

# Fall 2016 OWLS Class Schedule

Bachelor of Applied Arts & Sciences (BAAS)  
Master of Interdisciplinary Studies (MSIS, MAIS)  
Management of Technical Education (MEd)  
Department of Occupational, Workforce, & Leadership Studies  
<http://www.owls.txstate.edu>



**Fall Registration: March 21<sup>st</sup> – August 11<sup>th</sup>**  
**Fall Late Registration: August 12<sup>th</sup> – August 25<sup>th</sup> (\$25.00 late fee)**

For specific access period information, additional late registration, schedule change information go to: <http://www.registrar.txstate.edu/registration/access-periods.html>

For a complete listing of Texas State classes go to:  
[https://ssb.txstate.edu/prod/bwckschd.p\\_disp\\_dyn\\_sched](https://ssb.txstate.edu/prod/bwckschd.p_disp_dyn_sched)

# Important Information and Announcements

**Please include your Texas State ID (A0.....) on all e-mails.**

## OCED 4360 and OCED 4361

These are the last courses taken in the semester you graduate ----- **OCED 4360/4361 should be the only courses you take.**

If graduation would be delayed part-time students may be approved to take 1 class with the internship.

Full-time students may be approved to take 2 classes with the internship.

July 28 (Thursday)	6:00p.m.	Campus – Pedernales Bldg, room 113
August 5 (Friday)	9:00a.m.	Round Rock Campus, Avery Bldg., room 455
August 9 (Tuesday)	5:30p.m.	Round Rock Campus, Avery Bldg., room 455
August 12 (Friday)	12noon	Campus – Pedernales Bldg, room 113
August 23 (Wednesday)	12noon	Round Rock Campus, Avery Bldg., room 455

## OR ONLINE

<http://www.owls.txstate.edu/undergraduate-degrees/online436061files.html>

### Prerequisites to register for OCED 4360/4361:

- 1) *Completed CTE 3313E/OCED 4350, OCED 4111 if applicable and have a finalized degree plan signed by the Academic Advising Center and departmental Chair.*
- 2) *Must be in the final semester of the degree*
- 3) *Attended practicum orientation live or online.*
- 4) *Submitted the Application for Enrollment in Cooperative Occupational Education via email to [owls@txstate.edu](mailto:owls@txstate.edu) identifying the site, project, and supervisor and received approval for the project from the OWLS office.*
- 5) *2.25 GPA in the Professional Development Module*
- 6) *2.00 Texas State GPA*
- 7) *Transcripting of grades in the semester prior to OCED 4360/4361*

## DEGREE CANDIDATES

Students in their **last semester** must apply for graduation online. To do so, go to [https://ssb.txstate.edu/prod/twbkwbis.P\\_WWWLogin](https://ssb.txstate.edu/prod/twbkwbis.P_WWWLogin)  
After logging in, click Student, then Student Records, then Apply to Graduate.

### Deadline to Apply for Graduation

**Fall: October 7<sup>th</sup>** – application to apply opens August 29<sup>th</sup>

Students who apply after the application deadline cannot be guaranteed that their name will appear in the Graduation Program.

### Commencement Schedule

**Fall:** December 17<sup>th</sup> at 2:00pm

## GRADUATE STUDENTS – MSIS, MAIS, & MED

In addition to applying for graduation as listed above graduate students must also apply for the Comprehensive Examination. Go to [www.owls.txstate.edu](http://www.owls.txstate.edu), click on Resources, then Student Resources, then Application for Comprehensive Examination. Deadline to apply is the same as the deadline to apply for graduation.

## Read Bobcatmail for reminders

**Please include your Texas State ID (A0.....) on all e-mails.**

## **CRITICAL UNDERGRADUATE INFORMATION**

- Twenty-four of the last thirty hours must be taken with Texas State.
- An individual must have a minimum of twenty-four advanced hours with Texas State and an overall total of thirty-six advanced hours to graduate.
- A minimum of 120 hours is required for the degree.
- Up to 6 semester hours may be taken at the junior college after obtaining the initial 66 hours and/or are in the last 30 hours of degree completion. **This must be with the Departmental Chair's written permission. Students must complete the Petition to Return to Another Institution and must be submitted 30 days prior to campus registration.** The petition can be found at [www.owls.txstate.edu](http://www.owls.txstate.edu), click on resources, then student resources, then Petition to Return to Another Institution. Students must have completed CTE3313E/OCED 4350 and have a finalized degree plan on file to submit the petition.
- Students should consider the correspondence option prior to requesting a return to the junior college.
- A maximum of thirty semester hours for Texas State credit may be completed through a combination of correspondence and extension courses. Ex: if a student enrolls in the Certified Public Manager Program and completes the 21 hour program, then the student would be eligible to take only 9 hours by Correspondence.

