

TEXAS STATE

Satellite Accumulation Area (SAA) Weekly Self-Audit

PI or SAA Manager:	
Contact Information:	
Building:	
Room(s):	
Department:	

Month	January				February				March				April				May				June			
Week	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Hazardous Waste label identifies contents of container?																								
Are waste containers stored in secondary containment?																								
Are all waste containers closed?																								
No more than 55 gallons haz waste or 1 qt acutely hazardous waste?																								
Are the waste containers in good condition?																								
Are the waste containers compatible with the contents?																								
Is the SAA sheet and poster posted?																								
Are emergency contact phone numbers posted?																								
Is a spill kit provided? Contact EHSRM for supplies when needed.																								
Your Initials:																								

The Satellite Accumulation Area (SAA) self-audit must be conducted weekly by the PI or appointed SAA Manager. The SAA Manager is considered to be the person within the lab, shop, or studio where a waste stream is generated who is responsible for maintaining the SAA and ensuring the waste is stored in a safe manner. The SAA Manager is also responsible for ensuring that other staff and students working in the lab, shop or studio are trained to handle the waste generated in their area, and that they are familiar with the SAA rules and requirements.

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Month	July				August				September				October				November				December			
Week	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
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