**Campus Recreation Advisory Council UPPS No. 07.02.02  
 Issue No. 5  
 Effective Date: 01/06/2016  
 Next Review Date: 12/01/2021 (E5Y)**

**Sr. Reviewer: Director, Campus**

**Recreation**

**01. POLICY STATEMENTS**

01.01 The department of Campus Recreation is committed to the efficient and effective fulfillment of its role in the university mission. The Campus Recreation Advisory Council will advise the department of Campus Recreation’s director in building and maintaining a dynamic program for Texas State University’s student community.

01.02 The Council will recommend policy for facility use, fee structures, programming, and services offered. The department of Campus Recreation, the associate vice president for Student Success, the vice president for Student Success, and other administrative officials shall review and approve Council recommendations.

**02. CAMPUS RECREATION ADVISORY COUNCIL PROCEDURES**

02.01 The Council has the following objectives:

a. to evaluate and recommend operational hours of the Student Recreation Center;

b. to evaluate existing programs and services offered by the department of Campus Recreation;

c. to recommend new programs and ideas for the department of Campus Recreation;

d. to evaluate and recommend the optimum use of space within the Student Recreation Center;

e. to evaluate and make recommendations concerning the annual operating budgets for the department of Campus Recreation;

f. to recommend user fees for faculty, staff, and community members; and

g. to recommend a fee structure for facility reservations.

02.02 The Council shall meet on a regular basis, as needed, and determined by the chair.

02.03 The Council shall establish its own operational procedures.

**03. COMPOSITION AND TERMS OF OFFICE**

03.01 The director will appoint the Council by September 15 of every year.

03.02 The Council will consist of the following:

a. director, Campus Recreation – chair;

b. associate director, Campus Recreation – Facilities and Operations;

c. associate director, Campus Recreation – Programs;

d. business manager, Campus Recreation;

e. student representatives – Student Government (SG). The SG president will appoint two students each year;

f. student representatives – sport clubs, outdoor recreation, intramural sports, informal recreation, golf course, aquatics, fitness. The director, in consultation with the Campus Recreation staff, will appoint seven student representatives;

g. student representative – Residence Hall Association (RHA). The RHA or Housing and Residential Life will recommend this individual to the director;

h. faculty members – The director will appoint two faculty members;

i. staff members – Texas State’s Staff Council will appoint two members; and

j. associate vice president for Student Success (ex officio member).

03.03 Unless otherwise noted, each member shall serve a maximum of two terms, alternated to ensure only a partial turnover of Council members each year.

03.04 The appointing person or body, in consultation with the director, will fill any vacancies.

**04. REVIEWERS OF THIS UPPS**

04.01 Reviewers of this UPPS include the following:

Position Date

Director, Campus Recreation December 1 E5Y

Student Member, Campus Recreation December 1 E5Y

Advisory Council

Staff Member, Campus Recreation December 1 E5Y

Advisory Council

**05. CERTIFICATION STATEMENT**

This UPPS has been approved by the following individuals in their official capacities and represents Texas State policy and procedure from the date of this document until superseded.

Director, Campus Recreation; senior reviewer of this UPPS

Associate Vice President for Student Success

Vice President for Student Success

President