POLICY ON CONTACT HOURS OUTSIDE OF CLASS (OFFICE HOURS)

Department of Psychology

College of Liberal Arts

Approved in Department Meeting on 04/03/2017

Update approved without dissent in faculty meeting on 10/07/2019

All faculty will offer an appropriate amount of contact hours with students as specified by PPS 02.03.01, which may include in-person and virtual meetings (scheduled office hours or by appointment), email correspondence, telephone correspondence, and/or other appropriate means of communication. Faculty will provide a minimum of 1 hour of contact per week for each course taught using any of the mentioned forms of contact. The contact hours and modes of communication shall be announced in class, and clearly specified on syllabi and on the Psychology Department website by the end of the first week of classes.