Application Checklist

STEP 1:
- Apply and be admitted to Texas State University [www.admissions.txstate.edu](http://www.admissions.txstate.edu).

*You must have a TXSTATE ID number before applying to the nursing program. This university admission process can take 4-6 weeks.*

You must apply for the semester you plan to attend in order for your admission to be valid. For example:
- If you plan to complete prerequisite courses somewhere other than Texas State University, San Marcos, you would apply for admission for the fall semester you plan to start nursing school.
- OR
- If you plan on taking prerequisite courses at Texas State University, San Marcos, you will apply for the semester you plan to take your courses.

IMPORTANT: Second bachelor’s degree students:
When you apply for admission to Texas State University - submit college transcripts for every college you have attended to Undergraduate Admissions. Submitting all college transcripts will prevent a delay in the nursing application process.

STEP 2:
Apply to St. David’s School of Nursing **after** being admitted into Texas State University.

A complete application packet includes:
- Current nursing application with TXSTATE ID.
- Persuasive Personal Essay (2 copies) per the guidelines.
- Two completed Professional Reference Forms (in signed sealed envelopes).
- Test of Essential Academic Skills (TEAS) Individual Performance Profile – page one only. If you took the TEAS twice submit both profiles.
- Application fee: $25 non-refundable *money order* made out to Texas State University (personal checks and cash will not be accepted). Please write your Texas State ID (A0########) on your money order.

The above completed documents **must be submitted together** to be considered a complete application packet. You may hand deliver to the Admissions Office, room 117 or mail to:

St. David’s School of Nursing
Admission Office
100 Bobcat Way
Round Rock, TX 78665

**Deadline:** Applications for the St. David’s School of Nursing are accepted October 1 through January 15. If you are dropping off your application packet at the Nursing Building in Round Rock, you need to do so by 5:00 p.m. on January 15. If you are mailing your application documents, the packet must be postmarked on or before 5:00 p.m. on January 15.