

To: President's Cabinet
From: Denise M. Trauth
Subject: President's Cabinet Meeting
October 24, 2016

Volunteer Events Outside the University

Mr. Algoe proposed the creation of a policy to provide guidelines and a prior approval process relative to the volunteer participation by an employee during work hours in a charitable event outside the university. After discussion, Cabinet members asked Dr. Brittain to obtain legal advice from The Texas State University System Office of General Counsel and to provide that information to Mr. Algoe, who will provide a draft of a proposed policy for subsequent review by the Cabinet.

Website Accessibility Plan (#731)

Mr. Pierce reviewed the Americans with Disabilities Act assessment report for university-owned software and websites and outlined the university's on-going compliance and training activities.

Staffing Issue

Cabinet members discussed use of student workers to staff offices within each division.

President's Update (#556)

President Trauth announced that a rededication ceremony for STAR Park One will be held October 24, 2016, and invited Cabinet members and direct reports to attend the ceremony.

President Trauth announced that the university had purchased a table for the annual San Marcos Chamber of Commerce Gala.

Homecoming Game (#179)

President Trauth discussed the successful Distinguished Alumni and Homecoming Weekend events including the Distinguished Alumni Gala.

Significant Issues (#01)

President Trauth announced that she will be presenting the university budget at the upcoming University Leadership Council meeting.

Provost Bourgeois announced the success of the October Bobcat Day event that had record attendance.

Mr. Algoe explained that a portion of the main sewer line that serves the J. C. Kellam Building will be replaced, which will require a relocation of some of the reserved parking spaces in the main lot during the December 9, 2016, through January 19, 2017, time frame.

Mr. Algoe provided Cabinet members with P-card holder information for their divisions and announced that his division was piloting an alternative one-P-card-per-employee approach to P-card utilization to determine whether such an approach was advantageous.

Mr. Algoe informed Cabinet that the City of San Marcos plans to terminate the city trail walk at Sewell Park and indicated that trail walkers would then walk through Sewell Park to continue the trail walk.

Mr. Pierce urged Cabinet members and their reports to set up NetID 2-Step prior to November 1, 2016.

Commencement (#143)

Provost Bourgeois presented the revised commencement budget.

One-Time-Only Funding Requests (#693)

President Trauth indicated that Cabinet members should determine their highest priority for one-time-only funding requests and send a list of said priorities to Mr. Algoe.

Staff Performance Award/Bonus Plan (#424)

Mr. Algoe announced that the Staff Performance Award process will begin soon.

DMT:ta

Posted to web at <http://cabinet.president.txstate.edu/> on October 31, 2016.