

Spring 2014 Schedule of Classes

Bachelor of Applied Arts & Sciences (BAAS)
Master of Interdisciplinary Studies (MSIS, MAIS)
Management of Technical Education (MEd)
Department of Occupational, Workforce, & Leadership Studies
(formerly Occupational Education Program)
<http://www.owls.txstate.edu>



**Spring 2014 registration
Begins October 10, 2013 and ends November 30, 2013**

For specific access period information, additional late registration, schedule change information go to: <http://www.registrar.txstate.edu/registration.html>

For a complete listing of Texas State classes go to
https://ssb.txstate.edu/prod/twbkwbis.P_GenMenu?name=homepage

Important Information and Announcements

E-mails – please include your Texas State ID (A0.....) on all e-mails.

DEGREE CANDIDATES

Students in their **last semester** must apply for graduation online. To do so, go to https://ssb.txstate.edu/prod/twbkwbis.P_WWWLogin. After logging in, click Student, then Student Records, then Apply to Graduate. The **deadline** to apply for graduation is:

Fall 2013 – September 20, 2013 (extended to September 27th)
Spring 2014 – March 7, 2014

Students who apply after the application deadline cannot be guaranteed that their name will appear in the Graduation Program. Fall 2013 commencement will be held December 13, 2013 at 6:00pm. For Spring 2014 commencement information go to <http://www.txstate.edu/commencement/> and click on Schedule.

GRADUATE STUDENTS – MSIS, MAIS, & MEd

In addition to applying for graduation as listed above students must also apply for the Comprehensive Examination. Go to www.owls.txstate.edu, click on Resources, then Student Resources, then Application for Comprehensive Examination. Deadline to apply is the same as the deadline to apply for graduation.

PREFIX UPDATES CATE vs. CTE

We are in the process of updating our curriculum, and unfortunately, the catalog cycle for these updates is 2 years. Consequently, we have several classes listed as CATE and several listed as CTE. Please note this as you review the schedule of classes. It is very important that you do not take the same course two times (listed once as CATE and once as CTE). If you are searching in the Banner system, please look in both “Career and Technology Education” and “Career and Technical Education” for these classes. Please double check the course titles to avoid duplication and contact your advisor if you have questions.

OCED 4360 and OCED 4361

This is the last class taken in the semester you graduate

OCED 4360/4361 should be the only class you take.

If graduation would be delayed part-time students may be approved to take 1 class with the internship.

Full-time students may be approved to take 2 classes with the internship.

September 28 th (Saturday)	8:30am	Round Rock Campus, AVERY Bldg.
October 12 th (Saturday)	12:30pm	Round Rock Campus, AVERY Bldg.
October 14 th (Monday)	5:30pm	Round Rock Campus, AVERY Bldg.
October 16 th (Wednesday)	12noon	Campus (Pedernales Building)
October 18 th (Friday)	3:30pm	Alamo University Center, 8300 Pat Booker Road, room 120
October 18 th (Friday)	6:00pm	Alamo University Center, 8300 Pat Booker Road, room 120
November 4 th (Monday)	9:00am	Campus (Pedernales Building)
November 4 th (Monday)	12noon	Campus (Pedernales Building)
November 11 th (Monday)	5:30pm	Round Rock Campus, AVERY Bldg.

Prerequisites to register for OCED 4360/4361:

- 1) *Completed OCED 4350 and have a finalized degree plan signed by the Academic Advising Center and departmental Chair.*
- 2) *Attended an internship orientation live or online.*
- 3) *Submitted the Application for Enrollment in Cooperative Occupational Education via email to pg02@txstate.edu identifying the site, project, and supervisor and received approval for the project from the OWLS office.*
- 4) *2.25 GPA in the Professional Development Module*
- 5) *2.00 Texas State GPA*

Read Bobcatmail for reminders

E-mails – please include your Texas State ID (A0.....) on all e-mails.

CRITICAL UNDERGRADUATE INFORMATION

- Twenty-four of the last thirty hours must be taken with Texas State.
- An individual must have a minimum of twenty-four advanced hours with Texas State and an overall total of thirty-six advanced hours to graduate for catalogs 2008 and later.
- A minimum of 120 hours is required for the degree for catalogs 2008 and later.
- Up to 6 semester hours may be taken at the junior college after obtaining the initial 66 hours and/or are in the last 30 hours of degree completion. **This must be with the Departmental Chair's written permission. Students must complete the Petition to Return to Another Institution and must be submitted 30 days prior to campus registration.** The petition can be found at www.owls.txstate.edu, click on resources, then student resources, then Petition to Return to Another Institution. Students must have completed OCED 4350 and have a finalized degree plan on file to submit the petition.
- Students should consider the correspondence option prior to requesting a return to the junior college.
- A maximum of thirty semester hours for Texas State credit may be completed through a combination of correspondence and extension courses. Ex: if a student enrolls in the Certified Public Manager Program and completes the 21 hour program, then the student would be eligible to take only 9 hours by Correspondence.

