Unlocking the Power of PIVOT

There are **two ways** to access Pivot:

- 1. Use an on-campus computer and go directly to https://pivot.proquest.com/funding main.
- 2. Login to Pivot at <u>https://pivot.proquest.com/funding_main</u> with your Texas State username and password by clicking "Access via My Institution Login".

🗶 Protocols X 🔿 Priot-49 X +	- 0 ×
← → C a photproquestcom/dashboard	* 📇 * O :
🗄 Apps 👌 User Log In 🛩 Fects Global Home. 🥎 IKI Coline Applicati. 🙀 Texas State Authent. 🧧 CITI - Collaborative. ★ Texas State University 🕲 🛞 Satellite Maps 🔕 🔇 Comptroller Obje	ct. ★ Self-Service Tools 🖪 Adobe Sign, an Ad 🤡 Spring 2019 Works 😕
Ext.fbris Pivot-RP	<u>ه م</u>
Funding Profiles Conferences Awarded Grants	Sign in X
	Usertame
	Password
Search for Funding	Forgot Password? Help
Search Funding Opportunities	Sign in or create an account
	Access via My Institution Lopin
ALL STATISTICS	
Welcome, Please Sign In Create an account or sign in to be able to track and share opps, save searches, get automatic atents, edit your profile, view groups and more.	Tips & Resources
Create an account of sign in to be add to times and share oppositions, save searcines, get advantance aeros, exit your prone, men groups and more.	If you have questions, please Contact Us
My Funding Opportunities 🕞 My Profile & Groups	The following tips and resources are available to help you:
	"How for documentation: Visit the Knowledge Center
Curated Opps My Profile	Tips for searching for Funding and Profiles
	 Videos: Short YouTube videos to help you learn how to edit your profile, search for funding, set-up alerts and other features. Visit the YouTube channel
E Protectia X O Prote-RP X +	- 0 ×
🗧 🥎 🕐 🔹 pivot.proquest.com/hibboleth/login III Agos 🗞 Use log in 🛩 Fedis Oobel Home 🗞 198 Online Applicat 🙀 Texas State Authent 📴 CITI - Collaborative ★ Texas State University 🔗 🛞 Satellite Maps 😵 🔇 Comptoiler Object	÷ 🖶 * ⊖ :
Excloris Pivot-RP	å *
A Funding Profiles Conferences Awarded Grants	Q.* (MILE)
Access Pivot-RP using your Institution's Credentials (Shibboleth)	
You can access the Pivot-RP Platform by logging into your institution	
Choose your Institution	
Texas State University - San Marcos 🛩	
If your institution is not listed or you don't have an account, sign up here	
Sign in	

Creating Your Account

If you don't have a Pivot account, go to <u>http://pivot.proquest.com</u> to **sign up** link in the upper right of the screen. Fill out your Name, Email, Password, and Affiliated Institution.

The email you register with must be the email at your affiliated institution. Pivot will not allow you to create an account if you enter a non-institutional email address.

Click the "**Create my account**" button and Pivot will send you an email to the address you supplied; in the email will be a verification URL. Click on the URL and you can begin using Pivot right away!

Protocols X O Pivot-	v x +								-	σ	×
← → C ■ pivot.proquest.com/shibbos Apps ③ User.log in ⊶ TedEx Global Home.	eth/register	State Authent. 💽 CiTi - Collaborative.	🖈 Texas State University 🕑	💿 Satellite Maps 🖉	🖉 Comptroller Object.	★ Self-Service Tools	🖪 Adobe Sign, an Ad	Spring 2019 Works	* 🖀	* (Э.
Extinis Pivot-RP)									4	•
Runding Profiles Conferences	Awarded Grants								٩	- 1	HELP
Thanks for signing in with your Texas State Un Marcos email.	iversity - San Marcos credentials. Pr		ence by providing us with you ddly	name and Texas State	University - San			All fields required.			
Institution Email	Enal										
		se of my personal information consistent is Conditions. Without your consent, we ata in Pivot.RP		mowiedge that use of the							

Login help

- Forgot password this link takes you to the form to complete to be sent your password
- **Help** if you need additional assistance logging in to Pivot, let us know how we can assist you and support will be in contact with you within one business day
- Sign out This will end your session and log you out of Pivot

Claim & Update Your Profile

Claiming and keeping your profile updated enables better funding opportunity matching. It also increases visibility for you and your institution, so you are more easily discovered by other users and potential collaborators, follow these **steps to claim and update your profile** and get more robust funding matches recommendations from the Pivot Advisor.

Check to see if you've claimed your profile:

- 1. Login to <u>https://pivot.proquest.com/funding main</u> with your user name and password.
- 2. **Click** the Claim Profile link (upper right-hand corner, Click on the arrow to display the options).
- 3. When you located your profile from the results list, click the "**This is me**" button.
- 4. A couple verifications and you will be granted access to update your profile.

Update your profile:

- 1. Log in to your Pivot account.
- 2. Click on your name to display the options and click on your profile link.
- 3. On your Pivot profile click the **Update your profile**.
- 4. Clicking the **Continue** button will take you out of Pivot and into our profile editing system.
- 5. Click the Edit button(s) to modify the information in a specific section of your profile.

- 6. You must click the **Save** or **Add** button for each field after making changes, adding new information such as your **ORCID account**, or removing information.
- 7. Once you selected **done** your submissions will be immediately viewable in Pivot.

ORCID Account Integration

Adding your ORCID account to your Pivot profile further enhances funding recommendations for you and keeps your publication record up-to-date in PIVOT. Linking your ORCID account is easy:

- 1. Create or add your ORCID Account using the 'Edit' profile button.
- 2. Authorize ProQuest to link your ORCID Profile to your Pivot Profile.

Pivot Help

- <u>Help through Pivot</u>: If you need additional assistance logging in to Pivot, or have questions about the product, click on the "support/help" link at the top right-hand corner of each Pivot page. Here you'll be able to submit a case, chat or call technical support.
- <u>Navigation help videos</u>-Via YouTube Page