

Texas State University
Pre-Health Committee Evaluation Form for Application Year 2020
This form must accompany your letter of evaluation

TO THE APPLICANT: Complete the top portion of this form before presenting it to your letter writer. You should provide your letter writer with a copy of the *Letter Writer Guidelines for Pre-Health Students*.

Applicant's full name: _____ TxSt ID _____

Applying for entrance year 2021 Medical or Dental school (select one)

Who was your primary Pre-Health Advisor? (select one) Dr. Banta Dr. Pesthy

Under the Family Educational Rights and Privacy Act of 1974 (FERPA), you may access and review this evaluation unless you explicitly waive this right.

I waive my right to access and review this letter of evaluation at any time.

I do not waive my right to access and review this letter of evaluation at any time.

Signature of applicant

Date

TO THE EVALUATOR:

Thank you for your willingness to provide a **candid evaluation** of this applicant for the professional school indicated. Please use the accompanying *Letter Writing Guidelines* to help you prepare your letter. Feel free to contact a Pre-Health Advisor if you have any questions or concerns.

Your letter of evaluation should be typed on official letterhead and should contain a date, an original signature and your title. Please retain a copy of this letter in your files.

How many pre-health applicants is your rating based on? 0-2 3-5 6-10 11-20 >20
(circle one)

We seek your earnest and objective assessment of each characteristic below compared to other pre-health applicants you have interacted with. Your honest appraisal is of most value to us.

	No Basis for judgment	Weak	Below Average	Average	Above Average (top 15%)	Exceptional (top 5%)
Maturity	0	1	2	3	4	5
Reliability	0	1	2	3	4	5
Leadership potential	0	1	2	3	4	5
Emotional stability	0	1	2	3	4	5
Moral character/integrity	0	1	2	3	4	5
Work ethic	0	1	2	3	4	5
Motivation for med/dent	0	1	2	3	4	5
Intellectual curiosity	0	1	2	3	4	5
Compassion/empathy	0	1	2	3	4	5

Recommendation Rating

- ___ enthusiastically recommend
 ___ highly recommend
 ___ recommend
 ___ recommend with reservation
 ___ do not recommend at this time

Printed name

Title

Signature

Date

GUIDELINES FOR LETTERS OF EVALUATION FOR PRE-HEALTH STUDENTS

Please return the completed and signed evaluation form and letter to the Pre-Health Advisor indicated on the Evaluation Form:

It is crucial that your letter is written on letterhead and that it has a current date and a signature.

Dr. Marilyn Banta
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San Marcos, TX 78666
(off)512-245-3367
mb79@txstate.edu

Dr. Carolyn Pesthy
Department of Biology
Texas State University
601 University Dr.
San Marcos, TX 78666
(off)512-245-9761
cp22@txstate.edu

-Do not give your completed letter to the student for delivery.

-We are happy to accept scanned copies of forms and letters by email as long as they are on letterhead and have a signature and are sent from the letter writer's email account.

-Please make note of the applicant's decision to waive or not waive their right to see your letter (FERPA). You are not obligated to write a letter for an applicant who has not waived their right to see your letter.

Introduction to letter writers:

The letter you are providing for this professional school applicant is an important component of his or her application, and we thank you for taking some of your valuable time to generate an informative letter of evaluation. Please do not hesitate to contact us with questions or concerns.

The value of your individual letter of evaluation

The Pre-Health Committee at Texas State will be generating a Committee Letter of Evaluation for this applicant. This committee letter is a composite letter summarizing the committee's evaluation of the applicant's preparation and readiness for professional school, and the evaluation form you have completed and letter you have written give us valuable insight into the applicant. Pre-Health Advisors may incorporate comments from your letter into the applicant's committee letter. In addition, your letter (but not the evaluation form) will be forwarded to the professional schools the applicant is applying to, so admissions committees will also read your letter. We hope that you understand the importance of your letter to our Pre-Health Committee and to the professional school admissions committees.

General guidelines for your letter (these guidelines are optional and intended only to help you with your letter):

You can provide a single letter that will be used for all the schools the applicant is applying to. Using a generic "Dear Admissions Committee" type heading is fine. You must include a date on your letter. Give an explanation of your relationship with and length of time you've known the applicant. Personalize your letter. When possible, cite specific examples of the applicant's abilities and achievements rather than using vague generalizations. When possible, give comparative information showing how the applicant compares with others you have known. Please provide us with your candid assessment of the likelihood for success of this applicant in medical or dental school and beyond as a health care provider. Please avoid commenting on the applicant's physical appearance, marital status, religion, gender identity, or other irrelevant qualities.

Here is some additional information that you should try to include in your letters of evaluation:

Instructors: comparative information about critical thinking skills; knowledge of the scientific process and comprehension of content; examples of leadership, interpersonal skills, oral and written communication skills, integrity, and motivation

Research or lab supervisors: comparative information about their reliability, independence, perseverance, discipline, curiosity, leadership; examples of competent laboratory technique, competence at instructing others, and ability to interpret data

Employers or volunteer coordinators: comparative information about reliability, empathy, maturity, compassion, moral character, professional appearance/poise, and integrity; examples demonstrating independence, good interpersonal skills, tolerance, good communication skills, and responsibility

Health care professionals: comparative information about compassion, attention to detail, curiosity about the career, motivation for medicine or dentistry, maturity, professionalism; examples of poise, communication skills, empathy, and interpersonal relationships; information about the nature (quality, duration, substance) of the health care experience the student has received with you