

Posting Guidelines

A person or organization desiring to post on campus must comply with the following rules:

1. Flyers or posters that reference the sale of goods or services are SOLICITATIONAL postings. One must be sponsored by a registered organization or campus department to receive approval for posting flyers. Student Involvement @ LBJSC is responsible for the approvals.
2. Flyers or posters that do not mention the sale of goods or services are called INFORMATIONAL postings. These do not require a sponsor or permit, but must still be approved and stamped by Student Involvement.
3. Postings are allowed for a maximum of two weeks. The person or organization must remove the flyers no later than 14 days after the posting, or 24 hours after the advertised event, whichever is earlier.
4. All alcohol marketing flyers must contain a moderation message, an activity promoted other than drinking and no more than one-fourth of the ad focusing on the bar, drinking, drink specials, etc.
5. The date of the posting must appear on each flyer or posting.
6. Posters may not exceed 22" x 28" in size.
7. No object other than the actual poster may be posted on campus.
8. Permission must be granted for the postings on bulletin boards inside campus buildings. (See Posting Zones)
9. Violations occur when postings are attached to the following:
 - a. A tree, shrub, or plant;
 - b. A permanent sign or other posting that has been properly posted;
 - c. A brick, concrete, or masonry structure (includes a statue or monument);
 - d. A utility pole or traffic light control junction box;
 - e. A fire hydrant or any object within 25 ft. of a fire hydrant;
 - f. A curb or sidewalk;
 - g. A building or wall (except on a bulletin board);
 - h. A bench or bus stop;
 - i. A dumpster or trash.
10. Flyers cannot be "wallpapered" to posting boards or cover any other postings.
11. A posting may not be posted if it will interfere with the free flow of vehicular or pedestrian traffic, is obscene or libelous, or advocates the deliberate violation of Federal or State law or a published university policy.
12. Any posting/distribution in residence halls must be approved by the Director of Residence Life located in JCK 320.

Posting Zones

Texas State University

Student Recreation Center (3)

Information Station near towel return
Table inside turnstiles
Front desk

Joann Cole Mitte Art (unlimited)

Approved postings may be posted anywhere in building

Child Development Center (1)

For parent information only

LBJ Student Center (4)

Floors 2-5 near elevators

Roy F Mitte Technology & Physics (unlimited)

Main office or post on doors

Health Professions (1)

Main Entrance

Jerome & Catherine Supple Science (1)

Across from room 273

Alkek Library (2)

1st floor student lounge
2nd floor elevators

Math Computer Science (1)

4th floor near elevator

Evans Liberal Arts (2)

Across from the elevators.

The other is just across from Stairwell B.

Flowers Hall (5)

Across from room 341
Across from G, 1st floor, 2nd floor and 3rd floor elevators

Academic Services Building North (2)

1st floor University College
4th floor elevators

Kiosk (none)

Old Main (5)

1st floor back entrance

2 boards on 2nd floor staircase on either side of building (front and back)

Psychology Building (3)

2nd floor long hallway board

2nd floor elevator

1st floor elevator

Centennial Hall (1)

2nd floor quad entrance

Chemistry Building (1)

Across from room 238 (main entrance)

Music Building (10)

Throughout both floors. See main office for approval.

Agriculture Building (1)

1st floor

Hines Academic Center (2)

1st floor

2nd floor down hallway on left

Aqua Sports Center (1)

JC Kellam (2)

3rd floor

5th floor

Theater Center (2)

Across from main office 100

Hallway on opposite side of building, first floor, near costume shop

Sewell Park Outdoor Center (1)

Freeman Aquatic Biology (1)

1st floor

Jowers (4)

Board at back entrance near Outdoor Center parking lot

Across from equipment checkout window

Next to C104 (Racquetball)

Next to room 211

Golf Course (1)