LETTER FROM THE VICE PRESIDENT

With the 2018-2019 academic year now a memory, I'd like to say thank you to all of the staff in FSS for such a great year and to recognize what an honor it was to work with you for another year. I like to spend some time each summer undertaking the important and worthwhile effort to revisit and acknowledge some of our major accomplishments of the past year as we plan for the next. There are far too many to list in this article, but here's a recap of just a few of those accomplishments.

The move of the University Police Department (UPD) from Student Affairs to FSS became my top priority last October. I believe this transition has gone well to-date and feel that the hire of our new Chief of Police, Laurie Clouse, has us moving quickly in the right direction. It will take us several years to obtain accreditation for the department, but we are carefully tracking this progress while focusing on improving UPD relations with our faculty, staff, and student body daily.

Through the first nine months of this fiscal year, our Facilities employees, led by Tom Shewan, have completed more than 17,500 customer-initiated work orders, and

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DATES TO REMEMBER

July
July 4
- Independence Day
July 7
- Chocolate Day
July 8
- First Day of Summer II
July 28
- Parents' Day
July 30
- World Friendship Day
July 30
- World Day Against Trafficking in Persons

August
August 7
- Purple Heart Day
August 9
- World Indigenous Peoples Day
August 9
- Texas State Commencement
August 12
- International Youth Day
August 13
- International Left-handers Day
August 19
- World Humanitarian Day
August 21
- Senior Citizens Day
August 26
- Women’s Equality Day
August 26
- First Day of Fall Term

September
September 2
- Labor Day
September 8
- International Literacy Day
September 9
- National Grandparents Day
September 10
- World Suicide Prevention Day
September 11
- Patriot Day
September 13
- Friday the 13th
September 15
- Wife Appreciation Day
September 17
- Constitution Day and Citizenship Day
September 18
- Air Force Birthday
September 21
- International Day of Peace
September 26
- World Maritime Day
September 29
- World Heart Day
September 30
- Rosh Hashana

AND THE WINNERS ARE...
April 2019 FSS Quarterly Team


May 2019 Texas State Quarterly Team


VPFSS
BROWN BAG

Have an idea... a question... a concern? Eric Algoe will visit offices for his monthly Brown Bag sessions on the following dates:

Wednesday, July 24
Utilities Operations
12:00 p.m. - 1:00 p.m.

Thursday, Aug 29
Environmental Health, Safety & Risk Management
11:30 a.m. - 12:30 p.m.

Wednesday, Sept 18
Budgeting, Financial Planning, & Analysis
12:00 p.m. - 1:00 p.m.
SPOTLIGHT ON

GROUND & WASTE MANAGEMENT OPERATIONS

The office of Grounds and Waste Management Operations is budding with enthusiasm. Some of our emergent news is the celebration of retirement for long time employees, Brad Smith and Joyce Phillips. We are also blossoming with delight as we celebrate the promotion of Nathan Lawrence to Director and Dawn Kiger to Administrative Assistant III.

Grounds and Waste Management Operations is a division within the Facilities Department. Grounds employees are responsible not only for the upkeep of the university grounds, but are also responsible for irrigation, landscape design, planting, and tree maintenance. Additional responsibilities include litter control, recycling, and waste management.

Grounds

The Texas State mowing crew is led by supervisor, Adrian Castilleja. The grounds of the university are maintained by Adrian and six maintenance workers. They are responsible for mowing and trimming the turf on campus. Additionally, this crew maintains 180 litter containers from Moon Street to Comanche and from University Drive to Sessom. In addition to keeping campus beautiful, they assist with graffiti removal, tree and shrub pruning, leaf removal, commencement duties, and Bobcat Days. Adrian and his crew are the go-to crew when daily occurrences happen.

Irrigation

The Irrigation crew is led by interim supervisor, Adam DeLeon. Adam and his crew are responsible for water conservation by keeping the plants alive with as little water as possible. To conserve water, they use smart controllers and master valves to help detect problems. During preventative maintenance checks, they check for low performing water zones that can be improved. They also do irrigation audits which are designed to check the distribution uniformity of the zone to confirm performance. If during an audit a low performing zone is detected, a retro fit is completed then re-audited to see if the zone has improved. In addition to water conservation and preventative maintenance, the irrigation crew maintains the fountain at Bobcat Trail, works with contractors to make sure areas of construction are kept running properly during and after construction projects, and tests eighty backflow devices which make sure the potable water is kept safe.

