Vice President for Information Technology

Job Code 00000956

General Description
Responsible for providing leadership to the IT division and enhancing the use of information resources and other technologies.

Example of Duties
Oversee and lead central computing, infrastructure operations, IT security, instructional technology, and library services.
Provide leadership for expanding the use of technology to enhance the effectiveness and efficiency of student learning and administrative operations.
Develop, assess, and maintain a comprehensive strategic IT plan for the institution.
Develop and maintain IT governance structure and processes.
Develop and oversee adherence to IT-related policies and procedures.
Manage division budget.
Ensure compliance with applicable state and federal laws.
Evaluate and propose ways to enhance teaching and learning through the use of technology.
Ensure that technology implementation occurs in an integrated, collaborative manner for the benefit of both academic and administrative purposes.
Perform other duties as assigned.

Knowledge, Skills, and Abilities
Knowledge of: higher education technology and library issues; system and University governance and policies; state and federal laws as they pertain to information technology; broad base of technical knowledge in IT systems and emerging technology trends and issues.

Skill in: providing leadership within division; establishing rapport with a variety of individuals and groups; effective communication and collaborative skills; working effectively with faculty, staff, and senior administrators to develop and implement appropriate uses of technology.

Ability to: build strong collaborative relationships both internally and externally; facilitate change; set and manage priorities and articulate vision to both technical and non-technical audiences.

Experience and Education
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements