

Spring 2017 OWLS Class Schedule

Bachelor of Applied Arts & Sciences (BAAS)
Master of Interdisciplinary Studies (MSIS, MAIS)
Management of Technical Education (MEd)
Department of Occupational, Workforce, & Leadership Studies
<http://www.owls.txstate.edu>



 **Spring 2017 Registration** 

**October 6th – December 21st
January 2nd – January 12th (\$25.00 late fee)**

For specific access period information, additional late registration, schedule change information go to: <http://www.registrar.txstate.edu/registration/access-periods.html>

For a complete listing of Texas State classes go to:
https://ssb.txstate.edu/prod/bwckschd.p_disp_dyn_sched

Important Information and Announcements

Please include your Texas State ID (A0.....) on all e-mails.

DEGREE CANDIDATES

Students in their **last semester** must apply for graduation online. To do so, go to https://ssb.txstate.edu/prod/twbkwbis.P_WWWLogin
After logging in, click Student, then Student Records, then Apply to Graduate.

Deadline to Apply for Graduation: March 10, 2017

Commencement Schedule: Thursday, May 11, 2017 at 10:00am

GRADUATE STUDENTS – MSIS, MAIS, & MEd

In addition to applying for graduation as listed above graduate students must also apply for the Comprehensive Examination. Go to www.owls.txstate.edu, click on Resources, then Student Resources, then Application for Comprehensive Examination. Deadline to apply is the same as the deadline to apply for graduation.

OCED 4360 and OCED 4361

These are the last courses taken in the semester you graduate ----- **OCED 4360/4361 should be the only courses you take.**

September 15 th (Thursday)	6:30pm	Round Rock Campus, Avery Bldg., rm 454
September 28 th (Wednesday)	9:00am	Campus – Pedernales Bldg, room 113
October 3 rd (Monday)	1:00pm	Round Rock Campus, Avery Bldg., rm 454
October 13 th (Thursday)	1:00pm	Campus – Pedernales Bldg., room 113
October 18 th (Tuesday)	5:00pm	Round Rock Campus, Avery Bldg., rm 454
November 4 th (Friday)	9:00am	Campus – Pedernales Bldg, room 113
November 9 th (Wednesday)	9:00am	Round Rock Campus, Avery Bldg., rm 454
November 23 rd (Wednesday)	9:00am	Campus – Pedernales Bldg., room 113
November 28 th (Monday)	7:00pm	Round Rock Campus, Avery Bldg., rm 454
November 30 th (Wednesday)	5:00pm	Campus – Pedernales Bldg., room 113
December 2 nd (Friday)	1:00pm	Round Rock Campus, Avery Bldg., rm 454
December 7 th (Wednesday)	2:00pm	Campus – Pedernales Bldg., room 113
December 13 th (Tuesday)	7:00pm	Round Rock Campus, Avery Bldg., rm 454

OR ONLINE <http://www.owls.txstate.edu/undergraduate-degrees/online436061files.html>

Prerequisites to register for OCED 4360/4361:

1. Completed CTE 3313E/OCED 4350, OCED 4111 if applicable and have a finalized degree plan signed by the Academic Advising Center and departmental Chair. You would have received the degree plan by mail at your home address.
2. Must be in the final semester of the degree.
3. 2.25 GPA in the professional development.
4. 2.00 Texas State GPA
5. Finalized degree plan following completion of OCED 4350 and OCED 4111 (if applicable).
6. Attend a live or online OCED 4360/4361 orientation
7. Submitted the signed Application for Enrollment in OCED 4360/4361 to owls@txstate.edu identifying the site, supervisor, project and received approval from OWLS.
8. Transcribing of grades in the semester prior to OCED 4360/4361. (Example: student is planning on registering for OCED 4360/4361 in Fall 2017 and is enrolled in 9 hours during Summer 2017. Registration for Fall 2017 begins in March/April therefore the student would not be able to early register for OCED 4360/4361 because the Summer 2017 grades have not been posted.)

Read Bobcatmail for reminders

Please include your Texas State ID (A0.....) on all e-mails.

CRITICAL UNDERGRADUATE INFORMATION

- Twenty-four of the last thirty hours must be taken with Texas State.
- An individual must have a minimum of twenty-four advanced hours with Texas State and an overall total of thirty-six advanced hours to graduate.
- A minimum of 120 hours is required for the degree.
- Up to 6 semester hours may be taken at the junior college after obtaining the initial 66 hours and/or are in the last 30 hours of degree completion. **This must be with the Departmental Chair's written permission. Students must complete the Petition to Return to Another Institution and must be submitted 30 days prior to campus registration.** The petition can be found at www.owls.txstate.edu, click on resources, then student resources, then Petition to Return to Another Institution. Students must have completed CTE3313E/OCED 4350 and have a finalized degree plan on file to submit the petition.
- Students should consider the correspondence option prior to requesting a return to the junior college.
- A maximum of thirty semester hours for Texas State credit may be completed through a combination of correspondence and extension courses. Ex: if a student enrolls in the Certified Public Manager Program and completes the 21 hour program, then the student would be eligible to take only 9 hours by Correspondence.

TEXAS STATE E-MAIL ACCOUNT

Students are **REQUIRED** to obtain a Texas State e-mail account. Those students who do not have a Texas State e-mail account will not receive emergency information, updates or announcements from the department. Students who are currently enrolled can obtain an account online at https://ssb.txstate.edu/prod/twbkwbis.P_WWWLogin. Check your e-mail account often.

RETURNING TO A JUNIOR COLLEGE

If a student desires to return to a junior college and has over 66 junior college hours and/or is in the last 30 hours of completion of the BAAS degree, written permission **must be** requested 30 days before the semester begins. Petition forms may be obtained on our web site at www.owls.txstate.edu, click on Resources, then Student Resources, then Petition to Return to Another Institution. Students must have a signed official degree audit on file in order to process request.

SUBSTITUTION OF COURSES

Students must enroll **ONLY** in classes specifically listed on their degree plans. To request a substitution, students must contact one of the OWLS advisors. Requests for substitutions must be received at least two weeks before registration. Courses that are taken that are not specifically listed on the degree plan once it has been approved will automatically be placed in the electives. DO NOT take any courses not listed on the degree plan without prior approval from the Chair. ADVISORS CANNOT APPROVE COURSE SUBSTITUTIONS. Please note: requests for substitutions does not constitute approval! Students should allow at least two weeks for a response. Valid reasons for substitutions are: 1) course is no longer in the department inventory; 2) student is prohibited from enrolling in the course due to change in department rules which makes the student ineligible and; 3) student is in the last semester of the degree and no other option exists, including correspondence courses.

IMPORTANT DATES

Please refer to the Academic Calendar at <http://www.registrar.txstate.edu/persistent-links/academic-calendar.html> for payment deadlines and other important information/deadlines.

TEXTBOOKS

Textbooks can be purchased online at <http://www.bookstore.txstate.edu/t-textbooks.aspx>.

SCHEDULE OF CLASSES

The official schedule of classes and registration instructions can be found at https://ssb.txstate.edu/prod/twbkwbis.P_GenMenu?name=homepage. If any course information varies from this schedule and the official schedule of classes, **please refer to this schedule for correct dates, times, etc.**

Please include your Texas State ID (A0.....) on all e-mails.

CORRESPONDENCE COURSES

Undergraduate students may take up to 18 semester hours by correspondence. However, if the student is also taking courses by Extension then the maximum allowable hours for correspondence will be reduced so the student does not go over the rule “maximum of 30 semester hours for Texas State credit may be completed through a combination of correspondence and extension courses”. Students have up to 9 months to complete the courses, and tests may be administered at remote locations. Listing of courses offered can be found at <http://www.ideal.txstate.edu/correspondence>

THE NATIONAL CERTIFIED PUBLIC MANAGER (CPM) PROGRAM FOR TEXAS

See the undergraduate or graduate catalogs and the academic degree advisor for more details about applying CPM courses to a TEXAS STATE academic degree program. Please contact the Director of the Texas State Public Service Academy, Dr. Howard R. Balanoff at hb02@txstate.edu to verify academic course equivalents, room assignments and the specific dates and times for courses offered in the program or on the internet at www.txstate.edu/cpm/. These course selections may be approved for inclusion in both the BAAS and MSIS programs (7 courses for undergraduate credit and 4 courses for graduate credit).