## **TEXAS STATE E-MAIL ACCOUNT**

Students are **REQUIRED** to obtain a Texas State e-mail account. Those students who do not have a Texas State e-mail account will not receive emergency information, updates or announcements from the department. Students who are currently enrolled can obtain an account online at [https://ssb.txstate.edu/prod/twbkwbis.P\\_WWWLogin](https://ssb.txstate.edu/prod/twbkwbis.P_WWWLogin). Check your e-mail account often.

## **RETURNING TO A JUNIOR COLLEGE**

If a student desires to return to a junior college and has over 66 junior college hours and/or is in the last 30 hours of completion of the BAAS degree, written permission **must be** requested 30 days before the semester begins. Petition forms may be obtained on our web site at [www.owls.txstate.edu](http://www.owls.txstate.edu), click on Resources, then Student Resources, then Petition to Return to Another Institution. Students must have a signed official degree audit on file in order to process request.

## **SUBSTITUTION OF COURSES**

Students must enroll **ONLY** in classes specifically listed on their degree plans. To request a substitution, students must contact one of the OWLS advisors. Requests for substitutions must be received at least two weeks before registration. Courses that are taken that are not specifically listed on the degree plan once it has been approved will automatically be placed in the electives. DO NOT take any courses not listed on the degree plan without prior approval from the Chair. ADVISORS CANNOT APPROVE COURSE SUBSTITUTIONS. Please note: requests for substitutions does not constitute approval! Students should allow at least two weeks for a response. Valid reasons for substitutions are: 1) course is no longer in the department inventory; 2) student is prohibited from enrolling in the course due to change in department rules which makes the student ineligible and; 3) student is in the last semester of the degree and no other option exists, including correspondence courses.

## **IMPORTANT DATES**

Please refer to the Academic Calendar at <http://www.registrar.txstate.edu/persistent-links/academic-calendar.html> for payment deadlines and other important information/deadlines.

## **TEXTBOOKS**

Textbooks can be purchased online at <http://www.bookstore.txstate.edu/t-textbooks.aspx>.

## **SCHEDULE OF CLASSES**

The official schedule of classes and registration instructions can be found at [https://ssb.txstate.edu/prod/twbkwbis.P\\_GenMenu?name=homepage](https://ssb.txstate.edu/prod/twbkwbis.P_GenMenu?name=homepage). If any course information varies from this schedule and the official schedule of classes, **please refer to this schedule for correct dates, times, etc.**

**Please include your Texas State ID (A0.....) on all e-mails.**

## **CORRESPONDENCE COURSES**

Undergraduate students may take up to 18 semester hours by correspondence. However, if the student is also taking courses by Extension then the maximum allowable hours for correspondence will be reduced so the student does not go over the rule “maximum of 30 semester hours for Texas State credit may be completed through a combination of correspondence and extension courses”. Students have up to 9 months to complete the courses, and tests may be administered at remote locations. Listing of courses offered can be found at <http://www.ideal.txstate.edu/correspondence>

## **THE NATIONAL CERTIFIED PUBLIC MANAGER (CPM) PROGRAM FOR TEXAS**

See the undergraduate or graduate catalogs and the academic degree advisor for more details about applying CPM courses to a TEXAS STATE academic degree program. Please contact the Director of the Texas State Public Service Academy, Dr. Howard R. Balanoff at hb02@txstate.edu to verify academic course equivalents, room assignments and the specific dates and times for courses offered in the program or on the internet at [www.txstate.edu/cpm/](http://www.txstate.edu/cpm/). These course selections may be approved for inclusion in both the BAAS and MSIS programs (7 courses for undergraduate credit and 4 courses for graduate credit).

