

Obtaining TLETS Access To Utilize TexasSure

During the 87th Regular Legislative Session, HB 1693 amended Transportation Code Section 601.455 to allow justice and municipal courts access to TexasSure to verify financial responsibility for court proceedings. TexasSure data is made available to law enforcement and criminal justice agencies through the Department's Texas Law Enforcement Telecommunications System (TLETS).

Courts may access TLETS information to prove financial responsibility by requesting a printout of the vehicle insurance information from a law enforcement agency (LEA) within their county with access to TLETS. The court and LEA may establish a:

- process to deliver hard copies securely to the court, or
- secure electronic means of delivery, such as encrypted email.

Anyone accessing hard or electronic copies of the TLETS responses who have not completed TLETS certification training will be required to complete a one-hour self-paced course online. The one-hour online course will cover the use and dissemination of Criminal Justice Information (CJI) and require online recertification every two years.

Courts may also contact an LEA within their county with an active satellite and request a connection to TLETS. The connection to TLETS may be arranged:

- through the LEA's local Records Management System (RMS) with TLETS access, or
- by requesting terminal access.

Justice and municipal courts that connect through an LEA's RMS or request terminals at their location will be considered a non-entering agency. As a non-entering agency, courts can only search for information within TLETS and must have mobile access. Mobile access requires an eight-hour course offered by our TCIC/TLETS Trainers. Training can be conducted online or in person. Courts with access to TLETS through the RMS or terminals will also be subject to audit by the TCIC/TLETS Audit Unit and must complete a Non-Entering Agency Agreement. Audits are conducted on a triennial schedule and will require a review of searches conducted by anyone with direct access to TLETS. The LEA and courts must have a set of guidelines that their agencies abide by on the use of TLETS access and how CJI is handled/stored. The LEA and court are responsible for ensuring that all employees with access to CJI have taken the appropriate training required for their level of access to CJI and abide by all policies that govern the use of CJI and TLETS access.

For information regarding training and TLETS access levels, please contact TCIC/TLETS Training team at 512-424-2832 or tcic.training@dps.texas.gov.

For information regarding audits and required agreements or forms for access, please contact the TCIC/TLETS Audit team at 512-424-2809 or tcic.audit@dps.texas.gov.

To request terminal access or for questions related to TLETS connections, please contact TLETS Operations at 512-424-2256 or tlets@dps.texas.gov.

For more information regarding CJIS information, training or technical issues please contact CJIS Security Office at 512-424-5686 or email security.committee@dps.texas.gov.