

To: President's Cabinet  
From: Denise M. Trauth  
Subject: President's Cabinet Meeting  
October 15, 2020

### **Impact of COVID-19 (#770)**

Guest Ms. Sandy Pantlik discussed the next steps for COVID-19 communications. Ms. Pantlik discussed messaging considerations (e.g., Halloween, Thanksgiving, Elections, COVID-19 fatigue, and results from a recent thematic feedback survey, Roadmap analytics and video views) and how they informed the development of themes, including staying on course, community compliance, innovative educational techniques. Ms. Pantlik covered recommendations for future COVID-19 communication during October and November 2020. Ms. Pantlik will: conduct a survey geared specifically to communication; evaluate the supervisor/faculty question webform and determine whether a Question and Answer webpage can be developed based on commonly asked questions; work with university marketing to amplify communications: work with Dr. Carranco to provide bi-weekly updates to the community; launch an internal campaign on what is happening on our campuses (e.g., students producing hand sanitizer on campus). Cabinet approved development of a survey.

### **Human Resources Reports**

Mr. Algoe discussed the large quantity of reports that are produced by Human Resources on a continual basis. Mr. Algoe suggested that Human Resources present the report to members of the President's Cabinet once per year, such as the middle of the academic year. Mr. Algoe, Dr. Silva, and Dr. Lloyd will discuss the metrics that need to be included in the reports.

### **President's Update (#556)**

No items were discussed.

### **Significant Issues (#01)**

Dr. Cavitt announced that the Division of Student Affairs will be hosting a mask decorating contest.

Mr. Algoe discussed weekend incidences of firearms discharged into the air/ground at large off-campus parties at local apartment complexes. The persons arrested were not Texas State students. UPD Chief Laurie Clouse will disseminate a message addressing safety, and Dean of Students, Dr. Vince Morton will disseminate a message addressing student conduct. UPD will begin responding to off-campus parties.

Mr. Algoe announced that he and Mr. Raymond Loriaux, Coordinator, Emergency Management, are in discussions with Williamson County officials to determine if Curative, Inc., testing may

occur on the Round Rock Campus and be limited to Texas State faculty, staff, and students. Testing of the public potentially creates a variety of issues for the Round Rock Campus. At present, free testing is occurring at the Georgetown Public Library, which is 15 minutes away from the Round Rock Campus.

Provost Bourgeois announced that study abroad for spring 2021 has been cancelled. The decision about whether to allow study abroad for summer 2021 will be made at a later date. Study in America proposals are being approved on a case-by-case basis.

The Department of Theatre and Dance is planning a production at the end of March and early April 2021 to be performed outside, restricted to only Department of Theatre and Dance faculty, staff, and students.

Mr. Algoe announced that Ms. Dey Rossell is now stationed in the University Police Department, as she is the public information officer.

Mr. Algoe announced that concerts will resume at the Glade Theater, beginning on October 18, 2020, with limited attendance.

Dr. Cavitt requested to amend the student information page on the Roadmap regarding size of student activities.

Mr. Pierce announced that the Division of Information Technology has launched a new file sharing tool. This tool will provide security when sharing files.

Dr. Silva provided an update on the Executive Order, answered questions, and has received eight inquiries. Dr. Silva will meet with the Diversity, Equity, and Inclusion Training Task Force to develop a process for reviewing training materials. At present, individuals who want to unpaue their training materials should submit their materials to the Chief Diversity Officer and the Task Force for review and recommendations.

Provost Bourgeois thanked the Cabinet members for reviewing the faculty, staff, and student commencement surveys. Dr. Vedaraman Sriraman has included the feedback and is preparing the surveys for dissemination.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on November 12, 2020.