Landscape and Maintenance

The floral and landscape beds crew is led by supervisor, David Sanchez. The beds crew is maintained by David and six crew members. They are responsible for maintaining all the floral and landscaping beds on campus and some off-campus properties by pruning, trimming, weeding, and laying down mulch around trees and shrubs. They plant annuals seasonally or as needed and on occasion redesign old landscaping beds to make new ones. In addition to maintaining the beautification of Texas State University, the beds crew assists with trash pickup, trimming trees, and having our licensed chemical applicator spray for weeds, hard surfaces, turf, and beds. They also help with the Tree Campus USA project and help prepare for outside university events.

President’s Residence

The beautification of the President’s home is led by Landscape specialist, Becky Johnson-Cronk. Becky’s responsibility is to make sure the grounds of the President’s home is pristine. Becky is busy designing, installing, and maintaining landscape bedding, lawn and tree care, waste and recycling removal, managing irrigation and tending to interior plants at the residence, all towards the beautification aspect of the home. In addition to Becky’s duties she is also responsible for communicating and coordinating with Special Events, Facilities Maintenance, and contractors as needed to provide access and support for their projects at said residence. She also interacts with various professors to facilitate their lab needs related to the Mitte Teaching Gardens and grounds area within the Residence/Mitte zones.

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FSS PICNIC

On Friday, April 26, 2019, the FSS division hosted its 25th annual employee appreciation picnic. FSS employees ventured over to Sewell Park to enjoy tailgating on a sunny afternoon. It was a fun-filled afternoon with plenty of activities, prizes, a great variety of music provided by DJ Jesse Cruz of Mail Services, and food catered by Fuschak’s Pit Bar-B-Q.

Thank you to the FSS Community Development Team: Ms. Melinda Olivo, Ms. Patricia Prado, Ms. Kristina Ayala, Ms. Karlie Beach, Ms. Stephanie Daniels, Ms. Teresa Duggins, Ms. Mary Alice Gonzales, Ms. Karen Munoz, Mr. Marcus Pacheco, Mr. Adam Rodriguez, Ms. Crystal Schaffer, Ms. Kim Stringham, and Ms. LaDonna Tate.

Without them, the picnic would not have been the success it was!

The FSS Community Development Team would like to extend a special THANK YOU to the local community vendors and university departments who made donations to the FSS Annual Employee Appreciation Picnic. Over 80 prizes were given out. With the support of our community merchants, the picnic was a huge success!

Thanks to:
54th Street Restaurant & Draughthouse, Blaze Pizza, Chepo’s Restaurant, Chuy’s, Embassy Suites San Marcos, Fazoli’s, Gil’s Fried Chicken, Grins Restaurant, H-E-B, In-N-Out Burger, Italian Garden, Kreuz Lockhart, Loli’s, Quick Align, Raising Cane, Spud Ranch, Starplex Cinema, Target, Texas Roadhouse, Texas State Athletics Department, Texas State University Marketing, Wal-Mart, and Zaxby’s.

Thank you again to these departments and community vendors. Next time you are in their place of business, give them a big Texas State THANK YOU!

The FSS Picnic Community Service Project raised over $300 for Bobcat Bounty, through the Hays County Food Bank, this year. Bobcat Bounty is the first student-run, on-campus food pantry at Texas State University. Their goal is to decrease food insecurity by providing healthy food to the students, faculty, and staff at Texas State University.

Overall, the picnic was a huge success. The FSS Community Development Team hopes everyone enjoyed tailgating with their friends and colleagues.

