

Faculty Senate Minutes
Wednesday, November 6, 2013

Senate members present: Bell-Metereau, Cavitt, Conroy, Covington, Czyzewska, Feakes, Furney, Hindson, Menninger, Morris, Weill, White

Guests: Associate Provost Opheim; Elizabeth Bishop, History; Robyn Diaz, Library Liaison; Associate Vice President for the University Library Joan Heath, and Copyright Working Group: Don Volz, VPIT (retired), Sarah Naper, Brad Nichols, Rori Sheffield, Karen Sigler; Rebecca Banks, *University Star* reporter

Discussion with Associate Provost Opheim

- **Part-time Teaching Award**
Open to faculty teaching 75% or less the prior year; there are about 540 part-time faculty on the San Marcos campus. Associate deans and chairs and faculty on modified retirement are not eligible. Does not include those teaching only university seminar.
- **Ineligibility of Interim/Acting Chairs for Development Leave**
The Senate affirmed its view that interim and acting chairs must return to their faculty roles prior to applying for Faculty Development Leave. There is no separate written policy on administrative leave, but as part of their step-down agreements, chairs may request administrative leave. Suggested addition to paragraph 3 of PPS 8.02: "At the time of application, candidates must be in faculty roles."
- **Summative Review of Chairs**
The Council of Deans did not support the revisions to the policy proposed by the Senate. The Associate Provost suggested that the Senate revise its proposal to accommodate the deans' objections and resubmit it to the Provost Office. Two primary principles of the Senate's proposal are that there be a secure, safe mechanism for anonymous comments to reach the dean and that the faculty be informed of the outcomes of the review.
- **Development Leave Supplemental Grant questions**
Senators alerted the Associate Provost that several faculty applying for supplemental grants requested both salary and travel/research funds. This suggests that the guidelines are not clear enough on how grant funds can be used. Senators raised the question of faculty who receive compensation from another institution after being awarded supplemental salary funding.
- **PPS 6.11 Presidential Awards revisions**
Subcommittee presented revisions, including a limit on the total number of exhibits. Senator suggested that the term exhibit should be defined more clearly and provide a sufficient number of items to demonstrate sustained contribution.
- **TK20 e-portfolio update, RTA**, the Associate Provost asked to return to the Senate in the near future to present a demonstration of the electronic portfolio entry process.

Report on Copyright Policy, Joan Heath and Copyright Work Group: Don Volz, Sarah Naper, Brad Nichols, Rori Sheffield, Karen Sigler

- Policy development began in 2010 due to librarians' concern that the university was exposed to risk in copyright matters; Nov. 2011 President's Cabinet approved the working group's framework for the policy to document ownership rights for campus community and to update and codify existing policy
- Texas State retains a non-exclusive, non-transferable, perpetual, and royalty-free license to make educational uses of faculty work in connection with teaching.
- Senators inquired about faculty and student training in copyright and plagiarism. There are workshops for graduate students and new student orientation covers the Honor Code. A senator recommended that there be a representative from Disability Services on the Copyright Working Group to help examine how ADA accommodation exceptions can affect faculty intellectual property.

Old Business

- The proposed Senate Standing Rules revisions were approved.
- FDL Supplemental Grant review committee representative, RTA
- Response from associate system attorney Nelly Herrera, no legal roadblock to using electronic signatures for development leave applications

New Business

- Adjunct Faculty Workload Release recommendations, Feakes
Adjunct Faculty Committee evaluated 11 proposals. The program will support scholarly/creative work or teaching; applicants must state benefits of their projects to the university. The Senate suspended its rules and approved the Adjunct Faculty Committee recommendations
- Transportation Services Advisory Council member appointment, RTA

Approval of 10/30/13 minutes as amended

Adjournment