**The following is a list of contacts for questions and/or problems. Contact should be addressed prior to registration:**

Undergraduate assistance in San Marcos	
Mr. Sean Stevens ( <a href="mailto:ss31@txstate.edu">ss31@txstate.edu</a> )	512-245-1490
Undergraduate assistance at the Round Rock Campus until August 30, 2015	
Ms. Barbara Wilson ( <a href="mailto:bw07@txstate.edu">bw07@txstate.edu</a> )	512-716-4541
Master's program assistance at the Round Rock Campus and Texas State	
Dr. Matthew Eichler ( <a href="mailto:me21@txstate.edu">me21@txstate.edu</a> )	512-245-2115

# Fall 2016

CTE = Career and Technical Education  
 OCED = Occupational Education

## UNDERGRADUATE COURSES

CRN #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
<b><i>August 29 – October 17, 2016</i></b>							
14217	ARR	NA	CTE 3380.1	Management of Business OE Training <i>Taught via internet – no required meetings</i>	NA	NA	Gibson
15580	CAM	T	CTE 3304.1	Human Relations for CTE Teachers <i>Taught via internet with required meetings on 8/30, 9/20, and 10/11 in San Marcos</i>	630-920	PED, 114	Sherron
19034	RRC	R	CTE 3320.1	Effective Methods of Teaching/Training <i>Taught via internet with required meetings on 9/1, 9/22, and 10/13 in Round Rock</i>	630-920	AVRY, ARR	DeVirgilio
16166	ARR	NA	SOCI 3327.80	Multicultural Relations <i>Taught via internet – students must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register</i>	NA	NA	Lamb
13224	RRC	W	OCED 4360.1	BAAS Capstone Part 1 <i>Required meetings on 8/31 and 9/7 in Round Rock</i>	630-920	AVRY, ARR	Klein
13225	RRC	T	OCED 4360.2	BAAS Capstone Part 1 <i>Required meetings on 8/30 and 9/6 in Round Rock</i>	630-920	AVRY, ARR	Lopez
13226	CAM	S	OCED 4360.3	BAAS Capstone Part 1 <i>Required meetings on 9/3 and 9/10 in San Marcos</i>	900-1150	PED, 114	Sherron
18033	RRC	T	CTE 3313E.1	Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet with required meetings on 8/30, 9/6, &amp; 10/4 in Round Rock</i>	630-920	AVRY, ARR	Oliphint
18034	ARR	NA	CTE 3313E.2	Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet – no required meetings.</i>	NA	NA	Staff
18038	CAM	W	CTE 3313E.3	Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet with required meetings on 8/31, 9/7, and 10/5 in San Marcos</i>	630-920	PED, 114	Staff
18040	RRC	S	CTE 3313E.4	Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet with required meetings on 9/3, 9/10, and 10/8 in Round Rock</i>	900-1150	AVRY, ARR	Staff
<b><i>October 18 – December 16, 2016</i></b>							
14218	RRC	R	CTE 3321.1	Work Based Learning in CTE <i>Taught via internet with required meetings 10/20, 11/3, 12/1 in Round Rock</i>	630-920	AVRY, ARR	Ashford
15581	CAM	T	CTE 3313D.1	Leadership and Professional Develop <i>Taught via internet with required meetings on 10/18, 11/8, and 12/6 in San Marcos</i>	630-920	PED, 114	Grams
13227	RRC	W	OCED 4361.1	BAAS Capstone 2 <i>Required meeting 10/19 in Round Rock</i>	630-920	AVRY, ARR	Klein
13228	RRC	T	OCED 4361.2	BAAS Capstone 2 <i>Required meeting 10/18 in Round Rock</i>	630-920	AVRY, ARR	Lopez
13230	CAM	S	OCED 4361.3	BAAS Capstone 2 <i>Required meeting 10/22 in San Marcos</i>	900-1150	PED, 114	Sherron
13221	RRC	T	OCED 4350.1	Adult Development & Career Planning <i>Prerequisite: CTE 3313E; Taught via internet with required meetings 10/18, 11/8, and 12/6 in Round Rock</i>	630-920	AVRY, ARR	Oliphint
13216	ARR	NA	OCED 4350.2	Adult Development & Career Planning <i>Prerequisite: CTE 3313E; Taught via internet – no required meetings</i>	NA	NA	Boden-McGill
13218	CAM	W	OCED 4350.3	Adult Development & Career Planning <i>Prerequisite: CTE 3313E; Taught via internet with required meetings 10/19, 11/9, and 12/7 in San Marcos</i>	630-920	PED, 114	Staff
13219	RRC	S	OCED 4350.4	Adult Development & Career Planning <i>Prerequisite: CTE 3313E; Taught via internet with required meetings 10/22, 11/12, and 12/10 in Round rock</i>	930-1220	AVRY, ARR	Staff
20132	ARR	NA	OCED 4111.D01	Independent Study in Occupational Education <i>Prerequisite: Concurrent enrollment or completion of OCED 4350 Taught via internet – no required meetings</i>	NA	NA	Sherron
20133	RRC	T	OCED 4111.D02	Independent Study in Occupational Education <i>Prerequisite: Concurrent enrollment or completion of OCED 4350 Taught via internet with required meetings 10/18, 11/8, and 12/6 in Round Rock</i>	530-620	AVRY, ARR	Sherron
20134	CAM	W	OCED 4111.D03	Independent Study in Occupational Education <i>Prerequisite: Concurrent enrollment or completion of OCED 4350 Taught via internet with required meetings 10/19, 11/9, 12/7 in San Marcos</i>	530-620	PED, 114	Sherron