See you all next year!!
TEXAS STATE SERVICE AWARDS

10 Years
Heather Bristow, Custodial Operations
Bobby DeLeon, Grounds and Waste Management Operations
George Ferrer, Custodial Operations
Timothy Haley, Facilities Planning, Design and Construction
Wendell Harris, Transportation Services
Ana Hicks, Facilities Management
Cynthia Ledesma, Office of Budgeting, Financial Planning and Analysis
Valerie Marreo, Custodial Operations
Daniel Moran, Utilities Operations
Pascuala Roque, Facilities Planning, Design and Construction
Tyler Schneider, Transportation Services
Jorden Zuniga, Materials Management & Logistics

15 Years
Ama Adusei Ameyaw, Bookstore
Rolando Bolanos, Grounds and Waste Management Operations
Edgar Brandon, Utilities Operations
Martin Briceno, Utilities Operations
Jesse Cruz, Mail Services
Julie Gomez, Facilities Management
Phillip Holden, University Police Department
Candelario Martinez, Custodial Operations
Tomas Martinez, Transportation Services
Raymond Reyes, Grounds and Waste Management Operations

20 Years
Lisa Allen, Student Business Services & Bursars
Domingo Alvarez, Printing Services
Lisa Braun, Accounting Office
Cynthia Castillo, Student Business Services & Bursars
Stella Gallegos, Student Business Services & Bursars
Olga Garza, Custodial Operations
Henry Perez, Facilities Operations
Rodrigo Rodriguez, Custodial Operations
Monica Sanchez, Materials Management & Logistics

25 Years
Gustavo Cantu, Environmental Health, Safety & Risk Management
Gloria Tobias, Facilities Management
Samuel Perez, Grounds and Waste Management Operations
Jose Sanchez, Mail Services

30 Years
Mary Gonzales, Auxiliary Services
Maria Hernandez, Custodial Operations
Marianita Pacheco, Custodial Operations
Johnny Rayos, Materials Management & Logistics

35 Years
Douglas Bynum, Facilities Operations
Diana Treles, Environmental Health, Safety & Risk Management

Thank You!

BOBCAT CHATTER
If your house was on fire and you could grab only three things before leaving, what would they be?

Cynthia Castillo
Manager, Cash Operations
Student Business Services
1. My dogs, Ozzy & Lulu
2. Passport
3. Wallet / Money

Jamie Cathcart
Administrative Assistant II
Mail Services
1. My kids and my dogs
2. Pictures and family heirlooms
3. Car keys

Alex Vogt
Alternative Transportation Coordinator
Transportation Services
1. My cat
2. My bikes
3. My other bikes

Summer 2019
**STAFF SCOOP**

Lori Kinser (HR) graduated with a bachelor of science degree in Applied Sociology. She plans on pursuing a professional human resources certification in the future after enjoying her upcoming wedding and honeymoon!

Denise Nguyen (HR Student Worker) graduated with a B.A. in Psychology. She has been with HR since August of 2015 and is headed to Dallas where she plans to start her career in mental health care for special needs populations.

Sarah Steen, the daughter of Don (Parking Services) and Jodi Steen (Core Systems), graduated from San Marcos High School in May. She will be attending Texas A&M in the Fall. Congratulations Sarah!

Congratulations to Joanna Stein, daughter of Melissa Stein (Parking Services) and husband John, was married on May 25 to John David.

Jordan Guerrero (HR) graduated with a B.S. in Computer Science with a Minor in Mathematics. He has been with HR since May of 2017 and is headed to California to continue his career in Computer Science.

Sunny Burlew. FSS Planning, happily announces the birth of her grandson, Hans Hunter Shaner. Clinton and Jessica Shaner are the proud parents. Congratulations to the new parents and grandma, Sunny!

Averie Michelle Hurtado, daughter of Derek Hurtado (Grounds Operations) and spouse Erica, won the "Prettiest Baby" of the 2019 Beautiful Baby contest held by the San Marcos Daily Record. Patricia Prado (VPFSS Office) is a proud grandma. Congrats Averie!

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**LETTER FROM THE VICE PRESIDENT**

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more than 41,000 preventative maintenance work orders. Additionally, Facilities formed our first Office of Sustainability this year to much positive attention. They integrated the Key Shop and Access Services from UPD to the Office of Ingress Management Services and have reduced the backlog of work orders in those departments by 60% in less than six months. Additional accomplishments include more than 60 minor projects, valued at over $14 million, that were completed, and more than 185 trees that were planted on campus this year.