The following is a list of contacts for questions and/or problems. Contact should be addressed prior to registration:

Undergraduate assistance in San Marcos	
Mr. Sean Stevens (ss31@txstate.edu)	512-245-1490
Undergraduate assistance at the Round Rock Campus	
Ms. Janey Oliphint Flanagan (jso25@txstate.edu)	512-716-4541
Master's program assistance at the Round Rock Campus and Texas State	
Dr. Stephen Springer (ss01@txstate.edu) August 12-December 31	512-245-2115
Mr. Edwardo Andrade (ea14@txstate.edu) August 12-December 31	
Dr. Matthew Eichler (me21@txstate.edu) Spring 2017	

Spring 2017

CTE = Career and Technical Education
 OCED = Occupational Education

UNDERGRADUATE COURSES

CRN #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
<u>January 17 – March 6, 2017</u>							
34687	RRC	W	CTE 3322.251	Teaching/Training as a Profession <i>Taught via internet with 3 required meetings on 1/18, 1/25, and 2/1 in Round Rock</i>	630-920	AVRY, TBA	DeVirgilio
32838	ARR	ARR	MC 3367.280	Advertising <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>	NA	NA	Bowers
32884	ARR	ARR	SOCI 3300.280	Principles of Sociology <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>	NA	NA	Lamb-Weber
32878	RRC	T	OCED 4360.251	BAAS Capstone Part 1 <i>Required meetings on 1/17 and 1/24 in Round Rock</i>	630-920	AVRY, TBA	Lopez
32879	CAM	F	OCED 4360.252	BAAS Capstone Part 1 <i>Required meetings on 1/20 and 1/27 in San Marcos</i>	630-920	PED, 114	Boden-McGill
32880	RRC	S	OCED 4360.253	BAAS Capstone Part 1 <i>Required meetings on 1/21 and 1/28 in Round Rock</i>	900-1150	AVRY, TBA	Klein
37035	RRC	T	CTE 3313E.251	Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet with required meetings on 1/17, 1/24, and 2/14 in Round Rock</i>	630-920	AVRY, ARR	Oliphint
37037	ARR	ARR	CTE 3313E.252	Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet – no required meetings.</i>	NA	NA	Staff
37038	CAM	W	CTE 3313E.253	Introduction to Interdisciplinary Studies <i>Prerequisite for OCED 4350-Taught via internet with required meetings on 1/18, 2/1, and 2/22 in San Marcos</i>	630-920	PED, 114	Cherrstrom
37039	ARR	ARR	CTE 3313E.254	Introduction to Interdisciplinary Studies <i>Prerequisite: CTE 3313E; Taught via internet – no required meetings</i>	NA	NA	Springer
37690	RRC	T	OCED 4111.D01	Independent Study in OCED <i>Prerequisite: Concurrent enrollment or completion of OCED 4350 Taught via internet with required meetings 1/17, 1/31, and 2/21 in Round Rock</i>	530-620	AVRY, ARR	Sherron
37691	CAM	W	OCED 4111.D02	Independent Study in OCED <i>Prerequisite: Concurrent enrollment or completion of OCED 4350 Taught via internet with required meetings, 1/18, 2/1, and 3/1 in San Marcos</i>	530-620	PED, 114	Sherron
37692	ARR	ARR	OCED 4111.D03	Independent Study in OCED <i>Prerequisite: Concurrent enrollment or completion of OCED 4350</i>	NA	NA	Sherron
<u>March 7 – May 10, 2017</u>							
34688	ARR	ARR	CTE 3340.251	Occupational Skills for 21 st Century <i>Taught via internet with no required meetings</i>	NA	NA	Grams
35660	RRC	T	CTE 3381.251	Instr Strategies Bus Office Trng Program <i>Taught via internet with 3 required meetings on 3/7, 3/21, and 4/4 in Round Rock</i>	630-920	AVRY, TBA	Staff
35662	ARR	ARR	CTE 3313C.251	Entrepreneurship <i>Taught via internet with no required meetings</i>	NA	NA	Ashford
32831	ARR	ARR	MC 3343.280	Introduction to Public Relations <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>	NA	NA	Oskam
30762	ARR	ARR	SOCI 3325.280	Social Deviance <i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>	NA	NA	Lamb-Weber
32881	RRC	T	OCED 4361.251	BAAS Capstone Part 2 <i>Required meeting on 3/7 in Round Rock</i>	630-920	AVRY,TBA	Lopez
32882	CAM	F	OCED 4361.252	BAAS Capstone Part 2 <i>Required meeting on 3/10/16 in San Marcos</i>	630-920	PED, 114	Sherron
32883	RRC	S	OCED 4361.253	BAAS Capstone Part 2 <i>Required meeting on 3/11/16 in Round Rock</i>	900-1150	AVRY, TBA	Klein

