

**Donor "Gift-in-Kind" Form
(To be completed by the donor.)**

ATTACHMENT I

Donor Name: _____
(Company or individual's name)

Contact Person: _____

Address: _____

Phone: _____ E-Mail: _____

I would like to donate (brief description): _____

The VPUA or designee will consider gifts of tangible and intangible personal property only after a thorough review indicates that the property is readily marketable or needed by the University. Gift-in-Kinds are considered charitable in accordance with IRS publication 526. Software usage, services and gift cards not redeemable for cash are not considered charitable gifts.

Fair Market Value as determined by the donor: The IRS defines fair market value as "the price a willing, knowledgeable buyer would pay a willing, knowledgeable seller when neither has to buy or sell."

\$ _____

Appraised value: If the value of the donation is \$5,000 or more, I am attaching a copy of the appraisal. \$ _____

Signature _____

Date: _____

____ Please send me a gift receipt for my donation