

General Education Council Meeting Minutes  
June 6, 2016  
3:30pm, JCK 880

**Attendees:** Brown (Chair), Burns, Close, Erhart, Farris, Gonzales, Hanks, Hawkins, Harney, Hindson, Passty, Pizer, Rivero, Russian, Supancic, Wilson, Cathy Lamm (Administrative Assistant)

**Absent:** Carter, Hamilton, Meritt, O'Neal (ex), Rohloff, White, Yoder

**Guest:** Beth Wuest

The minutes of March 28, 2016, were presented for approval. Erhart moved that the minutes of March 28, 2016, be approved, seconded by Hanks. Motion passed unanimously.

Council members were reminded that the reason the General Education Council performs outcomes audits was because it oversees General Education assessments.

Brown informed that Burns will be leaving the Council and will be replaced by Kristen Farris.

It was noted that the next General Education Council meeting will be the second Monday in September and Council members will be notified.

Brown asked if there were any other agenda items and then advised there will be at least one agenda item in fall, that being Mickey Autrey and Supancic giving an overview of the University Curriculum Committee, which is tentatively scheduled for the last meeting in September.

Brown thanked everyone for their involvement with the General Education Council and emphasized the importance in their realm of service.

Wuest then distributed the General Education outcomes reports to Council members for auditing. The Council was reminded that the mission and outcomes were reviewed in the fall and now will review the methods. She informed that, to her knowledge, no methods have changed. Wuest explained that if things are going as expected within a department, there is probably an action plan and evidence of improvement, and advised the Council to please give feedback to the department if there is no evidence of improvement by including a note that says "Expect to see evidence of improvement in the future." It was reiterated that evidence of improvement will be a big point when reviewed at the state level and then at the accreditation level. Wuest also advised that the next three years of reports will be turned in, so next year the reports need to be as clean as possible. Close inquired if Council members were supposed to audit results from action plans not in compliance from the fall. Wuest advised that last fall's outcomes cannot change until the following fall so audits will have to be done on the current information. Wuest stated that if a department reports this as being their first year reporting and they do not have any results to compare, to also include a note that states that the expectation is to be in compliance. Council members began their audits.

Meeting adjourned at 4:50pm.