

## Accreditations & Memberships

### *SWT is accredited by the following:*

AACSB International-The Association to Advance Collegiate Schools of Business  
 Accreditation Board for Engineering and Technology/Computing Accreditation Commission  
 Accrediting Commission on Education for Health Services Administration  
 American Association of Family and Consumer Sciences  
 American Bar Association  
 American Chemical Society  
 American Speech-Language-Hearing Association  
 Association of University Programs in Health Administration  
 Commission on Accreditation/Approval for Dietetic Education of the American Dietetic Association  
 Commission on Accreditation of Allied Health Education Programs  
 Commission on Accreditation in Physical Therapy Education  
 Council on Social Work Education  
 Council for Accreditation of Counseling and Related Educational Programs  
 Education in Radiologic Technology  
 Foundry Education Foundation  
 Foundation for Interior Design Education Research  
 National Academy of Early Childhood Programs  
 National Accrediting Agency for Clinical Laboratory Sciences  
 National Association for the Education of Young Children  
 National Association of Boards of Examiners for Nursing Home Administrators  
 National Association of School Psychologists  
 National Association of Schools of Music  
 National Association of Schools of Public Affairs and Administration  
 National Recreation and Park Association  
 Texas State Board for Educator Certification

### *SWT is a member of the following (among many others):*

Agriculture Consortium of Texas  
 American Association of Colleges for Teacher Education  
 American Association of State Colleges and Universities  
 American Association of State Colleges of Agriculture and Renewable Resources  
 American Association of University Women  
 American Council on Education  
 Association of American Colleges and Universities  
 Association of State Colleges and Universities  
 Association of Texas Colleges and Universities  
 Association of Texas Graduate Schools  
 Coalition of Urban and Metropolitan Universities  
 College Reading and Learning Association  
 Council for Higher Education Accreditation  
 Council for Opportunity in Education  
 Council of Colleges of Arts and Sciences  
 Council of Graduate Schools in the United States  
 Council of Public University Presidents  
 Great Plain Regional Honors Council  
 Hispanic Association of Colleges and Universities  
 International Technology Education Association  
 National Association of Colleges and Teachers of Agriculture  
 National Association of Industrial Technology  
 National Association of State and University Land Grant Colleges  
 National Collegiate Honors Council  
 Society of Manufacturing Engineers  
 Texas Association for Schools in Engineering Technology  
 Texas Association of Colleges for Teacher Education  
 Teacher Education Council of State Colleges and Universities

## Academic Calendar

More calendar information is available at the Registrar's website:  
[http://www.swt.edu/registrar/Academic\\_cal\\_all.htm](http://www.swt.edu/registrar/Academic_cal_all.htm)

### Fall 2002

Advance Registration	April 8-24, 2002	M-W
Schedule Changes	August 15-17, 26-27, 2002	Th-Sat, M-Tu
Late Registration	August 19-27, 2002	M-Tu
Last Day to Pay	August 27, 2002	Tu
Classes Begin	August 28, 2002	W
Schedule Changes	August 28-September 3, 2002	W-Tu
Holiday	September 2, 2002	M
Official 12 <sup>th</sup> Class Day	September 13, 2002	F
Drop with Refund	September 13, 2002	F
Drop with Auto "W"	September 17, 2002	Tu
Graduation Application Deadline	September 27, 2002	F
Mid-term	October 22, 2002	Tu
2 <sup>nd</sup> Half-Semester Classes Begin	October 23, 2002	W
Drop/Withdrawal Deadline	November 25, 2002	M
Classes do not Meet (Thanksgiving)	November 27, 2002	W
Thanksgiving Holiday	November 28 – December 1, 2002	Th-Sun.
Last Class Day	December 9, 2002	M
Final Exams (begin December 10 at 6:30 p.m.)	December 10-17, 2002	Tu-Tu
Grades Available by Web and Phone	December 20, 2002	F
Commencement	December 20-21, 2002	F-Sat
Requested Grades Mailed	January 7, 2003	Tu

### Spring 2003

Classes Begin	January 13, 2003	M
Last Class Day	April 28, 2003	M
Final Exams (begin April 29 at 6:30 p.m.)	April 29-May 6, 2003	Tu-Tu
Commencement	May 9-10, 2003	F-Sat

## History of the University

Authorized by the Texas Legislature in 1899, Southwest Texas State Normal School opened its doors in 1903. Over the years, the Legislature broadened the institution's scope and changed its name, in succession, to Normal College, Teachers College, College, and in 1969, University. Each name change reflects the university's growth from a small teacher preparation institution to a major multipurpose university.

