

**Faculty Senate Minutes**  
Wednesday, October 21, 2015  
Flowers 230, 3:30 p.m. – 6:00 p.m.

**Attending**

**Senators:** Augustine Agwuele, Rebecca Bell-Metereau, Scott Bowman, Michel Conroy, Barbara Covington, Dana Garcia, Ju Long, Lynn Ledbetter, Audrey McKinney, Shirley Ogletree, Emily Payne, Jovita Ross-Gordon, Susan Weill, Alex White

**Deans:** Daniel Brown (University College), Stan Carpenter (College of Education), Jaime Chahin (College of Applied Arts), John Fleming (College of Fine Arts and Communication), Heather Galloway (Honors College), Andrea Golato (The Graduate College), Robert Habingreither (College of Science and Engineering), Michael Hennessy (College of Liberal Arts), Denise Smart (McCoy College of Business Administration), Ruth Welborn (College of Health Professions)

**Assistant Deans:** Chad Booth, assistant dean (College of Science and Engineering)

**Chairs and Directors:** Matthew Fehrman (Aerospace Studies), Ann Watkins (Accounting), Elizabeth Erhart (Anthropology), Michael Niblett (Art and Design), William Brittain (Chemistry and Biochemistry), Rodney Rohde (Clinical Laboratory Science), Valarie Fleming (Communication Disorders), Melinda Villagran (Communication Studies), Ricki Ingalls (Computer Information Systems and Quantitative Methods), Hongchi Shi (Computer Science), Michael O'Malley (Counseling, Leadership, Adult Education, and School Psychology), Christine Sellers (Criminal Justice), Jodi Holschuh (Curriculum and Instruction), Andy Batey (Engineering Technology), Daniel Lochman (English), Todd Jewell (Finance and Economics), Alberto Giordano (Geography), Matthew Brooks (Health Administration), Mary Brennan (History), Duane Knudson (Health and Human Performance), Jacqueline Moczygamba (Health Information Management), Judy Oskam (Journalism and Mass Communication), Paula Rechner (Management), Raymond Fisk (Marketing), Susan Morey (Mathematics), Jose Garcia (Military Science), Robert Fischer (Modern Languages), Thomas Clark (Music), Mary Jo Biggs (Occupational, Workforce and Leadership Studies), Craig Hanks (Philosophy), Barbara Sanders (Physical Therapy), Mark Holtz (Physics), Kenneth Grasso (Political Science), William Kelemen (Psychology), Ronnie Lozano (Radiation Therapy), Gregg Marshall (Respiratory Care), Karen Knox (Social Work), Chad Smith (Sociology), Debbie Alley (Theatre and Dance)

**Assistant Deans:** Chad Booth, assistant dean (College of Science and Engineering)

**Administrators:** Gene Bourgeois, provost; Cynthia Ophem, associate provost; Michael Heintze, associate vice president of enrollment management and marketing; Ron Brown, assistant vice president of academic services; Beth Wuest, assistant vice president for institutional effectiveness; Debbie Thorne, director, assistant vice president of academic affairs

**Senate Fellow:** Andrew Marks

**Guests:** Faculty Senate Liaison Selene Hinojosa (Library); Karen Sigler (Library); *University Star* reporter Darcy Sprague

**JOINT MEETING WITH COUNCIL OF ACADEMIC DEANS AND COUNCIL OF CHAIRS**

Meeting called to order at 3:30 p.m. by Provost Bourgeois

- Deans' and Chairs' Perspectives on Preparing for Campus
- Presentation by Associate Provost Cynthia Ophem regarding upcoming implementation of Campus Carry: (1) storage: responsibility of individual or university? (2) enforcement of the law is not faculty responsibility, (3) need to post FAQs, (4) need for active shooter response training, and (5) events may be designated as gun-free, and (6) request to encourage constituencies to participate in open forums. Task Force open forums are planned for November 18 & 19.