March 7 – May 10, 2017 - continued

35658	RRC	T	OCED	4350.251	Adult Development & Career Planning	630-920	AVRY, ARR	Oliphint
<i>Prerequisite: CTE 3313E; Taught via internet with required meetings 3/7, 4/4, and 4/25 in Round Rock</i>								
35659	ARR	ARR	OCED	4350.252	Adult Development & Career Planning	NA	NA	Boden-McGill
<i>Prerequisite: CTE 3313E; Taught via internet – no required meetings</i>								
30126	CAM	W	OCED	4350.253	Adult Development & Career Planning	630-920	PED, 114	Sherron
<i>Prerequisite: CTE 3313E; Taught via internet with required meetings 3/8, 4/5, and 4/26 in San Marcos</i>								
30127	ARR	ARR	OCED	4350.254	Adult Development & Career Planning	NA	NA	Staff
<i>Prerequisite: CTE 3313E; Taught via internet – no required meetings</i>								

January 17 – May 10, 2017

35054	ARR	ARR	FCD	3355.280	Family Relationship	NA	NA	Crawford
<i>Taught via internet – must e-mail pg02@txstate.edu for approval to register</i>								
32901	CAM	M	OCED	3310.251	Human Problems in the Workplace	630-920	PED, 114	Harkins
34689	ARR	ARR	CTE	3323.251	Technology Applications	NA	NA	Gibson
<i>Taught via internet with no required meetings</i>								

GRADUATE COURSES

CRN #	Location	Days	Course Prefix/No.	Course Title	Time	Building, Room	Instructor
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January 17 – March 6, 2017

35661	ARR	ARR	CTE	5313F.251	Human Performance Technology	NA	NA	Sherron
<i>Taught via internet – no required meetings</i>								
38382	RRC	T	CTE	5320.251		630-920	AVRY, TBA	Eichler
<i>Taught via internet with 3 required meetings on 1/17, 2/7, and 2/28 in Round Rock</i>								

March 7 – May 10, 2017

37043	CAM	T	CTE	5306.251	Instructional Materials	630-920	PED, 114	Springer
<i>Taught via internet with 3 required meetings on 3/7/16, 4/4/16, & 5/2/16 in San Marcos</i>								
38385	ARR	ARR	OCED	5360D.251	Leadership Development	NA	NA	Boden-McGill
<i>Taught via internet – no required meetings</i>								

January 17 – May 10, 2017

38383	ARR	ARR	CTE	5330.251	Overview Interdisciplinary Research	NA	NA	Eichler
<i>Taught via internet – no required meetings</i>								
30128	ARR	ARR	OCED	5360B.251	Critical Thinking	NA	NA	Kanon
<i>Taught via internet – no required meetings</i>								
37220	ARR	ARR	OCED	5301.251	Applied Interdisciplinary Research I	NA	NA	Ashford
<i>Taught via internet – no required meetings</i>								
38384	ARR	ARR	OCED	5302.251	Applied Interdisciplinary Research II	NA	NA	Nava
<i>Taught via internet – no required meetings</i>								
32902	ARR	ARR	OCED	5310.251	Human Problems in the Workplace	ARR	ARR	Springer
<i>Taught via internet – no required meetings</i>								
35657	ARR	ARR	CTE	5313K.251	Interdisciplinary Studies in OWLS	NA	NA	Cherrstrom
<i>Taught via internet – no required meetings (course previously taught as OCED 5360-Intro to OWLS)</i>								
37045	ARR	ARR	OCED	5304.251	Professional Practicum	NA	NA	Lopez
<i>Taught via internet – no required meetings</i>								
36372	ARR	ARR	CTE	5313L.251	Emergent Workplace Perspectives	NA	NA	Irby
<i>Taught via internet- - no required meetings</i>								
36269	ARR	ARR	PHIL	5323.D01	Environmental Ethics	NA	NA	Kanon
<i>PHIL 5323, Environmental Ethics, will be offered through the Office of Distance and Extended Learning by Elizabeth Kanon. Students must go to www.extension.txstate.edu and complete an Extension Course Application.</i>								