TEXAS STATE E-MAIL ACCOUNT

Students are **REQUIRED** to obtain a Texas State e-mail account. Those students who do not have a Texas State e-mail account will not receive emergency information, updates or announcements from the department. Students who are currently enrolled can obtain an account online at https://ssb.txstate.edu/prod/twbkwbis.P_WWWLogin. Check your e-mail account often.

RETURNING TO A JUNIOR COLLEGE

If a student desires to return to a junior college and has over 66 junior college hours and/or is in the last 30 hours of completion of the BAAS degree, written permission **must be** requested 30 days before the semester begins. Petition forms may be obtained on our web site at www.owls.txstate.edu. Students must have a signed official degree audit on file in order to process request.

SUBSTITUTION OF COURSES

Students must enroll **ONLY** in classes specifically listed on their degree plans. To request a substitution students must contact one of the OWLS advisors. Requests for substitutions must be received at least two weeks before registration. Courses that are taken that are not specifically listed on the degree plan once it has been approved will automatically be placed in the electives. DO NOT take any courses not listed on the degree plan without prior approval from the Chair. ADVISORS CANNOT APPROVE COURSE SUBSTITUTIONS. Please note: requests for substitutions does not constitute approval! Students should allow at least two weeks for a response. Valid reasons for substitutions are: 1) course is no longer in the department inventory; 2) student is prohibited from enrolling in the course due to change in department rules which makes the student ineligible and; 3) student is in the last semester of the degree and no other option exists, including correspondence courses.

IMPORTANT DATES

Please refer to the Academic Calendar at <http://www.registrar.txstate.edu/persistent-links/academic-calendar.html> for payment deadlines and other important information/deadlines.

SCHOLARSHIPS

BAAS, MSIS, MAIS and MEd students may compete for scholarships through the department. Applications can be obtained at <http://www.owls.txstate.edu>, click Resources, then Scholarships. Awards will be made each year.

TEXTBOOKS

Textbooks can be purchased online at <http://www.bookstore.txstate.edu/t-textbooks.aspx>.

SCHEDULE OF CLASSES

The official schedule of classes and registration instructions can be found at https://ssb.txstate.edu/prod/twbkwbis.P_GenMenu?name=homepage. If any course information varies from this schedule and the official schedule of classes, **please refer to this schedule for correct dates, times, etc.**

CORRESPONDENCE COURSES

Undergraduate students may take up to 18 semester hours by correspondence. However, if the student is also taking courses by Extension then the maximum allowable hours for correspondence will be reduced so the student does not go over the rule “maximum of 30 semester hours for Texas State credit may be completed through a combination of correspondence and extension courses”. Students have up to 9 months to complete the courses, and tests may be administered at remote locations. Stop in at one of the OWLS offices or call (512)245-2322 to have a correspondence catalog mailed to your home. Catalog can also be viewed at <http://www.ideal.txstate.edu/correspondence>

CATE CERTIFICATION FEE

There is a \$40.00 charge for CATE certification work, Statement of Qualifications review, and/or preparation of deficiency plans. Call 512/245-2115 for further details or at www.owls.txstate.edu. **Our certification includes only Trades and Industrial Education.** Students needing other certifications should contact the College of Education.

THE NATIONAL CERTIFIED PUBLIC MANAGER (CPM) PROGRAM FOR TEXAS

See the undergraduate or graduate catalogs and the academic degree advisor for more details about applying CPM courses to a TEXAS STATE academic degree program. Please contact the Director of the Texas State Public Service Academy, Dr. Howard R. Balanoff at hb02@txstate.edu to verify academic course equivalents, room assignments and the specific dates and times for courses offered in the program or on the internet at www.txstate.edu/cpm/. These course selections may be approved for inclusion in both the BAAS and MSIS programs (7 courses for undergraduate credit and 4 courses for graduate credit).

DRIVING DIRECTIONS

Alamo University Center - 8300 Pat Booker Road (AUC) - Take IH-35 South to San Antonio. Take 1604 Loop S/Anderson Loop exit, Exit 172, towards TX-218/Randolph AFB/Pat Booker Road. Take exit toward TX-218/Pat Booker Road/Toepperwein Road, stay straight to go onto N I-35. Turn left onto Pat Booker Road. 8300 Pat Booker road is on the right.

