Student Government Graduate House of Representatives

Meeting Minutes

October 26, 2018

I. Call to Order
1:03 pm

II. Roll Call

Representatives not present: Gillman, Castillo, Gallardo, and Larson

III. Approval of Minutes

Representative Didion motioned to approve the minutes; Representative Douthitt second the motion. Minutes from October 12, 2018 meeting approved.

IV. Orders of the Day

V. Guest Speakers

There were no guest speakers.

VI. Public Forum

There was no public forum.

VII. Reports

(a) Student Government Vice President’s Report: Alison Castillo

Vice President Castillo was not present.

(b) House Leader Report: Maël Le Noc

Clarification on the budget process: send expenditure requests to Representatives Douthitt and Didion who will send it to President Becerra for approval then to Caytlyn for final approval.

(c) House Secretary’s Report: Brittany Davis

Shared information about Equality University and suggested representatives attend.
(d) House Parliamentarian’s Report: Jennifer Idema
   Nothing to report

(e) Committees Reports
   i. Diversity and Inclusion: Thi Nguyen and Lorraine Lobo
      - The committee has an official timeline of goals set through the summer.
      - Focus: have all Representatives attend the Allys training
      - Plan to contact Dr. Bowman to devise a plan to focus on entire Grad student community to work on issues together
      - Recent issue raised: buses not running late in the summer
         Representative Lobo has agreed to investigate this issue
      - Representative Nguyen suggested the formation of a task force for accessibility issues (buses, parking and print stations).
         Seeking a leader for this task force

   ii. Social Media and Technology: Anthony Gallardo
      Representative Gallardo was not present

   iii. Campus Life: Jennifer Idema and Amarillis Castillo
      - Volleyball night is tonight; please arrive at 5pm to help set up
      - Please respond to the doodle poll for the Holiday Party

   iv. Budget and Finance: Blair Didion and Dylan Douthitt
      Nothing to report

   v. (f) University Committee Reports
      Grad Council: Britney Larson
      - There are attendance incentives for the research conference this year

      LMS committee: Blair Didion
      - Two options to replace TRACS are available in a sandbox. You can play with the options and complete the survey.

      Veterans Advisory Council: Blair Didion
      - There is currently an issue of payments for education for veterans, please tell students experiencing this issue to speak with Anson Davis in the veteran’s office.
      - Starting with basketball season, a veteran will be recognized at
each sporting event. Two open slots so if you know if a veteran please tell them to email Representative Didion.
-Representative Didion will be recognized during the game on 11/9th at 7pm

Library advisory committee: Heejae Chung (graduate student)
Representative Davis shared HeeJae’s report from the LAB:
-Seeking input on improving computer labs
-Updated everyone with construction plans

Student Government Task force: Maël Le Noc
-Constitution changes not likely to happen before new election.
-But, new changes to campaigning might come through Senate legislation soon

(f) Advisor’s report: Dr. Paulson
-Two GA-ships for masters open at the grad college: one focusing on GPA calculations and the other for the front desk. Please share with colleagues.

-Suggests we find a date for Lunch with the Deans for Jan/Feb 2019 Representative Davis will send out a doodle poll.

VIII. Old Business
(a) Graduate House Mission and Vision
-Representative Larson emailed her draft of the mission and vision for everyone to review
-Minor changes were made during the meeting.
-Representative Davis will email the document to everyone to make revisions over the next two weeks.

(b) Networking Night
-Help to promote! Will be held Monday, November 12th 4-6pm.

(c) H.R. Research Tools for Doctoral Students
-Representatives Castillo and Davis are working on a resolution to make SPSS and Nvivo free for doctoral students – are there any other representatives interested in working on this resolution?
-Representative Idema agreed to author.

(d) Review of individual goals from first meeting and creation action plans
-Representative Davis suggested everyone revisit their goals/focus stated at the first meeting and create action plans

IX. New Business

No new business

X. Questions

Representative Davis: Can we send a survey to grad students to better identify needs?

-Yes! Must get approval from Institutional Research if we want to send it via direct email.

-Representative Davis will draft the survey.

XI. Announcements

None

XII. Adjournment

Representative Didion motioned to adjourn the meeting. Representative Lobo second the motion.

House leader Le Noc adjourned the meeting at 2:17 pm.