Southwest Texas State University's (SWT) original mission was to prepare Texas public school teachers, especially those of the south central area. It became renowned for carrying out this mission, but today it does far more. SWT currently offers programs in the College of Applied Arts, College of Business Administration, College of Education, College of Fine Arts and Communication, College of Health Professions, College of Liberal Arts and College of Science. The University College oversees the undergraduate general education core curriculum and undergraduate advising as well as the freshman year experience. The Graduate College provides opportunities for continued intellectual growth through advanced and specialized education that develops leaders on the professions and in research.

As SWT's student population has grown—from 303 in 1903 to nearly 22,000 in 1999—the campus, too, has expanded and today SWT is the sixth largest public university in the state. Overlooking the campus and serving as a landmark since 1903 is Old Main, a red-gabled Victorian building restored to its original grandeur.

In 1979, after adding a number of classroom buildings and residence halls, SWT purchased the former San Marcos Baptist Academy adjacent to the original campus. In 1981, South Texas entrepreneur Harry M. Freeman donated a 3,500-acre ranch to SWT to be held in perpetual trust as the Harold M. Freeman Educational Foundation. The working ranch is used as a laboratory for students in agriculture, animal science, biology and a variety of other academic disciplines. In 1990, the university opened the Albert B. Alkek Library. The building, conveniently located in the center of campus, is named for the noted Texas rancher, oil man and educational philanthropist who died in 1995.

SWT acquired one of the most unique ecosystems in the world in 1994 when it purchased the former Aquarena Springs resort and theme park. The purchase allowed SWT to serve as steward of the headwaters of the San Marcos River, preserving and protecting the area for future generations of Texans. Now called the Aquarena Center, the 90-acre property is home to the Office of Continuing Education and is the site of a wide variety of educational and research pursuits. Aquarena Center is home to several endangered species of plants and animals that exist nowhere else in the world.

In 1998, SWT joined forces with other area universities to establish the North Austin/Williamson County Multi-Institution Teaching Center (MITC). The MITC combines the efforts of SWT, Austin Community College, Concordia University at Austin, St. Edward's University and Temple College at Taylor to offer educational opportunities in the North Austin area.

SWT is located in San Marcos, a Hill Country community about halfway between Austin and San Antonio. Its location on the banks of the San Marcos River provides recreational and leisure activities for students throughout the year.

Southwest Texas became part of the Texas State University System in 1911. That system is governed by a nine-member Board of Regents. Other components in the system include Angelo State University, Lamar University-Beaumont, Lamar University Institute of Technology, Lamar College-Orange, Lamar College-Port Arthur, Sam Houston State University and Sul Ross State University. The first president of SWT was Mr. T.G. Harris, who served from 1903 to 1911. He was followed by Dr. C.E. Evans, 1911-1942; Dr. J.G. Flowers, 1942-1964; Dr. James H. McCrocklin, 1964-1969; Dr. Leland E. Derrick (acting), 1969; Dr. Billy Mac Jones, 1969-1973; Mr. Jerome C. Cates (interim), 1973-1974; Dr. Lee H. Smith, 1974-1981; Mr. Robert L. Hardesty, 1981-1988; Dr. Michael L. Abbott (interim), 1988-1989; and Dr. Jerome Supple, 1989-present.

## **The University's Mission**

SWT was established in 1899 to address the state's need for excellent teachers. Throughout its rich history, SWT has responded to the changing needs of our state. Today, SWT is a comprehensive, culturally diverse, university offering undergraduate and graduate instruction to citizens across Texas as well as those from other states and nations. SWT is also a metropolitan university, providing special service to the greater Austin-San Marcos-San Antonio region. Although the teaching-learning experience, supported by research and creative activity, is the heart of SWT, we also encourage involvement in extra curricular activities and the development of leadership. We teach the skills that will prepare students for tomorrow's careers, and we introduce them to ideas and experiences that will broaden their lives forever, as we pursue the following purposes:

### **Undergraduate Education.**

To provide undergraduate students with a broad base of knowledge, college-level competencies, and specialized courses of study selected from a comprehensive range of undergraduate programs.

### **Graduate Education.**

To provide graduate students the opportunity to expand their knowledge in a variety of specialized programs through research, creative expression, and advanced study.

### **Scholarship.**

To contribute to the greater body of knowledge in specific disciplines through research, scholarship, and creative expression.

### **Service to State and Community.**

To serve as a professional, educational, and cultural resource to the local area and the large community by providing consultation, advice, and special services.

### **Enriched Learning Community.**

To develop a technology-enhanced learning community reflecting the rich diversity of the state.

### **Campus Environment.**

To sustain an environment for learning and professional development that is supportive, inclusive, and welcoming.

### **Personal Growth.**

To develop the full potential of each individual.