Round Rock Campus - From IH 35 north in Round Rock, take exit 256 toward University Boulevard (formerly Chandler Road) turn right onto University Boulevard, keep straight for about 1.5 miles, Avery Building, 1555 University Boulevard will be on the right side.

The following is a list of contacts for questions and/or problems. Contact should be addressed prior to registration:

Undergraduate assistance – San Antonio area	
Dr. Betty Harkins (bh11@txstate.edu)	210-659-0954
Undergraduate assistance in San Marcos	
Mr. Sean Stevens (ss31@txstate.edu)	512-245-1490
Undergraduate assistance at the Round Rock Campus	
Ms. Barbara Wilson (bw07@txstate.edu)	512-716-4541
Master’s program assistance at the Round Rock Campus, Texas State, Ft. Sam Houston, & Alamo University Center	
Dr. Stephen B. Springer (ss01@txstate.edu)	512-245-2115
Master’s program assistance and Career & Technical Education Certification at Texas State on Tuesday	
Mr. Edwardo Andrade (ea14@txstate.edu)	512-245-2115

Spring 2014

UNDERGRADUATE COURSES

CRN #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
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January 13 – March 3, 2014

→ 36080	ARR	ARR	SOCI 3300.280	Principles of Sociology	ARR	ARR	Lamb
<i>Above course taught via web-must e-mail pg02@txstate.edu for approval to register</i> <i>SOCI 3300 can be used in the CORE to satisfy the Social and Behavior Science requirement (core 080)</i>							
36067	RRC	M	CATE 3381.251	Instr Strategies Bus Office Trng Program	630-920	Avery, TBA	Wilson
<i>Above course taught via web – 3 required meetings in Round Rock – first meeting held January 13th</i>							
42731	RRC	R	CTE 3322.251	Teaching/Training as a Profession	630-920	Avery, TBA	Dietz
<i>Above course taught via web – 3 required meetings in Round Rock – first meeting held January 16th</i>							
→ 36072	RRC	M	OCED 4360.251	Cooperative OCED Readiness	630-920	Avery, TBA	Klein
→ 36073	CAM	F	OCED 4360.252	Cooperative OCED Readiness	630-915	PED, 114	Sherron
→ 36074	RRC	S	OCED 4360.253	Cooperative OCED Readiness	900-1150	Avery, TBA	Harkins
→ 35969	ARR	ARR	MC 3367.280	Advertising	NA	NA	Bowers
<i>Above course taught via internet – must e-mail pg02@txstate.edu for approval to register</i>							
→ 43724	ARR	ARR	PHIL 3301.280	Philosophical Issues	NA	NA	Staff
<i>Above course taught via internet – must e-mail pg02@txstate.edu for approval to register</i> <i>PHIL 3301 can be used in the CORE in place of PHIL 1305 or PHIL 1320</i>							

March 4 – May 7, 2014

→ 31813	ARR	ARR	SOCI 3325.280	Social Deviance	ARR	ARR	Lamb
<i>Above course taught via web-must e-mail pg02@txstate.edu for approval to register</i>							
42733	RRC	R	CTE 3340.251	Occupational Skills for 21 st Century	630-920	Avery, TBA	Gibson
<i>Above course taught via web – 3 required meetings in Round Rock – first meeting held March 6th</i>							
→ 36075	RRC	M	OCED 4361.251	Practicum in Cooperative OCED	630-920	Avery, TBA	Klein
→ 36076	CAM	F	OCED 4361.252	Practicum in Cooperative OCED	630-915	PED, 114	Weathersby
→ 36077	RRC	S	OCED 4361.253	Practicum in Cooperative OCED	900-1150	Avery, TBA	Harkins
→ 35921	ARR	ARR	MC 3343.280	Introduction to Public Relations	NA	NA	Oskam
<i>Above course taught via web – must e-mail pg02@txstate.edu for approval to register</i>							

