

## Resource Guide

### 1. Thornton International House

#### ❖ International Student and Scholar Services

Office	Location & Direction	Contact Info
<u>International Student and Scholar Services</u>	<u>Thornton International House</u> 344 W. Woods St, 2 <sup>nd</sup> floor	512-245-7966 international@txstate.edu

The International Student and Scholar Services (ISSS) issues I-20 forms for exchange students, assists with immigration processes related to your non-immigrant F-1 issues, advises international/exchange students and scholars on matters related to maintaining their legal status, provides programs for integrating international students/exchange into the campus life, etc.

#### ❖ Education Abroad

Office	Location & Direction	Contact Info
<u>Education Abroad</u>	<u>Thornton International House</u> 344 W. Woods St, 1 <sup>st</sup> floor	512-245-1967 educationabroad@txstate.edu

Education Abroad is in charge of all exchange programs at Texas State, and will be the primary contact for all exchange students. The SAO provides guidance and assistance to all exchange students before, during and after their exchange.

#### ❖ TSIE (Texas State Intensive English)

Office	Location & Direction	Contact Info
<u>Texas State Intensive English (TSIE)</u>	<u>Thornton International House</u> , Room 300 Driving directions & map to THOR: <u>Walking directions from the Quad</u>	512-245-7810 tsie@txstate.edu

Texas State Intensive English (TSIE) provides academic English programs to international students, scholars, and professionals for the goals of academic readiness, test preparation, self-improvement, and cultural integration. Additionally, TSIE office offers Tutoring/Special Assistance to help with TSIE classes, if needed.

## II. Academic Support

#### ❖ Overview Calendars & Academic Calendar

Overview Calendars and Academic Calendar are important online tools that help students to keep track of important dates. Overview calendars give a view of an entire year and indicate dates for final exams, spring break, beginning and ending of each semester, holidays and commencement. The Academic Calendar provides more detailed information on a specific semester. International students are encouraged to check these calendars periodically.

## ❖ Library

Office	Location & Direction	Contact Info
<u>Albert B. Alkek Library</u>	<u>601 University Drive</u>	512-245-2686 <a href="mailto:library@txstate.edu">library@txstate.edu</a>

The Albert B. Alkek Library offers a variety of services for students, such as assisting with research (e.g., individual research consultations, citation guides, managing references), borrowing books from universities and from other libraries (Interlibrary loan and Texshare Cards), services for graduate students (e.g., extended borrowing privileges), reserve services (a quiet room) etc. International students are encouraged to take advantages of these services.

## ❖ Registrar's Office

Office	Location & Direction	Contact Info
<u>Registrar's Office</u>	<u>J.C. Kellam</u> , Room 111	512-245-2367 <a href="mailto:Registrar@txstate.edu">Registrar@txstate.edu</a>

The Office of the University Registrar maintains student academic records and upholds academic policies. International students have to contact this office for the following services: address change, diplomas/certificates, grades, transcript information, enrollment verification, personal information update, SSN (Social Security Number) update etc.

Note: questions about obtaining an SSN can be directed to the International Office.

## III. Study Assistance

### ❖ The Writing Center

Office	Location & Direction	Contact Info
<u>Writing Center</u>	<u>Academic Services Building-North (SBN), Ground floor</u> , Room 100	512-245-3018 <a href="mailto:writingctr@txstate.edu">writingctr@txstate.edu</a>

The Writing Center provides tutoring services (one-on-one) to improve student writing. The Writing Center staff also offer mini-courses on a variety of writing-related topics, such as creating resumes, writing the in-class essay exam, thesis/dissertation writing and bi-weekly punctuation/usage/grammar exam review. All international students are encouraged to take advantages of these supportive services.