We fulfill this mission by adopting goals and implementing strategies that we identify in SWT's Strategic Plan. We demonstrate our accountability through careful assessment and continuous improvement.

## **Statement of Core Values**

### **Philosophy**

We, the faculty, staff, and students at SWT, affirm that our university exists to enrich our minds and to humanize our hearts so that we might contribute to the betterment of humanity. We are dedicated to providing a curriculum and educational experience that develop our capacities not only to analyze critically and think creatively, but also to reason ethically and feel compassionately.

To guide us as we learn to evaluate the consequences of our actions-not to indoctrinate either intellectually, morally, or religiously-we articulate the following:

#### Core Values:

The lifelong pursuit of academic excellence.

We value the seeking of knowledge, including the freedom to engage in meaningful debate and the responsibility to continually explore new possibilities for learning.

The nurturing of individuals.

We value the opportunity to develop the potential of every individual of our diverse community.

The cultivation of character.

We value the modeling and teaching of honesty, integrity, diligence, courage, compassion, fairness, and respect.

#### A Continuing Process

We see the articulation of this statement as ongoing. Its publication should serve to keep dialogue continually alive; and it should be formally reviewed every two years to decide whether publication should be renewed and, if so, in what form.

### **Students' Rights, Privileges, and Expectations**

SWT believes that the primary purpose of higher education is to promote learning and stimulate inquiry for truth in an atmosphere of freedom. SWT is committed to the value of a racial and ethnic diversity. Accordingly, SWT encourages students to exercise the rights of citizenship. However, these rights are subject to reasonable limitations necessary for the orderly operation of SWT. SWT expects students to accept their responsibilities as citizens and members of a scholarly community. Paramount among these responsibilities are respect for the rights of others, academic and personal integrity, and adherence to federal, state, and local law as well as university regulations.

The faculty and administration are genuinely concerned with the physical and ethical welfare of students. To that end, SWT has established rules of conduct and has published these in a Code of Student Conduct. These regulations guide students in achieving personal and academic goals and help the university function in an orderly way. Since students voluntarily associate themselves with SWT, they should know that these rules are honestly and faithfully enforced. The rules include clear prohibitions against sexual or racial harassment.

The administration and faculty encourage students to participate in managing SWT through its system of advisory councils and committees. Students are invited to serve as voting members of many of these groups, and are expected to contribute actively to their success. Students may submit recommendations for changes in policy, not only through the committee structure, but also through their own student government.

### **Student Right-to-Know and Campus Security Act**

*Campus Watch*, the annual campus security report for SWT, includes descriptions of campus crime prevention programs, procedures for reporting crimes on campus and information about the number and frequency of crimes reported to the University Police Department in the last three years. It also provides summaries of SWT's policies for campus security and law enforcement related to sexual offenses, liquor law violations, and controlled substance offenses. The Campus Watch is available on the SWT web site at [www.vpsa.swt.edu](http://www.vpsa.swt.edu), in the Undergraduate Admissions Office, The Graduate College, Personnel, the University Police Department, or in SWT's Schedule of Classes. Call (512) 245-2111 to have a copy mailed free of charge.

## **Multicultural Policy Statement**

SWT believes that freedom of thought, innovation and creativity are fundamental characteristics of a community of scholars. To promote such a learning environment, the university has a special responsibility to seek diversity, to instill a global perspective in its students, and to nurture sensitivity, tolerance and mutual respect. Discrimination against or harassment of individuals on the basis of race, color, national origin, religion, sex, age, or disability are inconsistent with the purposes of the university.

## **Student Identification by Social Security Number**

From time to time SWT requires that its students and applicants for admission furnish their social security numbers. SWT uses these social security numbers to verify identities. Disclosure of these social security numbers is mandatory. SWT's record-keeping system was established prior to January 1, 1975, pursuant to the authority given the Board of Regents, Texas State University System, in Section 95.21 of the Texas Education Code. These numbers are also solicited under the statutory authority of 42 U.S.C.A. Section 405 (c) (2) (C).

## **Disability Services**

Phone: (512) 245-3451 (Voice/TTY)    Office: LBJ Student Center 5-5.1  
Fax: (512) 245-3452                      Web: <http://www.ods.swt.edu>

SWT does not discriminate on the basis of disability in the recruitment and admission of students. Students with disabilities must meet the same admission requirements as other students. A student whose educational and/or personal goals for success have been negatively impacted due to disability-based reasons may wish to address this in the supplemental essay portion of the admission application. This information may be considered by the Undergraduate Admissions Office during the application review process.