January 13 – May 7, 2014

→ 43725	ARR	ARR	FCD 3355.280	Family Relationship	NA	NA	Crawford
<i>Above course taught via web – must e-mail pg02@txstate.edu for approval to register</i>							
36153	AUC	M	OCED 3310.251	Human Problems in the Workplace	630-920	AUC, 120	Harkins
30415	CAM	R	CATE 3313C.251	Entrepreneurship	630-920	PED, 109	Weathersby
42735	ARR	ARR	CTE 3323.251	Technology Applications	NA	NA	Gibson
<i>Above course taught via web – no meetings</i>							
→ 42736	AUC	M	OCED 4350.251	Occupational Assessment	630-920	AUC, 120	Vincelette
<i>OCED 4350.251 taught LIVE and meets every Monday in San Antonio</i>							
→ 42737	AUC	M	OCED 4350.252	Occupational Assessment	630-920	AUC, 120	Vincelette
<i>Above course taught via DVD – 3 required meetings in San Antonio – first meeting held January 13th</i>							
→ 30421	CAM	T	OCED 4350.253	Occupational Assessment	630-920	PED, 114	Vincelette
<i>OCED 4350.253 taught LIVE and meets every Tuesday in San Marcos</i>							
→ 30422	RRC	W	OCED 4350.254	Occupational Assessment	630-920	Avery, TBA	Wilson
<i>Above course taught via DVD – 3 required meetings in Round Rock – first meeting held January 15th</i>							
→ 42738	ARR	ARR	OCED 4350.255	Occupational Assessment	ARR	ARR	Sherron
<i>Above course taught via internet (students must have prior approval by Sean Stevens to register)</i>							
→ 30417	CAM	T	CATE 4310.251	Mentorship	630-920	PED, 109	Andrade
<i>Above course only meets once – January 14th – requires department approval – students must e-mail pg02@txstate.edu for approval to register.</i> <i>This course is only available for students pursuing Trade and Industry certification and are currently teaching in the high school.</i>							

These courses require special approval to register. To register students must e-mail pg02@txstate.edu prior to their registration time.

E-mails – please include your Texas State ID (A0.....) on all e-mails.

Location Designations: AUC=Alamo University Center—San Antonio
LKL=Lackland

CAM=Texas State RRC=Round Rock Campus
ARR=Online class-no meetings

Spring 2014

GRADUATE COURSES (MSIS, MAIS & MEd degree program)

Index #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
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January 13 – March 3, 2014

42732	RRC	R	CTE 5322.251	Teaching/Training as a Profession	630-920	Avery, TBA	Dietz
<i>Above course taught via web – 3 required meetings in Round Rock – first meeting held January 16th</i>							
36071	AUC	T	CATE 5355.251	Occupational Information	630-920	AUC, 120	Grams
<i>Above course taught via web – 3 required meetings in San Antonio – first meeting held January 14th</i>							
36078	RRC	M	CATE 5313F.251	Human Performance Technology	630-920	Avery, TBA	Dietz
<i>Above course taught via web – 3 required meetings in Round Rock – first meeting held January 13th</i>							

March 4 – May 7, 2014

36069	ARR	ARR	CATE 5301.251	Technology of Teaching	ARR	ARR	Lopez
<i>Above course taught via web – no required meetings</i>							
36079	RRC	T	CATE 5380.251	Management of Bus Office Ed Trng Prog	630-920	Avery, TBA	Dietz
<i>Above course taught via web – 3 required meetings in s – first meeting in Round Rock held March 4th</i>							
30418	CAM	M	CATE 5313D.251	Leadership and Professional Dev	630-920	PED, 109	Nava
<i>Above course taught via web – 3 required meetings in San Marcos – first meeting held March 17th</i>							

January 13 – May 7, 2014

43552	ARR	ARR	CTE 5323.251	Technology Applications	NA	NA	Gibson
<i>Above course taught via internet – no required meetings</i>							
30426	ARR	ARR	OCED 5360B.251	Critical Thinking	ARR	ARR	Kanon
<i>Above course taught via internet – no required meetings</i>							
30424	ARR	ARR	OCED 5301.251	Applied Interdisciplinary Research I	ARR	ARR	Eichler
36154	AUC	M	OCED 5310.251	Human Problems in the Workplace	630-920	AUC, 120	Harkins
30425	ARR	ARR	OCED 5302.251	Applied Interdisciplinary Research II	ARR	ARR	Lopez
30423	ARR	W	OCED 5300.251	Interdisciplinary Research Methods	630-920	Home	McGill
<i>OCED 5300 meets online via Adobe Connect at 6:30pm on select Wednesdays. For more information e-mail cjb131@txstate.edu</i>							
42741	ARR	NA	OCED 5360.251	Introduction to OWLS	NA	NA	Grams
<i>Above course taught via internet – no required meetings</i>							
42742	ARR	NA	OCED 5360.252	Professional Practicum	NA	NA	Lopez
<i>Above course taught via internet – no required meetings</i>							
43671	ARR	ARR	PHIL 5303.D01	Philosophy of Technology	ARR	ARR	Kanon
<i>PHIL 5303 is offered through the Office of Distance and Extended Learning. Students must go to www.extension.txstate.edu and complete an Extension Course Application</i>							

E-mails – please include your Texas State ID (A0.....) on all e-mails.