1. On a desktop, in **Google Chrome**, log in to the **Bobcat Family Portal**.
2. Right click on the page and select “Translate to [language]”.
3. A dialog box will appear, select the options button:

   ![Translate dialog box](image)

4. Select “Choose Another Language”.
5. A drop-down box will appear with an option to select a preferred language.
6. Type in your preferred language, select it and press “Translate”.

   ![Translate to selected language](image)

7. The page will be translated to the selected language.

8. For instructions on translating a page on an android device, visit **Google Chrome Help**.
9. For instructions on translating a page on iPhone & iPad devices, visit **Google Chrome Help**.