**August 29 – December 16, 2016**

16168	ARR	NA	PHIL	3322.80	Professional Ethics	NA	NA	O'Connor
<i>Taught via internet – students must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register</i>								
19360	ARR	NA	ENG	3341.80	Studies of World Literature	NA	NA	Hammett
<i>Taught via internet – students must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register</i>								
<b>ENG 3341 can be used to satisfy the Literature core requirement</b>								
19053	ARR	NA	SOCI	3358.80	Work and Society	NA	NA	Lamb
<i>Taught via internet – students must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register</i>								

If you currently have SOCI 3328 listed on your degree audit and have not taken the course you may want to consider taking SOCI 3358 in its place. SOCI 3328 is not expected to be offered in the near future. An automatic substitution will be granted. You may e-mail Patty at [pg02@txstate.edu](mailto:pg02@txstate.edu) requesting the substitution.

**Fall 2016**

CTE = Career and Technical Education  
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**GRADUATE COURSES**

CRN #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
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**August 29 – October 17, 2016**

13233	ARR	NA	OCED	5360A.1	Human Systems	NA	NA	Boden-McGill
<i>Taught via internet – no required meetings</i>								
15582	CAM	R	CTE	5313D.1	Ldrshp&Ldrshp Activities for CTE Tch	630-920	PED, 114	Springer
<i>Taught via internet with required meetings 9/1, 9/22, and 10/13 in San Marcos</i>								

**October 18 – December 16, 2016**

15583	ARR	NA	CTE	5314.1	Human Relations for CTE Teachers	NA	NA	Springer
<i>Taught via internet – no required meetings</i>								
19035	RRC	R	CTE	5355.1	Career Ed/Occ Information	630-920	AVRY, ARR	Harkins
<i>Taught via internet with required meetings on 10/20, 11/3, and 12/1 in Round Rock</i>								

**August 29 – December 16, 2016**

16169	ARR	NA	PHIL	5322.80	Professional Ethics	NA	NA	O'Connor
<i>Taught via internet – students must e-mail <a href="mailto:pg02@txstate.edu">pg02@txstate.edu</a> for approval to register</i>								
20160	ARR	NA	OCED	5301.1	Applied Interdisciplinary Research I	NA	NA	Nava
<i>OCED 5301 taught via the internet</i>								
14220	ARR	NA	OCED	5302.1	Applied Interdisciplinary Research II	NA	NA	Cherrstrom
<i>OCED 5302 taught via the internet</i>								
18042	ARR	M	OCED	5300.1	Interdisciplinary Research Methods	630-920	NA	Ashford
<i>OCED 5300 meets online via Adobe Connect at 6:30pm every Monday. For more information e-mail the instructor</i>								
16377	ARR	NA	OCED	5360C.1	Reflective&ExperientialLearning Tech	NA	NA	Lopez
<i>above course taught via internet – no required meetings</i>								
16791	ARR	NA	CTE	5313K.1	Interdisciplinary Studies in OWLS	NA	NA	Cherrstrom
<i>above course taught via internet – no required meetings</i>								
18251	ARR	NA	PHIL	5303.D01	Philosophy of Technology	NA	NA	Kanon
<i>PHIL 5303 is offered through the Office of Distance and Extended Learning. Students must go to <a href="http://www.extension.txstate.edu">www.extension.txstate.edu</a> and complete an Extension Course Application.</i>								