**Checklist for Emergency Mobile Office**

* Laptop
* Hotspot
* Car inverter for plugs *(extremely helpful during winter storm)*
* Appropriate charge cables for electronics
* Cellphone
* Flares
* Caution Tape
* N95 masks
* First Aid Kit
* Notepad
* Blue Pens
* Shoe covers
* Flashlight
* ID or Badge
* Gloves

**Optional**

* Small shovel
* Case of water
* ****Dry snacks