**Meeting Minutes**

**Nontenure Line Faculty Committee**

**October 18, 2019**

**1:00 to 3:00 pm, JCK 880**

**Zoom ID 885-351-617**

Members present: Natalie Ceballos, Kevin Jetton, Sandra Duke, Kris Tomas, Kay Newling, Dan Smith, Shawn Camp, Christi Townsend, Shannon Duffy, Scott Vandenberg, Wendi David and Amy Meeks, Suzy O’Kere, Matt Bower, Glynda Betros, Renee Wendel, Dale Blasingame, and Jo Beth Oestreich.

**Welcome**

**Approval of Past Meeting Notes (Sept 13)**

**Updates**

* **NLF Reception** Results and Feedback (**Kevin** and all). The Post Appreciation Reception report (handout) was presented. Attendance at the Reception: 153. Total Cost of the event: $3,314.04. Funds remaining: $11,054. We will consider hosting a fall October 2020 reception on a Thursday, and host an event at Round Rock in the spring of 2020.
* **LMS transition** from TRACS (Sakai) to Canvas (Kevin). New faculty will be required to use Canvas beginning the spring semester 2020. Current faculty can migrate to Canvas over the next year.
* **Faculty Development** **ideas**, Report on meeting with Candace Hastings (**Natalie**, Kevin, & Renee). Candace asked us to revisit our ideas for presentations and formats we would like to host, i.e. Book Clubs, webinars, etc. Other topics to consider: Student Engagement, marketable skills, etc.
* **NLF Survey**, status and some preliminary results (**Natalie**). We will send out the survey to request NLF to complete the survey. It may be important to define/re-phrase what a career path means. Hi-lights of partial data collected/scored was discussed. Natalie will provide data shared at the meeting for members (note: this is a partial report). Please note research expectations varies by department.
* **Career Plan**, discussion about draft in progress (**Natalie** and all). What is the most efficient way to write-up this plan? Natalie will cut/paste the best information together and send via e-mail to the committee for members to review. Deadline to complete this task: Ideally, before November meeting.
* **Other Updates**: (Shannon): The **first** of three Dialogues to be held from her series will be: *The Big Chill: Does Academic Status Affect Academic Freedom?* This presentation will occur on Thursday, October 24, 4:00 -6:00 pm in Comal 116 Dialogue Room.

**Looking Forward**

* **Part-time Teaching Award** (discuss this in November): NTL Workload Release review will occur next November.
* Possible visit in November by Abby Gillifillan from the City of San Marcos Homebuyer Assistance Program (**Sherwood**). Abby from the City of San Marcos will present during the first part of our meeting next month.
* **Adding NLFC Liaisons** from University College and Honors College? **Natalie**: Due to several events occurring across the university on the same date, perhaps we could add a non-voting liaison from the University College and Honors College. Representatives from these areas on our committee could provide better communication, and avoid overlapping of major events on the same day. Our committee overwhelming supported this opportunity.
* **Dates for 2020-2021 New NLF Orientation Sessions**. Tentatively planned for January 17, 2020.
* Questions: (**Shawn**) Various departments are meeting to review Overload teaching and Shawn (Art and Design) will be participating on a committee in his department to determine how the policy will read. Current policy in his department requires certain faculty teach a 4/3 not 4/4 (classes are three hours) load. Shawn asked if other departments are discussing overload policies (whether in place or needs to be created) and how does this teaching load impact NLF.

**Adjournment at 2:58 pm**

Respectfully submitted,

Jo Beth Oestreich, Secretary

**Next meeting: Friday, November 15, 2019**