**Non-tenure Line Faculty Committee**

**Friday, January 22, 2021**

**1:00-3:00 pm**

**Zoom: 940 3983 0158 (password: onefaculty)**

**Members Present:** Lynn Ledbetter, Kevin Jetton, Amy Meeks, Briteny Webb, Glynda Betros, Shannon Duffy, Shawn Boyd, Scott Vandenberg, Kay Newling, Shawn Camp, Suzy Okere, Valerie Anderson, Cris Toma, Nicole Hengst, Karla Hamelin, Matt Bower, Wendi David, Dan Smith, Gloria Velásquez, Susan Holtz, Sandra Duke, Thomas Varacalli, Christi Townsend, and Jo Beth Oestreich.

**Approval of November 20, 2020 minutes**

**Old Business:**

* **NLF Committee projects for 2020-2021: idea brainstorming**
1. **Spring 2021 Book Club. Update: Amy.**  The next BookCat Club in the spring. It will begin Monday, 2:00 – 3:00 pm on February 15. It is organized for NLF only. The selected book is [*The spark of learning*](https://www.amazon.com/Spark-Learning-Energizing-Classroom-Education/dp/1943665338/ref%3Dsr_1_2?dchild=1&keywords=the+spark+of+learning&qid=1611346958&s=books&sr=1-2)by Sarah Cavanaugh. The theme of the book focuses on total teaching, being passionate, etc. Lynn will check with Candace if NLF can contribute some funds for this event. Shannon suggested we check with the Library to see if they can purchase an e-book for this BookCat Club. Tentative plans are for the club to meet bi-weekly to discuss the text. [Note: Previously, the Book Club met F2F in Encino.]
2. **NLF workshops (Canvas Coffee Club, other Professional Development opportunities). Kevin/Amy.** Kevin will look into NLF co-hosting a few future *Let’s do lunch* sessions held every Friday from 12:00 – 1:00 pm.
3. **Spring 2021 NLF Reception – Thursday, 3/25/2021 from 4-6 pm at Witliff Collections Gallery . Update: Kevin.**  A poll was taken to determine current climate to host this event. Members polled desired to cancel the current reservation and consider other options to host this event in the spring. Kevin, Amy, Glynda, Jo Beth will meet to discuss how we can host the event, i.e., ‘drive in, drive by, drive, up’, etc. at TX ST and RR campuses.
* **NLF Orientation for Spring 2021 semester – January 15, 2021 from 9-11 am (via Zoom). Update: Lynn:** We had two new faculty, (Chelsea Connelly & Sally Allen) join us for the new faculty orientation. It was an engaging interactive Q/A format. A ppt was sent to assist them with discussed links, etc., they could access.
* **NLF Workload Release Program – Post-review discussion**

**Final recommendations were made to Faculty Senate on December 2, approved and sent forward. UPDATE: Lynn.** All recipients were excited on their selection for this program.

**New Business:**

* **NLF Orientation Session(s) – August 17, 2021, 7-8 am – other times?** We need to change the time to mid-morning and include an evening session. The goal is to be F2F with snacks. Valerie will schedule a room for us in UAC.
* **NLF Career Path Proposal status report. UPDATE: Lynn:** The sub-committee met with Dr. Thorne for an update on the status of the proposal in December. Next Steps: Faculty Chair Bezner sent an e-mail to ask for volunteers from College Chairs to discuss this proposal and get feedback on this plan. Valerie Fleming is helping to coordinate the Chairs who volunteer to review this proposal. Lynn will inform our committee Chairs who volunteered to review the proposal and provide feedback to our committee.
* **COVID Impact Statement for Annual Review Reports. UPDATE: Lynn:** The idea is to encourage faculty to *qualify and quantify* how the events of COVID impacted instruction, changes to adapt varied instructional delivery, etc. There is a recording of a PD provided through [ODEL](https://www.distancelearning.txstate.edu/) (Office of Distance and Extended Learning. The emphasis of the PD on this topic encouraged all faculty to be an advocate for themselves and clarify how you met the challenges of COVID as a faculty member at TX ST. Yes, this is your opportunity to share how you were successful (or not) with your instructional implementation during COVID. Share your story. You can rename the document in Digital Measures when you are uploading your document. Need help, e-mail Michael Baker (mb1804@txstate.ed), he can assist you
* **COVID vaccine at TX ST: TX ST** has been approved to dispense the Pfizer vaccine. The university will follow the A& B group (roll-out) of 2,000 doses. Future vaccine roll outs are being structured. The sign-up will be done on-line at TX ST and RR campuses. Vaccines will be given at Bobcat Stadium. Be certain to check with your local physician, health provider, HEB Pharmacy, CVS and Walgreens near you for options to get a vaccination.

**Faculty Senate updates: Lynn:**

**NLF concerns and more across campus. Committee Members:** Variations on F2F and on-line instructional implementation is occurring differently around campus(es). Please be certain you are taking care of you and your health! There are concerns related to class size and how to deliver instruction effectively and safely by NLF during COVID. There are numerous challenges related to ½ F2F, ½ On-line, or other variations to teach classes. Be certain to share with your Chair if you are in a high-risk category as it relates to receiving your vaccination sooner than later. The university is planning to have a ‘back to normal’ environment operation for Fall 2021.

**Other Shares**: On the NLF site is **an Accomplishment Page** and we are all encouraged to add the great ‘things’ NLF have achieved and keep the site updated. Check in with Michelle Read about H5P. This is an interactive platform faculty can use for their courses.

**Meeting Adjourned at 2:18 pm by Chair Ledbetter**

Respectfully Submitted,

Jo Beth Oestreich

Secretary

**Next Meeting: Friday, February 19, 1:00 – 3:00 pm via Zoom**