez
<i>Taught via internet with no required meetings</i>							
37940	RRC	M	CTE 3381.251	Instr Strategies Bus Office Trng Program	630-920	AVRY, TBA	S. Springer
<i>Taught via internet with 3 required meetings on 3/23/15, 4/13/15, and 4/27/15 in Round Rock</i>							
33497	RRC	T	OCED 4361.251	Practicum in Cooperative OCED	630-920	AVRY, TBA	Klein
<i>Required meeting on 3/10/15 in Round Rock</i>							
33498	CAM	F	OCED 4361.252	Practicum in Cooperative OCED	630-920	PED, 114	Harkins
<i>Required meeting on 3/27/15 in San Marcos</i>							
33499	RRC	S	OCED 4361.253	Practicum in Cooperative OCED	900-1150	AVRY, TBA	Dietz
<i>Required meeting on 3/14/15 in Round Rock</i>							
33427	ARR	ARR	MC 3343.280	Introduction to Public Relations	NA	NA	Oskam
<i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>							
<u>January 20 – May 13, 2015</u>							
36732	ARR	ARR	FCD 3355.280	Family Relationship	NA	NA	Staff
<i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>							
33531	CAM	M	OCED 3310.251	Human Problems in the Workplace	630-920	PED, 114	G. Springer
37945	RRC	R	CTE 3313C.251	Entrepreneurship	630-920	AVRY, TBA	Lopez
36100	ARR	ARR	CTE 3323.251	Technology Applications	NA	NA	Gibson
<i>Taught via internet with no required meetings</i>							
37934	CAM	W	OCED 4350.251	Occupational Assessment	630-920	PED, 114	Harkins
<i>Taught live and meets every Wednesday</i>							
37936	CAM	W	OCED 4350.252	Occupational Assessment	630-920	PED, 114	Harkins
<i>Taught via internet with 3 required meetings on 1/21/15, 2/4/15, & 5/6/15 in San Marcos</i>							
30163	RRC	S	OCED 4350.253	Occupational Assessment	930-1220	AVRY, TBA	Harkins
<i>Taught via internet with 3 required meetings on 1/24/15, 2/7/15, & 5/9/15 in Round Rock</i>							
30164	RRC	W	OCED 4350.254	Occupational Assessment	630-920	AVRY, TBA	Wilson
<i>Taught via internet with 3 required meetings on 1/21/15, 3/11/15, & 5/13/15 in Round Rock</i>							
36101	ARR	ARR	OCED 4350.255	Occupational Assessment	NA	NA	Sherron
<i>Taught via internet-no required meetings (students must have met with an OWLS advisor to receive approval to register)</i>							
38918	CAM	T	CTE 4310.251	Mentorship	630-920	PED, 109	Andrade
<i>Course only meets once – January 20th – requires departmental approval – students must e-mail pg02@txstate.edu for approval to register. This course is only available for students pursuing Trade and Industry certification and are currently teaching in the high school.</i>							

GRADUATE COURSES

CRN #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
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January 20 - March 9, 2015

37938	CAM	T	CTE 5355.251	Occupational Information	630-920	PED, 114	S. Springer
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Taught via internet with 3 required meetings on 1/20/15, 2/10/15, & 3/3/15 in San Marcos

March 10 – May 13, 2015

37942	ARR	ARR	CTE 5313F.251	Human Performance Technology	NA	NA	Sherron
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Taught via internet – no required meetings

January 20 – May 13, 2015

30167	ARR	ARR	OCED 5360B.251	Critical Thinking	NA	NA	Kanon
<i>Taught via internet – no required meetings</i>							
30165	ARR	ARR	OCED 5301.251	Applied Interdisciplinary Research I	NA	NA	S. Springer
33532	CAM	M	OCED 5310.251	Human Problems in the Workplace	630-920	PED, 114	G. Springer
37930	ARR	ARR	CTE 5313K.251	Interdisciplinary Studies in OWLS	NA	NA	Eichler
<i>Taught via internet – no required meetings (course previously taught as OCED 5360-Intro to OWLS)</i>							
36103	ARR	ARR	OCED 5360.251	Professional Practicum	NA	NA	Lopez
<i>Taught via internet – no required meetings</i>							
37946	ARR	ARR	CTE 5330.251	Overview of Interdisciplinary Research	NA	NA	Dietz
<i>Taught via internet - no required meetings</i>							
39054	ARR	ARR	CTE 5313L.251	Emergent Workplace Perspectives	NA	NA	Eichler
<i>Taught via internet - no required meetings</i>							
39055	CAM	T	CTE 5390.251	Mentorship	630-920	PED, 109	Eichler
<i>Course only meets once – January 20th – requires departmental approval – students must e-mail pg02@txstate.edu for approval to register.</i>							
<i>This course is only available for students pursuing Trade and Industry certification and are currently teaching in the high school.</i>							
38903	ARR	ARR	PHIL 5323.D01	Environmental Ethics	NA	NA	Kanon
<i>PHIL 5323, Environmental Ethics, will be offered through the Office of Distance and Extended Learning by Elizabeth Kanon.</i>							
<i>Students must go to www.extension.txstate.edu and complete an Extension Course Application.</i>							

E-mails – please include your Texas State ID (A0.....) on all e-mails.