

SLAC STUDENT TUTOR OR PRIVATE TUTOR REFERENCE FORM

NOTE: Please keep this form confidential.

The purpose of this form is to assist the Student Learning Assistance Center in evaluating applicants. We want to offer the best service possible to Texas State students, and your candid evaluation of the applicant is an important part of our selection process.

THIS SECTION COMPLETED BY APPLICANT

Name of Applicant _____ Phone _____ Date _____

Position Applying for: SLAC Student Tutor _____ Private Tutor _____

List of courses/subjects you wish to tutor:

Name of reference completing this form _____

THIS SECTION COMPLETED BY REFERENCE

Title _____ Department _____

Address _____ Phone _____

Student tutors complete extensive training and work in the SLAC Lab. Their services are free to Texas State students. Private tutors are placed on a referral list. Their names and phone numbers are available for those students who would like to hire a private tutor.

How long, and in what capacity, have you known the applicant?

What specific course(s) do you feel the applicant can tutor effectively?

Using a 5-point scale, please rate the applicant on the following items.

1 -- Strongly Agree; 2 -- Agree; 3 -- Disagree; 4 -- Strongly Disagree; 5 -- Unable to Judge

	Rating	Comments
1. Learns new information quickly	_____	
2. Demonstrates knowledge of subject	_____	
3. Applies knowledge of subject	_____	

- 4. Accepts constructive criticism _____
- 5. Exhibits a sense of responsibility _____
- 6. Honors schedules and is punctual _____
- 7. Relates to authority _____
- 8. Shows patience _____
- 9. Has a sense of humor _____
- 10. Exhibits effective communication skills _____
- 11. Works well within a group _____
- 12. Works well with individuals one-to-one _____
- 13. Is motivated _____

Please attach any additional information that you feel will help to determine employment.

____ I recommend the applicant without reservation.

____ I recommend the applicant, but I have these reservations

____ I have substantial doubts about the applicant's ability to be an effective SLAC Student Tutor or Private Tutor.

____ I would like to discuss the applicant's qualifications over the phone, email, or in person.

Please contact me at: _____.

Signature _____ Date _____

Please mail this reference to: Lab Coordinator, Texas State University-San Marcos, 601 University Dr., Student Learning Assistance Center – 411 Alkek Library, San Marcos, TX 78666