### ❖ SLAC (Student Learning Assistant Center)

Office	Location & Direction	Contact Info
<u>Student Learning Assistance Center (SLAC)</u>	<u>Albert B. Alkek Library</u> , 4 <sup>th</sup> floor, Room 411	512-245-2515 Office 512-245-2996 Lab

Student Learning Assistance Center (SLAC) supports all students by providing such services as tutoring (individual, group, online), Supplemental Instruction (collaborative group study for

specific courses), learning and study skills workshops, and learning specialist consultations. All international students are encouraged to take advantages of this multi-faceted academic support program.

#### IV. Student Wellness

##### ❖ Counseling Center

Office	Location & Direction	Contact Info
<u>Counseling Center</u>	<u>LBJ Student Center</u> , 5 <sup>th</sup> floor, 5-4.1	512-245-2208 <a href="mailto:Counselingcenter@txstate.edu">Counselingcenter@txstate.edu</a>

The Counseling Center offers individual, group and couples counseling to all students. During individual counseling, students meet individually with a counselor to discuss a variety of issues, including personal feelings, relationships, coping with stress and anxiety, self-awareness, and other personal concerns. International students who need assistance to coping with personal, cultural, family issues are advised to make an appointment with a counselor. The Counseling Center services are free, confidential, and provided by trained professionals.

##### ❖ Recreation Center

Services/Centers	Location & Direction	Contact Info
The Student Recreation Center (SRC)	<b>On the corner of Sessom Drive and Academic Street</b> Map of <u>Student Recreation Center</u> <u>Accessibility &amp; parking in SRC</u>	512-245-2940
The Campus Recreation Office	The <u>Student Recreation Center</u> , 2 <sup>nd</sup> Floor	512-245-2392 (Main Number) CampusRecreation@txstate.edu
<b>Aquatics &amp; Safety:</b>		
<u>Aqua Sports Center</u>	300 State St. (central campus next door to the Hines Academic Center ) Directions to <u>Aqua Sports Center</u>	512-245-3941 recaquatics@txstate.edu.
<u>American Red Cross Courses</u>	Wet Classroom of the Student Recreation Center	512-245-8454 <a href="mailto:recaquatics@txstate.edu">recaquatics@txstate.edu</a>
<u>The Student Recreation Center Natatorium Center</u>	1011 Academy Street	512-245-4970 <a href="mailto:recaquatics@txstate.edu">recaquatics@txstate.edu</a>
<u>Swim Lessons</u>	1011 Academy Street	512-245-2392, or 512-245-8454 <a href="mailto:recaquatics@txstate.edu">recaquatics@txstate.edu</a>
<b>Fitness &amp; Wellness</b>		
<u>Personal Training</u> <u>Small Group training</u> <u>Summer Group Exercise</u> <u>Yoga Instructor Training Course</u>	Registration at the Student Recreation Center	512-245-2940

Services/Centers	Location & Direction	Contact Info
<b>Outdoor Activities:</b>		
<u><b>Outdoor Center</b></u>	Sewell Park, 201-299 City Park St. Directions to <u><b>Outdoor Center</b></u>	512-245-2004 <a href="mailto:OutdoorCenter@txstate.edu">OutdoorCenter@txstate.edu</a>
<u><b>University Camp</b></u>	1000 University Rd, Wimberley, TX 78676 Directions to <u><b>University Camp</b></u>	512-245-2004 <a href="mailto:OutdoorCenter@txstate.edu">OutdoorCenter@txstate.edu</a>
<u><b>The Adventure Trip Program</b></u>	<u><b>Outdoor Center</b></u>	512-245-2004
<u><b>RockWall Climbing Center</b></u>	<u><b>Student Recreation Center</b></u>	512-245-4979
<u><b>Intramural Sports</b></u>	709 Aquarena Springs Drive Directions to <u><b>Intramural Sports</b></u>	512-245-8090 <a href="mailto:intramurals@txstate.edu">intramurals@txstate.edu</a>
<u><b>Sport Clubs</b></u>	<u><b>Student Recreation Center</b></u>	512-245-1791 <a href="mailto:sportclubs@txstate.edu">sportclubs@txstate.edu</a>

The Department of Campus Recreation offers a variety of extra-curriculum activities for students, ranging from aqua sports courses to fitness courses and outdoor activities. **The Student Recreation Center (SRC)** welcomes all members with a current Texas State ID or a Campus Recreation Membership Cards. Guests must pay \$6 guest fee and be accompanied by a current member.