And, last but certainly not least, we placed Willow Hall, Bruce and Gloria Ingram Hall, and the University Events Center fully into service this year despite each project facing unique challenges.

In the FSS Planning Office, Nancy Nusbaum’s team has played a key role in keeping our public-private-partnership negotiations at both STAR Park and for our upcoming student-housing project going, and in securing four new property acquisitions. The Office of Transportation Services launched a new bike-share program, VeoRide, in partnership with the City of San Marcos and also made tremendous strides with the City this year in terms of our efforts to collaborate around public transportation. We now understand and have agreed to the framework under which we can have a single, seamless, bus system in the near future. In fact, our efforts to participate in the National Transportation Database to report all of our bus ridership over the past year has just resulted in the City of San Marcos receiving an additional $1.2 million in annual funding from the federal Department of Transportation.

Auxiliary Services, under the leadership of John Root, successfully negotiated a new contract with Chartwells that will better serve our residential and commuter students and that will allow us to invest in making our dining program among the best in the nation. We also successfully launch four new dining options this year: an additional location inside Jones Dining was added for the Sushi Bar, Houston Street Subs brought hot prepared meals to the Round Rock Campus for the first time, Coffee and PI was opened in the lobby of the new Bruce and Gloria Ingram Hall, and Red Mango smoothies was added in the LBJ Student Center.

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SPOTLIGHT ON
GROUND AND WASTE MANAGEMENT OPERATIONS

Recycling
The Texas State Recycling Program is led by Mario Garza and it provides recycling services for all students, faculty, and staff of the university. Indoor and outdoor receptacles are located throughout campus, offering a convenient way for everyone to do their part in helping the environment. There is also a drop-off facility at the recycling center if you choose to bring your own recyclables. Currently, the Recycling Program is working on an effort to heighten on-campus recycling awareness through various campaigns and special events. The recycling team is instrumental during student move in and student move out and works diligently with the Athletics department for all their events.

Small Engine Shop
The small engine repair shop is led by Juan Hinojosa. Juan started with Texas State University in March 2019. In this short time, he has made a positive impact in our small engine repair shop. Juan is solely responsible for the maintenance and repair of our outdoor power equipment. He comes to us with an engineering degree and has experience in technical fields. He makes sure that our equipment is up to date and ready so members of the Grounds and Waste Management Operations department can do their job efficiently and effectively.

MEET OUR NEW TEAM

Sunny Burlew
Real Estate & Planning Manager
FSS Planning
Welcome to Sunny, who is joining the Bobcat family from City of San Antonio Water System. She is a resident of Spring Branch, Texas. Sunny has three adult children, Melissa, Clinton, and Katie who all live in Spring Branch. She enjoys spending time with her kids and grandkids and spends a lot of time exploring her family history.

Sherry Caddell
Administrative Assistant II
Procurement and Strategic Sourcing
Welcome Sherry Caddell, Administrative Assistant in the Procurement Office. Sherry lives in New Braunfels. She has been married over 30 years and has two beautiful grown daughters and one adorable granddaughter. Sherry enjoys listening to a good book, long walks, swimming in the Guadalupe River, and going to the movies.

Lisa Doherty
Procurement Analyst
Procurement and Strategic Sourcing
Lisa Doherty is a procurement specialist in Procurement. She is from Wimberley and comes from Texas State School Safety Center. Lisa and her husband, Bobby, have twin boys, Jeff and John. Lisa enjoys gambling, camping, fishing and traveling.