- Collection and Sharing of Nontenure Line Faculty Merit Evaluation Policies by the NLF Committee (Senator Alex White)
  - Presentation on gathering of departmental merit evaluation policies currently in place for NLF and data base on TRACS for easy reference to highlights of policies.
  - Provost Bourgeois stressed that as long as eligible NLF faculty have met the departmental workload expectations, they are eligible for merit pay increase.
  - There was general administrative support for the gathering and posting of policies due to the fact that this information has not been collectively gathered and updated since the last SACS report.
  - With 56% of faculty being NLF and 46% being Tenure/Tenure Track, the importance of equitable treatment of NLF, specifically as regards merit evaluation, was stressed.
- Computer Replacement Program (Mr. Ken Pierce)
  - Presentation on comparison between 2015 and 2016 allocation and expenditure data
  - Colleges receiving Printer Replacement funds can opt to convert these funds to additional Computer Replacement units.
  - Selection of computer units is based on our technology ability to support specific models
  - Volume purchase discounts for Dell computers (Windows), but not Apple
  - Concerns raised about quality of built-in speakers
  - Concern raised of unavailability of Mac 13” retina display laptops
- Faculty ADA Accommodations (Dr. Mary Brennan, chair of the Council of Chairs)
  - Presentation on faculty issues concerning workplace accommodations
  - Provost Bourgeois indicated that there is no expectation that the department should cover such costs, but that a request should be submitted to his office.
  - Cats on the Go not available to faculty because this program is currently funded by student fees, and, therefore, only available to students
  - Discussion of possible options, including need for carts for faculty/staff use or fee for use of existing carts
- Chair Evaluations (Dr. Mary Brennan)
  - Question was raised about chairs entering data on TK20 system
  - Discussion of Faculty Qualifications System for yearly update of faculty credentials for annual evaluations
- Digital Signage (Dr. Heather Galloway)
  - Discussion of proposal to post slides for use as digital signage on TRACS for easy access for those who post information on the digital monitors across the university
  - Discussion of inactive signs and lack of timely accuracy of signage
- SACS 5<sup>th</sup> year report (Provost Bourgeois)
  - Request for departments to post updated vitas for program coordinators on TRACS site
- Undergraduate Admissions Report (Dr. Michael Heintze)
  - Numbers of applications and acceptances generally have increased from 2014 at this date
- Graduate Admissions Report (Dr. Andrea Golato)
  - Numbers of applications and acceptances generally increased from this time last year
  - Application process easier for applicants due to online upload ability
  - Graduate recruiting funds of \$1,000.00 per graduate program are available
- Textbook Adoption Committee (Dr. Dan Lochman, Chair)
  - Committee is exploring options for online textbook adoption/ordering systems
- Classroom Seat Utilization (Provost Bourgeois)
  - Request for rationale from department chairs on utilization of classrooms that are less than 100%

## **FACULTY SENATE MEETING CONVENES**

**Senators listed above attending**

### **Joint meeting discussion follow-up**

- Senator Ogletree will review UPPS 04.04.60 Workplace Accommodation
- Clarification of Bobcat Bobbies and Cats-on-the-Go programs with ideas for facilitating accommodations for those needing temporary or long-term transportation assistance

### **University Performing Arts Committee appointment**

- Replacement member to be named after the current discussion of program proposals is concluded

### **Faculty Development Leave review procedures**

- Discussion of review process and timeline, with decision made to consider Liberal Arts FDLs during October 28 meeting and all other FDLs during November 4 meeting

### **Salary Data**

- Salary data has been requested and will be posted as soon as possible.

### **TSUS CFS meeting reports**

- Reports by Senators Conroy and Agwuele on October 17 meetings indicating primary emphasis was on Campus Carry issues, with retiring Vice-Chancellor Perry Moore recommending that syllabi be strictly curricular with campus carry policies covered on school websites, student handbooks, and faculty handbooks, and that this law should not limit what or how faculty teach
- TCFS report tabled due to insufficient time for it

Approval of October 14 meeting minutes

Meeting adjourned at 6:00 p.m.

~Minutes submitted by Lynn Ledbetter