#### ❖ Student Health Center

Office	Location & Direction	Contact Info
<u><b>Student Health Center</b></u>	<u><b>298 Student Center Drive,</b></u> north of the LBJ Student Center and Jackson Hall	512-245-2161 <a href="mailto:healthcenter@txstate.edu">healthcenter@txstate.edu</a>

**The Student Health Center** provides primary, women's and psychiatric healthcare services to university students/scholars. The center has experienced healthcare providers, including physicians and nurse practitioners. It also offers **Meningitis Vaccinations** (required vaccination for students). The Student Health Center offers affordable prices for college students. The Student Health Center does offer a university-endorsed student health insurance plan for international students. International Students are required to have health insurance coverage while at Texas State. More information about international student health insurance and how to purchase it, you can find at the **Student Health Center-International Students** website.

## IV. Campus Support

#### ❖ Transportation

Services	Location & Direction	Contact Info
<b>Campus Transportation</b>		

Services	Location & Direction	Contact Info
<b>Bobcat Shuttle</b>	228 Commons Hall <u>Campus Transportation Services</u>	512-245-5555 <a href="mailto:shuttle@txstate.edu">shuttle@txstate.edu</a>
<b><u>Bobcat Bobbies</u></b>		512-245-SAFE (3451)
<b><u>CATS on the go</u></b>		512-245-3451
<b><u>Carpooling</u></b>	<u>My Commute Solutions</u>	512-974-1839 <a href="mailto:Julie.mazur@CAMPOTexas.org">Julie.mazur@CAMPOTexas.org</a>
<b><u>The Bike Cave</u></b>	Colorado building, Room # 100 <u>Map of Colorado Building</u>	512-245-4567 bikecave@txstate.edu
<b><u>Zipcar</u></b>	<u>Map of Arnold Hall</u> <u>Map of Commons Lot</u> (behind Lantana Hall)	zipcar.com/txstate
<b>Local Transportation</b>		
<b><u>Uber-Austin-San-Marcos</u></b>		Uber.com/app
<b><u>Greyhound</u></b>		1-800-231-2222 ifsr@greyhound.com
<b><u>CARTS (local bus service)</u></b>	338 South Guadalupe Street <u>Map of San Marcos Train Station</u>	512-805-RIDE (7433) 800-456-RIDE (7433)
<b><u>Amtrak</u></b> (train service)	338 South Guadalupe Street <u>Map of San Marcos Train Station</u>	
<b><u>CARTS-Interurban Bus Service</u></b>	<u>Maps &amp; Schedules</u>	512-805-7433

## Campus Transportation

**Bobcat Shuttle** system offers 10 routes for campus community members and visitors: 10-Bobcat Stadium, 12-Bobcat Village, 14-Campus Loop, 20-Aquarena Springs, 21-Blanco River, 22-Mill Street, 23-Post Road, 24-LBJ, 25-Ranch Road, and 26-Wonder World. Bobcat Shuttle routes run during all class days. Texas State’s GPS transit system allows real-time location data for Bobcat Shuttle – **Real-Time Tracking System**. International students/scholars can use a computer or mobile device to track Bobcat Shuttle.

**Bobcat Bobbies** provides escorts for students and staff who walk to their cars or residence halls alone at night (till 1 am, 7 days a week). Security Services provides escorts from 1am till dawn.

**CATS on the go** provide a ride to class when a student is a temporary disables. However, students need to first contact the Disability Services for approval.

