**Vendor Signature**

**AVPFS Approval**

**Director of P&SS Approval**

**Purchasing Final Review**

**Director/ Dean/Chair Approval #1**

**Director/ Dean/Chair Approval #2**

**Purchasing Review**

Signatures

Approvals

Internal Review

Draft/Review

**VPFSS Review & Signature**

**Contract Request Submitted**

**Contract Value Minimum: $100K – $499K Minimum Estimated Completion Time: 4 Weeks**

**Sponsored Programs TCM**

**IT Review TCM**

*If Applicable*

**Legal Review (Via Email)**

**Risk Management Review TCM**