



The Texas office offers internships for 6-12 weeks depending on part/full-time availability. If you are interested in becoming an intern at the Texas Regional Office for National Center for Missing and Exploited Children, visit www.missingkids.com/Internships and review the Internship Application Process Summary & Requirements, then complete the online application.

Outreach & Programs Internship

- Assist Community & Educational Outreach Staff (preparing presentations, training & conducting community outreach, and completing special projects);
- Internet research (on current child abduction & exploitation trends as well as data to increase community partnerships);
- Attend various on-site training seminars and presentations. Learn to give [NetSmartz®](#) presentations in the community.

Development Internship:

- Planning and logistics for fundraising activities;
- Excellent writing skills (English and/or Communication majors preferred but not required); excellent verbal communication skills and ability to work with community donors;
- Data entry (training provided for fundraising database); experience using Excel to manage multiple projects;
- The Texas Regional Office will holds various fundraising events; Experience with special events is a plus but not required; participation on the day and evening of the event preferred.

Case Assistant Internship:

- Provide technical assistance to families, law-enforcement and social-service agencies and courts with issues related to missing and exploited children
- Conduct computer database searches
- Network with law-enforcement and state agencies to help resolve cases

If you have any questions about the Texas office in Austin, feel free to contact:

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