**Carpooling & Ridesharing** allows students to share their commutes and helps reduce travel costs and the stress of driving. To start carpooling, international students have to create an account with **My Commute Solutions**. The My Commute Solutions is a ride-matching system which will help international students to be matched with other Texas State commuters who have similar trips.

**The Bike Cave** provides services such as affordable bike purchase from ‘re-cycles’ stock, free cave tech assistance with self-repair of bicycle.

**Zipcar** is an online combination of car rental and car sharing which allows students, staff, and faculty to do short term rentals without having to leave campus. Texas State has 4 cars on campus which are located in specially marked parking spaces: two in front of Amold Hall, and two in the Commons lot behind Lantana Hall (fees apply: \$25 yearly membership, \$7.50/hour and \$69/day).

### **Local Transportation (connecting with neighboring cities)**

**Uber** is a reliable ride in minutes with the Uber application. International students need to sign up and download uber application on your cell phones. Uber service is running in Austin and San Marcos. Uber is a good option for airport pick up.

**CARTS** (local bus service) offers regular service connecting neighborhoods and downtown businesses for citizens, visitors, and students. Texas State students need to show Texas State I.D. for free service.

**Greyhound Express** offers express service between different cities. It includes a convenient boarding, free Wi-Fi and extra legroom.

**Amtrak** (train service) runs daily between Chicago and San Antonio and travelling through major cities like Austin and Dallas.

**CARTS-Interurban Bus Service** carries passengers between different cities. Two options: **CARTS TxState** - Interurban Express 1517 runs from the downtown Austin CARTS Station, to Southpark Meadows, to Texas State University, to the San Marcos CARTS Station. FEES APPLY. **CARTS Yellow Route** – Interurban Coach 1510 runs from Georgetown to San Marcos, with stops in Round Rock & Austin. CARTS has monthly unlimited passes available for all interurban coach routes, including the Texas State Express Gold Route for \$88 (can be only purchased at the stations).

### **❖ Disability Services**

Full Name	Location	Contact Info
<u>The Office of Disability Services</u>	<u>LBJ Student Center</u> , 5 <sup>th</sup> floor, 5-5.1	512-245-3451 ods@txstate.edu

**The Office of Disability Services** (ODS) helps students with disabilities to achieve their educational goals and enhance their leadership development by ensuring equal access to all university programs and activities. Academic accommodations and support services are provided free of charge for qualified, enrolled Texas State students with documented disabilities. A student must meet the criteria outlined in the ODS disability guidelines to qualify for services and accommodations at Texas State. Copies of the guidelines are available on the ODS [website](#). Services available to students include, but are not limited to: special-groups registration for classes, audio books, approval of accommodations for academic exams and quizzes, sign language and oral interpreting, captioning (speech to text) etc.

### **❖ University Police**

Full Name	Location	Contact Info
<u>University Police</u>	615 North L.B.J. Drive <u>Map of University Police Office</u>	911- emergency Non-emergency services: 512-245-2890 (during business hours) 512-245-2805 (nights and week-ends) police@txstate.edu

Texas State's University Police Department (UPD) provides law enforcement and crime prevention for the university community. Other services include: Krav Maga-Self Defense courses, crime victims and family members services in handling the emotional and psychological aftermath of a violent crime; lost and found property.

#### ❖ Dean of Students Office

Service	Location	Contact Info
<u>Dean of Students Office</u>	<u>LBJ Student Center</u> , 5 <sup>th</sup> floor, 5-9.1	512-245-2124 dos@txstate.edu

The Dean of Students Office provides a variety of services that include: emergency services, leadership development opportunities, legal advice (the attorney for students), notary services, ombuds services (conflict resolutions services to assist students in university related issues), and resolutions to student misconduct allegations.

