

EMERGENCY ACTION PLAN [EAP]

The Academic Program Director (APD) must complete and submit the Emergency Action Plan (EAP) to Education Abroad (EA) and share it with all participants before departure.

It is highly recommended that the APD carries a hard copy of this completed EAP and a list of students' names with him/her during the entire time of the education abroad program.

Texas State University
Emergency Contact University
Police Department (24/7):
(512) 245-2805

International Insurance and Travel
Assistance Services:
International SOS
Policy #: 11BCAS650352
24/7 Phone #: +1 (215) 942-8478
internationalsos.com
app.internationalsos.com

I. General Information

Names of APD:

Program locations (City and Country):

Program Dates:

II. Plan A. Please respond to the following questions:

* Where should you go first in an emergency?

* What method of transportation will you use to get there?

* What is your designated assembly point for each location of your program?

**III. Be aware of all your emergency transportation options.
Please provide the contact information for the following:**

Airport:



Boat/Ferry/Port Authority:



Rent-A-Car:



Primary Bus Station:



Primary Metro Station:



Train Station:



Housing Phone and Address



On-site Program Director Emergency Phone and E-mail:



Equivalent 911 Abroad Phone:



Embassy Consulate Phone and Address:



APD on-site Phone & Address:



EA and UPD Phone:

EA: 512.245.1967

UPD: 512.245.2805



IV. Plan B (Back-up). If the situation does not permit you to follow the original emergency plan, what is the back-up plan?

* Are there any other special conditions to consider which are unique to your situation (i.e. weather conditions/hazards in your region of study/travel, a physical disability, poor public transportation or inadequate phone service in your area...)?

V. Additional Notes:

Signature: _____

Date: _____