

To: President's Cabinet

From: Denise M. Trauth

Subject: President's Cabinet Meeting
July 28, 2020

Impact of COVID-19 (#770)

Dr. Lloyd and guests Ms. Sandy Pantlik and Dr. Emilio Carranco reviewed the Texas Higher Education Coordinating Board's recommended health protocols for institutions of higher education checklist and discussed alignment of Texas State's COVID-19 messaging.

Cabinet members discussed the fact that physical distancing of at least six feet will not always be possible. Cabinet members reviewed the additional measures, including cloth face coverings, that have been implemented to protect the health and safety of students, faculty, staff, and guests when physical distancing is not possible.

To support contact tracing efforts, faculty will be required to assign seats and monitor/track students' attendance.

Cabinet members discussed the need to provide COVID-19 education to students, faculty, and staff. Dr. Cavitt will develop education modules for students, Dr. Debbie Thorne will develop education modules for faculty, and Mr. Algoe and Dr. Lloyd will develop education modules for staff. The modules will be delivered in different settings. For instance, the faculty module will be delivered during college/department meetings by department chairs/deans, and the staff module will be delivered during division meetings/updates by the vice presidents.

As some face-to-face class sections transition to online delivery, other face-to-face class sections will be moved into larger rooms to reduce classroom density as much as possible. The transition should be finalized by August 3, 2020.

As of July 28, 2020, about 71 percent of the classes were face-to-face and 29 percent were online or hybrid. Of the face-to-face classes, 43 percent had an enrollment of 50 percent or more of classroom capacity.

President Trauth led a discussion identifying a person who will have primary responsibility for updating the Roadmap to Return website. Cabinet members agreed that Dr. Lloyd will collect the information from the content experts across the divisions.

Pandemic/Post Pandemic Work Groups (#771)

Dr. Lloyd and guest Dr. Debbie Thorne continued the discussion on recommendations for the Faculty and Staff Morale Work Group. During the July 6, 2020, President's Cabinet meeting, recommendations that would have the most impact were identified and included: to continue with ongoing virtual meetings so that faculty and staff can be updated on the latest information, share their concerns, and offer their recommendations; to create a portal so that faculty and staff

can provide written feedback; to revisit and raise awareness of classroom management policies; and to provide regular updates on COVID-19 and fiscal challenges.

Regarding the recommendation to revisit and raise awareness of classroom management policies, Dr. Thorne presented a document titled "Recommended Faculty Response to Students Not Wearing Face Coverings." Cabinet members provided suggestions.

Due to a lack of time, this item was not fully discussed.

RTA: 7/30/20 Continue discussion on the recommendations for the Faculty and Staff Morale Work Group.

Proposed Change to NetID Creation Algorithm

Due to a lack of time, this item was not discussed.

President's Update (#556)

Due to a lack of time, this item was not discussed.

Significant Issues (#01)

Due to a lack of time, this item was not discussed.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on August 11, 2020.