#### ❖ Attorney for Students

Service	Location & Direction	Contact Info
<u>Attorney for Students</u>	<u>LBJ Student Center</u> , 5 <sup>th</sup> floor, 5-1.5	512-245-2370 legalhelp@txstate.edu

The Office of the Attorney for Students provides specified legal advice with an emphasis on legal advising, counseling, and education to currently enrolled students. The office staff counsels students on landlord-tenant disputes, criminal law, family law, employment law, consumer and civil matters, contract law, simple wills, and name changes. The office also provides free Notary Services and Apartment Lease Review. International students are encouraged to take advantages of apartment lease review before signing the lease contract. The Office staff does not advise on matters involving the Texas State University System or disputes between Texas State students, on immigration issues and does not represent students in court.

#### ❖ Bookstore

Full Name	Location	Contact Info
<u>University Bookstore</u>	<u>LBJ Student Center</u> , 2 <sup>nd</sup> Floor	512-245-2273

The University Bookstore provides the campus community with academic tools, ancillary (supplementary) educational items, and educational opportunities, aggregates course material

information etc. Students can buy or rent books (used or new), can purchase apparel, supplies, technology tools, etc. The University Bookstore offers competitive pricing of a wide variety of products and services to serve the educational interests of students on campus.

### ❖ Technology Resources

Full Name	Location	Contact Info
<u>Technology Resources</u>	Math Computer Science Building, 2 <sup>nd</sup> floor	512-245-ITAC (4822) <a href="mailto:itac@txstate.edu">itac@txstate.edu</a>

**Technology Resources (TR)** provides secure, robust and cost-effective information technologies to Texas State. TR supports critical technological functions including academic instruction, administration, student services, research activities, human resources and financial services. It delivers secure telephone, computing and online access. TR also provides customer-focused technical support and training to assure optimal use of information technology. The Information Technology Assistance Center (ITAC) provides the university community an effective, primary point of contact for timely and consistent response to computing and information technology-related inquiries. It is a one-stop shop for technology-related issues or questions.

### ❖ Residential Life

Full Name	Location	Contact Info
<u>Department of Housing and Residential Life</u>	<u>515 N. Comanche</u>	512-245-2382 (housing administrative services) 512-245-5595(off-campus living) <a href="mailto:restlife@txstate.edu">restlife@txstate.edu</a>

The **Department of Housing and Residential Life** offers a variety of living options for all students. On their website, you will find information about the housing options and rates, break housing, students' rights and responsibilities, housing policy and contract, housing re-contracting etc. The staff members at **Off-Campus Living** will provide assistance with finding and securing off-campus housing.

### ❖ Office of Student Diversity and Inclusion

Service	Location & Direction	Contact Info
<u>Office of Student Diversity and Inclusion</u>	<u>LBJ Student Center</u> , 5 <sup>th</sup> floor, 5-2-1	512-245-2278 <a href="mailto:osdi@txstate.edu">osdi@txstate.edu</a>

The **Office of Student Diversity and Inclusion (SDI)** provides an equitable opportunities and experiences to empower underrepresented. SDI provides opportunities for underrepresented students to acquire skills needed to thrive in a culturally diverse and global society. To learn more about all programs and resources offered through SDI, please visit <https://www.sdi.txstate.edu/ProgramsResources/WelcomeHomeBobcats.html>



## V. Campus Engagement

### ❖ Student Involvement

Services	Location & Direction	Contact Info
<u>Student Involvement</u>	<u>LBJ Student Center</u> , 4 <sup>th</sup> Floor, Room 4-2.1	512-245-2273 getinvolved@txstate.edu
<u>Bobcat Build</u>	Online registration	512-245-4245 bobcatbuild@txstate.edu
<u>Cat Camp</u>	New Student Orientation Cat Camp at <u>Gaillardia Residence Hall</u>  Traditional Cat Camp at <u>Camp Young Judaea</u>	catcamp@txstate.edu
<u>Student Volunteer Connection</u>	<u>LBJ Student Center</u> , 4 <sup>th</sup> Floor, Room 4-7.3	512-245-3219

Student Involvement @ LBJSC provides student-centered programs, services, and involvement opportunities for students. International students interested in networking and socializing, can participate in Bobcat Build, Cat Camp, and Student Volunteer Connection projects.