The Office of Disability Services (ODS) at SWT assists students with disabilities to independently achieve their educational goals and enhance their leadership development by providing reasonable and appropriate accommodations. The ODS facilitates access to university programs, services and activities in the most integrated setting appropriate. In order to qualify for services, a student must provide the ODS with verification of disability. Students with learning disabilities must provide an evaluation which has been completed within the last five years. To ensure a timely review of documentation and provision of support services, students are requested to provide verification of disability at least thirty days prior to attendance at SWT. Students needing sign language or oral interpreting services for admissions counseling, academic advising and orientation services should contact ODS one week prior to the event to ensure interpreter availability.

Students with disabilities may be entitled to financial assistance from the Texas Commission for the Blind, Texas Commission for the Deaf or the Texas Rehabilitation Commission.

SWT has established a grievance procedure for the prompt and equitable resolution of complaints related to illegal discrimination on the basis of disability. This grievance procedure is described in UPPS No. 04.04.46, Illegal Discrimination. A copy is available in the university library, the Office of Disability Services and most other university offices. Students who have concerns or complaints should contact the Director of Disability Services at (512) 245-3451 (voice/TTY) or the university ADA Coordinator at (512) 245-2278 (voice/TTY).

## **Albert B. Alkek Library**

Phone: (512) 245-2133    Office: Alkek Library  
 Fax: (512) 245-3002    Web: <http://www.library.swt.edu>

The Alkek Library contains more than 1.2 million volumes of books, documents, serials and other printed material. In addition, the collection includes over 228,000 volume equivalents in microform and 29,000 AV titles with over 1,600 software programs for the public computer lab. The library receives 5,802 periodical and serial titles in print and over 2,500 electronic journals. An online catalog, which can be accessed via the Internet through the library's website, provides information on the library's holdings. Other automated resources include over 130 databases covering a wide range of subject areas.

The library maintains cooperative borrowing agreements with other libraries in the region. Through TexShare, a statewide resource sharing program, faculty and students may borrow materials at most of the public and private university libraries as well as community college libraries in the state.

The library's Special Collections Department is home to the Southwestern Writers Collection and the Wittliff Gallery of Southwestern and Mexican Photography. Library support facilities include laptop computers connecting to a wireless network that may be checked out for building use and a computer lab with IBM compatible and Macintosh workstations. Lab equipment also includes laser printers, scanners, video editing equipment and adaptive equipment for disabled individuals.

## **Veteran's Affairs**

Phone: (512) 245-2641    Office: J C Kellam 111  
 Fax: (512) 245-3271    Web: <http://www.swt.edu/registrar/vaserl.htm>

Students attending SWT while receiving educational assistance under one of the public laws for veterans and/or their dependents must contact the SWT Office of Veteran's Affairs to complete the required forms. Information and forms are also available on our website.

Students applying for educational benefits under the U.S. Department of Veteran's Affairs for the first time must provide the Office of Veterans Affairs with a photocopy of member four (4) of DD Form 214, "Certificate of Release or Discharge from Active Duty." Reserve and National Guard members applying for Chapter 1606 benefits must provide DD 2384 form: "Notice of Basic Eligibility."

Active duty military and dependents are exempt from the above requirements. Transferring students who have previously used their VA educational benefits need only submit a change of place of training form.

Benefit payments are made at the end of each month. Any student enrolling under any of the provisions for VA educational benefits should bring sufficient funds to defray the initial cost of tuition, fees, and living expenses for approximately three (3) months.

As a graduate student receiving veteran benefits, you must file with the Office of Veterans Affairs an official master's degree outline, a certification deficiency plan, or other similar documentation showing the requirements needed to accomplish your objective. It is your responsibility to notify the Office of Veterans Affairs of any adds, drops, course, or program changes.

After exhausting available VA educational benefits, please check with the Office of Veterans Affairs for information about the Hazlewood Exemption. Applications and information sheets for the Hazlewood Exemption may be obtained at the Veteran's Affairs Office.

## The Multi-Institution Teaching Center

Phone: (512) 245-2725    Office: J C Kellam 150  
Fax: (512) 245-2024    Web: <http://www.mitc.swt.edu/>

In an effort to address educational needs of North Austin and Williamson County, a Multi-Institution Teaching Center (MITC) was established. Three institutions have formed a coalition that will continually assess and respond to the educational needs by providing associate's, bachelor's and master's degree programs, and workforce training/education. The Texas Higher Education Coordinating Board approved the MITC in April 1998.

Currently SWT offers 15 complete master's degree program, three undergraduate programs and several certificates. Students must complete the same admission documents and meet the same admission requirements as students attending the program on-campus. Students pay the same tuition as those attending on campus; however the fees may be slightly different. For more specific information consult the MITC web site. Most classes are scheduled during the evening hours, and students will be able to complete a degree in three years or less.

