

**Circle one and/or both
if applies:**

**Instructional Assistant
Tutor**

**Application for Employment
Instructional Assistant in Japanese
Department of World Languages
and Literatures**

Name: _____
(Last) (First) (Middle)

SS# or PLID _____

Local Address: _____

Phone: _____

E-mail _____

Permanent Address: _____

Phone: _____

Major: _____

Major GPA _____

Minor: _____

Overall GPA _____

EXPERIENCE IN JAPANESE

Tutor (dates) _____

Grader (dates): _____

Instructional Assistant (dates) _____

Lab Assistant (dates) _____

Residence in or visit to foreign country (country and dates): _____

Other: _____

For office use only:

Academic Year _____ Fall _____ Spring _____

Approved: Yes _____ No _____ Date _____

LIST COURSES TAKEN IN JAPANESE:

Course	Instructor	Institution	Grade	Semester/Year

TENTATIVE COURSE SCHEDULE during semester you plan to work:

Course	Time	Course	Time

HOURS AVAILABLE TO WORK (Place an X in the times you are not available):

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00					
9:00					
10:00					
11:00					
12:00					
1:00					
2:00					
3:00					
4:00					

Are you related to any Texas State University faculty, staff or employee? Yes _____ No _____

If yes, list names and relationship _____

Signature of Applicant

Date