GA Form 01

Department of Political Science

Texas State University

601 University Drive, UAC 355

San Marcos, TX 78666

APPLICATION FOR A GRADUATE ASSISTANT POSITION

Semester Applying For:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position Applying For: \_\_\_\_\_\_\_\_\_ Instructional Assistant for POSI 2310/2320

 \_\_\_\_\_\_\_\_\_ Instructional Assistant for upper-level classes

 \_\_\_\_\_\_\_\_\_ Instructional Assistant for PA 3310/PA 3311

 \_\_\_\_\_\_\_\_\_ Teaching Assistant (must have completed 18 hrs.)

Full Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TX State ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent Address (if different): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Legal Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you legally authorized to work in the United States without restrictions? Y N

If you are *not* a citizen or permanent resident of the United States, what is the status of your student visa (applied, pending, granted, etc.)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you currently working on Texas State’s campus? If so, where? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Undergraduate College, Graduation Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Undergraduate Major and Minor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What was your undergraduate GPA? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What grades did you receive in your introductory American Government course(s) (i.e. the class(es) equivalent to POSI 2310 and/or 2320)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What graduate school program are you applying for? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you already registered for the next semester’s courses? If so, what courses will you be taking?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relevant Teaching Experience:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Relevant Work Experience:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Experience with: Microsoft Word: Y N Microsoft Power Point: Y N

 Microsoft Excel: Y N SPSS: Y N

 TRACS/Gradebook: Y N Turnitin: Y N

Describe special skills, experience, and interests that may be helpful in the role of graduate instructional assistant in the Department of Political Science. (If you have training, skills, or experience in statistics or finance, please describe.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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If GRE scores are required for admission to a graduate program at Texas State University, please provide those below:

GRE Score: \_\_\_\_\_\_\_\_\_\_ Verbal \_\_\_\_\_\_\_\_\_ Quantitative \_\_\_\_\_\_\_\_\_\_ Analytical

If you have not taken the GRE, when do you plan to take it? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you currently a graduate student at Texas State? Y N

 If yes, what graduate degree are you pursuing? \_\_\_\_\_\_\_\_\_\_\_\_ Hours Completed: \_\_\_\_\_\_

 If no, have you applied for admission to the Graduate School at Texas State? Y N

 Anticipated Start Date: \_\_\_\_\_\_\_ Graduate Degree Pursuing: \_\_\_\_\_\_\_\_\_\_\_\_

List 3 references. Provide: Name, Address, Phone, and E-Mail. Have your references also send letters of recommendation to tfv2@txstate.edu.

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please also attach a resume, a copy of your undergraduate transcript, and three letters of recommendation. Clearly name the files accordingly. If you are applying to be an instructional assistant for upper-level and writing-intensive classes, please send a writing sample.

Note: *Please make sure that your separate application to the graduate school is complete.*

REVIEW OF APPLICATIONS WILL BEGIN MARCH 1, 2020 AND CONTINUE UNTIL ALL POSITIONS ARE FILLED.

SUBMIT APPLICATION PACKET TO:

ATTENTION: DR. THOMAS VARACALLI

GRADUATE ASSISTANT COORDINATOR

POLITICAL SCIENCE, UAC 355

601 UNIVERSITY DRIVE

SAN MARCOS, TX 78666

OR YOU MAY SUBMIT ELECTIONICALLY TO: Dr. Thomas Varacalli, tfv2@txstate.edu