Bobcat Build one day community service project. Every spring semester, students volunteer their time to complete various service projects throughout the community (e.g. landscaping, painting, clean-ups etc.). International students can either join the bobcat Build Student Planning Committee and/or volunteer during this service project.

Cat Camp is an optional experience of incoming students to learn about Bobcat traditions through fun activities. Cat Camp is led by current students. There are two options: (1) The Traditional Cat Camp session is 4-days and 3-nights held August 4-7<sup>th</sup>. This session is open to all incoming students; (2) The New Student Orientation Cat Camp sessions will be held in conjunction with the one-day orientation through New Student Orientation.

Student Volunteer Connection (SVC) is a chartered student organization geared at connecting students to volunteer opportunities throughout the San Marcos area. SVC is a great resource for international students to get involved and make a positive impact somewhere.

### ❖ Student Organizations

Services	Location	Contact Info
<u>Student Involvement @ LBJSC</u>	<u>LBJ Student Center</u> , 4 <sup>th</sup> Floor, Room 4-2.1	512-245-2273 getinvolved@txstate.edu
<u>Non-Traditional Student Organization</u>	<u>LBJ Student Center</u> , 4 <sup>th</sup> Floor, Room 4-3.1	<a href="mailto:ntso@txstate.edu">ntso@txstate.edu</a>

Services	Location	Contact Info
<u>Registered Student Organizations</u> (RSOs)	Different locations	512-245-1635 soc@txstate.edu

**Non-traditional Student Organization (NTSO)** is open to all non-traditional students. A non-traditional student is someone whose life experiences separate him/or her from the traditional student. Life experiences may include, but are not limited to: a delay in postsecondary education, a returning/transfer student, married/divorced, having children or dependents, military veteran, work full time. NTSO offers scholarship to non-traditional students who volunteer at NTSO events. NTSO is also a good source for networking and receiving an informal tutoring.

Texas State has over 370 **Registered Student Organizations (RSOs)**. These organizations are divided into 13 groups: Academic, Chartered, Greek, Honors, Multicultural, Political, Professional, Recreational, Religious, Residence Hall, Service, Special Interest, Sport Clubs. By joining one or some of these organizations, helps to create a sense of community for international students. To search for an Organization [Click Here!](#)

#### ❖ **TSIE – Social & Language Support**

Office	Location	Contact Info
<b>Texas State Intensive English</b> (TSIE)	<b><u>Thornton International House,</u></b> 344 West Woods Street, Room 300	512-245-7810 tsie@txstate.edu

**TSIE Conversational Partner Program** pairs the TSIE students with American students for social interactions. Each pair meets an average of 1 hour per week during the fall and spring semesters. The format of the meetings ranges from formal tutoring to casual conversations.

**Conversational Circle** meeting is offered every semester by the TSIE office. This program provides students with an opportunity for English conversation with American students outside of the classroom environment. TSIE students are encouraged to participate in this optional meeting to develop their listening and speaking skills, as well as increase/develop knowledge about campus services and activities. This is a great opportunity to improve your language skills, share your culture and learn about American culture.

#### ❖ **Education Abroad Welcome Club – Social & Educational Events**

Office	Location	Contact Info
<b><u>Education Abroad</u></b>	<b><u>Thornton International House,</u></b> 344 West Woods Street, Room 200	512-245-1967 educationabroad@txstate.edu

**Education Abroad Welcome Club** offers several events (social and educational) every semester for assisting incoming exchange/international students in their successful integration into American and university culture. International/exchange students are encouraged to participate in these events. This is a great way to meet people from around the world and local students interested in international affairs.