Code of Conduct for Visitors and Self-Guided Tour Information

I understand I must complete a Group Tour Registration form and submit a Minors on Campus form to the University to ensure a safe and accountable tour. I am required to follow the directions provided after submitting my Minors on Campus form to notify University staff of our arrival on the day of our visit.

By submitting my Minors on Campus Form, I acknowledge that our group has read and agrees to follow this Code of Conduct for Visitors and Self-Guided Tour guidance, as provided here, on the Center for P-16 Initiatives web page, and per Texas State University policy and guidance.

I agree that my group and chaperones will follow the Code of Conduct for Visitors and articulate the importance of these standards to our group:

I understand that I may schedule a self-guided tour when the University is in session / students are on campus. I may not schedule a tour during Mid-terms, Finals week, Spring Break, or University Holidays when campus is closed to students. Calendars are available on the University web site.

I understand that Visitors must always remain orderly, and that I will ensure a minimum of 1 chaperone for every 10 students. Visitors should stay together, and individuals should take care to keep up with the group.

Entering residential halls is prohibited. The Center for P-16 Initiatives provides access to academic buildings on guided tours on request. The university is an open campus, allowing entry to most academic buildings for visitor who follow this code of conduct, and who are not disruptive or excessively large (groups over 50 students).

Alkek Library is open to visitors, exception noted above. Please understand that when inside the library, dining halls, Bobcat Store or Meadows Center, visitors should use soft inside voices. Texas State University is a teaching institution first and foremost. The use of electronic devices such as cell phones and loud audio devices (music, video) is prohibited inside buildings. Visitors may be asked to turn off devices at University staff request.

Visitors will conduct themselves in a courteous and respectful manner toward each other, University students, employees and University property. Inappropriate comments and gestures will not be tolerated. Gratuitous comments, jokes, questions, anecdotes, or remarks of a sexual nature will not be tolerated.

Any person who engages in violence while on University owned or controlled property, or while engaged in official University business, may be removed and/or barred from the premises pending the outcome of an investigation. University staff reserve the right to terminate visitor(s) access to campus in support of an environment free from violence, threats of violence, harassment, intimidation, and other disruptive behavior, whether by or towards its students, employees, visitors or family members of its employees. Behavior prohibited under University policy includes, but is not limited to:

• Possession of, or use of any item as a weapon;
• Disorderly or disruptive conduct;
• Using abusive or threatening language, coercion, threats or harassment; or
• Actual or threatened physical violence.
To ensure a successful Tour
Please understand that it is your responsibility to prepare for your visit – including organizing and paying for transportation, parking, meals and additional activities you may schedule during your visit. Visitors who reserve a guided tour are responsible for the same preparations.

Be prepared to WALK!
Wear comfortable clothes and walking shoes. Our campus is located at the foot of the Texas Hill Country and requires walking on unlevel surfaces, stairs and graded paths.

Arrange mobility accommodations for individuals who use a wheelchair or crutches. This is a walking tour. The university does not provide wheelchairs.

Dress Appropriately
Bring jacket or umbrella in case of inclement weather. For tours lasting more than an hour, you may want to provide water for your group.

Keep orderly and supervised.
A teacher and/or parent volunteer must accompany minor visitors at all times. We suggest 1 adult for every 10 minors on campus. Unsupervised minors are not allowed on campus at any time. Please review the Code of Conduct with all visitors BEFORE you arrive.

Bobcat Stadium Parking & Driving Directions.
Buses will drop off group and leave campus. Buses are not allowed to stay on campus.
Please ensure you have a plan to contact your driver(s) during your visit, to coordinate pick up/drop off. Buses must park at Bobcat Stadium, where pay and display kiosk accepts credit card payment only. Cars can park in any pay and display lot and are responsible for paying.

A map with campus driving directions to Bobcat Parking can be found on the P-16 self-guided tour page.

Dining on Campus
For groups of 20+ who plan to eat on campus, Harris Dining Hall offers a cafeteria buffet that caters to large groups. Dining Services appreciate advance notice to ensure they can service visitors and students.

www.dineoncampus.com/txstate /more/visiting groups.

Please prepare the students in dining hall etiquette and encourage them to limit what they eat and only take what they can reasonably eat. Students will also have to take their food trays once they are finished to the tray return station.

LBJ Student Center  Bobcat Store
If visitors wish to visit the Bobcat Store, they must do so in supervised groups of 20 or fewer students, as staff may limit entrance to large groups. The Center is open M-F, 8 am – 5 pm.

Additional activities on your tour.
Should you wish to visit the Meadows Center for Water and the Environment, which offers Educational Tours, field trips and glass-bottom boat tours of Spring Lake, please contact them directly for reservations at 512.245.7540, or visit meadowscenter.txstate.edu/Education/EducationalTours.html