Michelle Alvarado
Parking Services Officer
Transportation Services

Brandon Castillo Gonzalez
Facilities Maintenance Worker I
Facilities Operations

Rita Cerda
Administrative Assistant I
Procurement and Strategic Sourcing

Rocio De la Rosa
Accounting Clerk I
ID Services

Pablo Garcia
Air Conditioning Mechanic I
Facilities Operations

Christian Hiner
Accountant III
Office of Payroll & Tax Compliance

Juan Hinojosa
Equipment Mechanic
Grounds and Waste Management Operations

Destiny Llamas
HUB Specialist
Procurement and Strategic Sourcing

Jon Mosel
Accountant IV
Accounting Office

William Standley
Plumber II
Facilities Operations

Norma Torres
Parking Services Officer
Transportation Services

Welcome, Bobcats!
LETTER FROM THE VICE PRESIDENT

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Wendy McCoy took over as Director of Environmental Health, Safety, and Risk Management this year and has hit the ground running. EHSRM reformed the University Safety Committee over this past year and they disposed of over 75,000 pounds of hazardous waste including more than 30 highly explosive compounds. They completed more than 500 lab safety evaluations and issued more than 50 violations. They also found time to host the Texas Regional Stormwater Conference in January with over 100 attendees from across central Texas while leading us through three state agency audits with no significant findings.

The Treasurer's office, under Valarie Van Vlack's leadership, continues to play a key role in assisting the efforts of the System Office in all matters relating to investment management, payment services, and banking. Student Business Services continued to innovate in ways that are designed to enhance student retention. They implemented procedural changes that allowed more than 6,900 students to be confirmed earlier than they have in the past thereby eliminating significant amounts of work across campus and relieving students of a fair amount of stress.

Human Resources (HR), reporting to John McBride, continues to reinvent themselves to meet our most pressing needs. This year, they reorganized in order to add a new position in the areas of Employee Relations and a new position in Employment Services. The position in Employment Services is our first dedicated recruiter. HR also completely revamped their website this year based on the role of the site visitor (employee, student, manager, or job-seeker) to enhance the site's usefulness.

Financial Services, reporting to Darryl Borgonah, began to pay state taxes anywhere that Texas State employees work around the country. We reported to and paid state taxes in 11 states this year. Financial Services also completed implementation of our new Total Contract Manager tool which is now our sole repository for all university contracts and includes workflow and electronic signature capabilities. Finally, Financial Services completed implementation of our new vendor records self-service portal application, PaymentWorks. Effective May 2019, self-service through PaymentWorks will be the only way for a vendor to change their banking information, thereby nearly eliminating our vulnerability to certain types of payment fraud schemes.

Cristine Black finished her first complete year with the Office of Budget, Financial Planning, and Analysis and her leadership has been instrumental in completing the implementation of five-year E&G budget modeling using our WhiteBirch planning tool. Additionally, she identified as an opportunity and then implemented the consolidation of each division’s staff group item funds for employee salaries at the Vice President level in order to ensure those funds are being used for their highest and best strategic purpose.

On the Inclusion and Diversity front, FSS continues to achieve positive results in increasing the diversity of our workforce. Of the 55 new hires in FSS this year, 56% were from underrepresented groups. I am happy to report that females made up 86% of the management hires in FSS this year, and underrepresented individuals made up 50% of the management hires this year despite being only 14% of the applicants.

Looking forward to the coming academic year, 2019-2020, we have many strategic goals to guide our work in FSS. Here are a few of the major goals that are high on my radar:

1. Finalize a plan and begin implementation of the next phase of student housing expansion on campus to ensure that we can house the full freshman class.
2. Complete a full update to all Police Standard Operating Procedures to ensure they are compliant with state and national accreditation standards.
4. Continue to work towards a seamless, public transit system with the City of San Marcos.
5. Keep major building projects on schedule and under budget, to include the LBJ Student Center Expansion, the Library Learning Commons, Elliott Hall, the Spring Lake Recreation Fields, and the Wittliff Collections.

I look forward to working with all of you this year to continue advancing Texas State University, and I am excited to face whatever challenges come our way as part of the great team of caring and dedicated employees we have in FSS. I know we will do great things and that it will be another great year to be a Bobcat.

The Finance and Support Services Division in support of the University’s mission is dedicated to providing outstanding customer service and a challenging and satisfying work environment while ensuring the efficient and effective use of financial, human, and physical resources.

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THE IMAGINATION IS NOT A STATE: IT IS THE HUMAN EXISTENCE ITSELF.

-William Blake, Milton