TRANSPORTATION SERVICES ADVISORY COUNCIL
January 17, 2018, 3:45 – 5:00 P.M., JCK 1140 REGENTS ROOM

In Attendance: Steven Herrera, Adam Clark, Connor Clegg, Peter Siegenthaler, Jose Bañales, Stephanie Daniels, Margarita Pitti, Stephen Prentice, Joanne Smith, Marci Peterson

Absent: Barbara Cavazos, Adrian Cooper, Leighton Gambles, Gordon Green, Jeffrey Magness, Roque Mendez, Jaymeen Shah, Corey Webber,

Approve Minutes
There were no suggested updates to the minutes from the meeting held on November 15, 2018. The minutes have been posted on the website.

President’s Cabinet Updates
There we no updates from the President’s Cabinet.

Hear Any Proposals
There were no new proposals presented at the meeting.

Alternative Transportation RFP Update
Transportation Services (TS) currently has a Car Share solicitation out for bids. TS has had a contract with ZipCar since 2013. This contract will end in August of 2018. They are in the process of putting out a solicitation for all interested Car Shares. This RFP closed on January 17, 2018. Mr. Herrera explained that we may ask for student input on the selection committee.

Bike Share – The Bike Share RFP has not been posted yet. Transportation Services anticipates this may be posted in the spring.

Ride Share – The Ride Share RFP has not been posted yet. Transportation Services anticipates this may be posted in the spring.

Ride Hailing – The Ride Hailing RFP has not been posted yet. Transportation Services anticipates this may be posted in the spring.

Chief Bañales asked if there was any language about safety in the RFPs regarding background check requirements in the Ride Share and Ride Hailing RFPs. Mr. Herrera explained that language from procurement regarding this is in the RFP. He asked if Chief Bañales would be willing to review the document as well. Chief Bañales agreed to.

An additional RFP that is currently seeking bids is a transportation study RFP with the City of San Marcos to see if there is a way to further integrate the two bus services to better serve more areas. Both groups previously completed separate studies that reported similar results. There are several options to explore.

Permit Rate Change Recommendations
Currently there are no permit change recommendations.

Finalize Parking Rules and Regulations
Mr. Herrera brought up discussion from previous meeting about proposal requesting changes to red reserved permit rules. This is currently not under consideration for changes.
Mr. Prentice explained that there will be no changes to rules and regulations this year. During the first year of the License Plate Recognition (LPR) implementation, Parking Services would use both the current system and LPR while they make sure everything is embedded into the new program. Then they will make decisions the following year about any needed changes to rules and regulations.

With the new program permit sales will be transitioned to online purchases only.

Ms. Daniels explained that Parking Services is considering taking the rules and regulations off of the parking maps so they will be online only. This is to prevent confusion when parking rules change after maps have been printed and to allow batch printing.

**Peer Review Update**
Transportation Services’ Peer Review is currently being prepared. TS anticipates conducting the peer review later in spring. There will be student representation in the review.

Dr. Smith asked if we were using a specific structured program for the peer review. Mr. Herrera said that there is a structured format we are using.

bring in an outside peer will be brought in as part of the review team. TS is working with multiple university Transportation and Parking groups to coordinate this at this time.

**Update on Construction**
Mr. Clegg asked if there were any updates on the construction project. Mr. Herrera explained that Wood Street behind Commons Hall has now been blocked causing a detour for Campus Loop bus route. The route still stops at the same places but has to drive to the stops in a different route.

**Next Meeting**
The next TSAC meeting is scheduled for 2/21/2018 from 3:45-4:45 p.m. in JCK 1140 Regents Room.

Minutes from this meeting will be submitted to council electronically for review.

Adjourn: 4:25 p.m.