**Instructional Assistant (Lab Instructor) Application Form**

**Department of Biology • Texas State University**

Please provide all requested information. Incomplete applications may not be considered by the Department.

            [ ]  Graduate student

Name (Last, First, MI) Texas State ID [ ]  Undergraduate student

Street address City, State, Zip

Phone Email address

**Fall 2023 Schedule**

Please indicate the days and times that you will be available for a teaching assignment this semester:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| 7:00–8:00 am | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 8:00–9:00 am | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 9:00–10:00 am | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 10:00–11:00 am | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 11:00–Noon | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 12:00–1:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 1:00–2:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 2:00–3:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 3:00–4:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 4:00–5:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 5:00–6:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 6:00–7:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 7:00–8:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 7:00–8:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 8:00–9:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |

List the courses for which you are registered (or for which you plan to register) this semester:

1.       4.

2.       5.

3.       6.

**Important**: Undergraduates must be enrolled for a minimum of six hours to be eligible for employment. Master’s and doctoral students must be registered for a minimum of nine graduate credit hours and must register for Bio 5100 (MS students) or Bio 7100 (doctoral students) during their first three semesters of employment. A waiver of tuition and fees for this course can be downloaded from the Biology Department web site or obtained from the Biology Department office and must be submitted by the twelfth class day each semester to be eligible for the waiver.

Students who have received conditional admission to a graduate program and students who are on academic probation are not eligible for employment as Instructional Assistants. Once the admissions conditions have been met or your academic good standing has been restored, you may submit an application for employment.

Please indicate the courses for which you feel you are qualified to be employed as an Instructional Assistant:

[ ]  Bio 1130 Functional Biology (major’s introductory course; emphasizes cell and molecular biology)

[ ]  Bio 1131 Organismal Biology (major’s introductory course; emphasizes ecology and evolutionary biology)

[ ]  Bio 1321 Ecology, Evolution and Society (non-majors introductory biology)

[ ]  Bio 2400 Microbiology (major’s course)

[ ]  Bio 2410 General Botany

[ ]  Bio 2430 Anatomy and Physiology (one semester non-major’s course)

[ ]  Bio 2440 Principles of Microbiology (non-major’s course)

[ ]  Bio 2450 Genetics

[ ]  Bio 2451 Human Anatomy and Physiology (two-semester course for health professions majors)

[ ]  Bio 3406 Economic Botany

[ ]  Bio 3425 Human Anatomy (one semester major’s course)

[ ]  Bio 3426 Human Physiology (one semester major’s course)

[ ]  Bio 3442 Virology

[ ]  Bio 3480 Histology

[ ]  Bio 4126 Immunology

[ ]  Bio 4166 Medical Microbiology

[ ]  Bio 4400 Plants Important for Wildlife

[ ]  Bio 4410 Field Biology of Plants

[ ]  Bio 4411 Morphology of Vascular Plants

[ ]  Bio 4416 General Ecology

[ ]  Bio 4420 Natural History of the Vertebrates

[ ]  Bio 4464 Vertebrate Anatomy

[ ]  GS 3310 Earth Science Concepts (introduction to earth science for elementary education majors)

[ ]  Other:

Please indicate the level of employment for which you wish to be considered:

[ ]  Full-time Instructional Assistant (two 3-hour or four 1.5-hour labs per week)

[ ]  Part-time Instructional Assistant (one 3-hour or two 1.5-hour labs per week).

Will you be employed on campus in any other capacity this semester?

[ ]  Yes

[ ]  No

If yes, please specify department, position, and number of hours to be worked:

Are you related to any Texas State University employee?

[ ]  Yes

[ ]  No

If yes, please specify name, department, and relationship: