Supv, Environmental Health, Safety, and Risk Management

Job Code 50029464

General Description
Responsible for hazardous waste management programs and chemical laboratory safety in compliance with local, federal, and state regulations.

Examples of Duties
Oversee hazardous waste and industrial waste classification. Perform weekly and monthly inspections of hazardous waste management areas, including Container Accumulation Areas. Develop and update required Hazardous Waste training and related chemical safety and emergency response training for university staff. Environmental waste pick-up. Manage the Universal Waste Storage program and area. Emergency Response & preparedness. Oversee the collection of chemical inventories from labs and shops on main campus. Track waste disposal volumes and prepare and submit the Annual Waste Summary to the TCEQ. Develop Pollution Prevention and Source Reduction Plan for TCEQ every 5 years. Perform other duties as assigned.

Knowledge, Skills, and Abilities
Knowledge of: University policies and procedures; faculty and staff rules and regulations; EHS regulations and standards

Skill in: Preparing clear, concise, and grammatically correct reports, letters, and other materials; establishing rapport with a variety of employees at different levels at university, creating program policies and procedures

Ability to: Read and interpret manuals and understand university policy and procedures; perform basic math; delegate responsibilities to others; explain policy and procedures; identify and solve environmental issues; develop training courses.

Educational Experience
To qualify for this classification, an individual must possess any combination of experience and education that would likely produce the required knowledge, skills, and abilities.

Other Requirements